

PINE COUNTY BOARD MEETING
Minutes of Organizational Meeting
Tuesday, January 8, 2013
Boardroom, Pine County Courthouse, 10:00 a.m.

Administrator David Minke called the meeting to order at 10:02 a.m. Commissioners Steve Hallan, Mitch Pangerl, Steve Chaffee, Curt Rossow and Doug Carlson were present, along with County Attorney John Carlson.

The Pledge of Allegiance was said.

Administrator Minke called for nominations for Chair. Commissioner Chaffee nominated Commissioner Hallan for Chair. With no further nominations, Commissioner Hallan was unanimously elected as Chair.

Chair Hallan called for nominations for Vice-Chair. Commissioner Pangerl nominated Commissioner Carlson for Vice-Chair. Commissioner Carlson thanked Commissioner Pangerl for the nomination and indicated his abstaining from voting. With no further nominations, Commissioner Carlson was elected Vice-Chair, 4-0, with Commissioner Carlson abstaining.

Chair Hallan called for public comment. There was no public comment.

County Administrator Minke requested revisions to the Consent and Regular Agendas:

1. addition to Consent Agenda to authorize the hiring of Tamara Wolter as a part-time Corrections Officer, effective January 9, 2013, B23, \$15.57 per hour.
2. addition to the Regular Agenda by adding item #9b, closed meeting to address a personnel issue.

Commissioner Rossow moved to adopt the amended agendas. Commissioner Chaffee seconded. Motion carried 5-0.

Chair Hallan announced the proposed Committee assignments for 2013, indicating that due to a conflict, he would be unable to remain on the East Central Regional Juvenile Center (ECRJC) Advisory Committee. Commissioner Pangerl indicated his willingness to participate in the ECRJC.

Chair Hallan approved, by unanimous consent, the 2013 Committee assignments as follows:

Outside Boards and Committees	2013 Representative	2013 Alternate
AMC Committee – Environment & Natural Resources	Pangerl	
AMC Committee – General Government	Rossow	
AMC Committee – Health & Human Services	Chaffee	
AMC Committee – Public Safety Policy Committee	Hallan	
AMC Committee – Transportation & Infrastructure	Carlson	
AMC Committee – Indian Affairs Advisory Council	Rossow	
Arrowhead Counties Association (ACA)	All	
Association of Minnesota Counties (AMC)	All	
Central MN Jobs and Training Service	Carlson	Hallan
Central Regional EMS Committee	Pangerl	Rossow
East Central Regional Development Commission (ECRDC)	Hallan	Rossow
East Central Regional Juvenile Center (ECRJC) Advisory Committee	Pangerl	Rossow
East Central Regional Library	Chaffee	Pangerl
East Central Solid Waste Commission (ECSWC)	Hallan	Chaffee
Extension Committee	Hallan	Pangerl
Fiber-Optic Joint Power Board	Hallan	Carlson
Five County Mental Health Committee	Chaffee	Pangerl
GPS 4593 Joint Powers Board	Pangerl	Hallan
Kanabec/Pine Board of Health	Chaffee	Pangerl
Lakes and Pines Community Action Council (CAC)	Pangerl	Hallan
Law Library	Pangerl	Chaffee
NE MN Regional Radio Board	Hallan	Rossow
NLX	Carlson	Chaffee
RC & D Committee	Rossow	Pangerl
Rushline Corridor Task Force	Carlson	Chaffee
Snake River Watershed Joint Powers Board	Pangerl	Hallan
Soil & Water Conservation District Liaison	Pangerl	Chaffee

County Established Committees	2013 Appointment	2013 Alternate
Budget Committee	All	
Facilities Committee	Carlson/Pangerl	
GIS Committee	Hallan/Pangerl	
Government Operations	Carlson/Rossow	
Insurance Committee	Chaffee/Pangerl	
Investment Committee	Chaffee/ Hallan	
Land/Zoning Advisory Committee	Chaffee/Rossow	
Legislative Committee	All	
Management Team Committee	All	
Methamphetamine Task Force	Carlson/Rossow	
Negotiations (Labor Relations) Committee	Carlson/Chaffee	
Personnel Committee	Chaffee/ Rossow	Hallan
Technology Committee	Hallan/Pangerl	
Transportation Committee	Carlson/Rossow	

Other Appointments	2013 Appointment	
Equal Employment Opportunity Coordinator required by section 3.2 of the County Policy and Procedure Manual	Ilene Haavisto	
AMC Delegate Appointments (county is authorized 1 delegate for each commissioner and three additional delegates)	Steve Hallan Mitch Pangerl Steve Chaffee Curt Rossow Doug Carlson Mark LeBrun Linda Cassman David Minke	

Chair Hallan presented a proposed schedule for the 2013 Board of Commissioners meetings. Commissioner Carlson requested a possible change of location/time of the board meetings due to potential lag-time between the 10:00 a.m. Human Services Board and 1:00 p.m. County Board meetings in Sandstone. Discussion was held regarding the rescheduling of the time of the County Board meetings as well as a change in time/location of the Human Services Board meeting. It was determined that Health & Human Services Director Linda Cassman should be involved prior to any change regarding the Human Services Board and that matter

be referred to the Health and Human Services Board scheduled for January 15, 2013 at 10:00 a.m.

After discussion, the 2013 Board of Commissioners regular meetings were set as follows:

- The meetings on the **first Tuesday** of the month begin at **1:00 p.m.** and are held at the Public Health Building, Conference Room, in **Sandstone**.
- The meetings on the **third Tuesday** of the month begin at **10:00 a.m.** and are held at the Pine County Courthouse, Boardroom, **Pine City**, unless otherwise noted below:

January 8th (10:00 a.m. Pine City)
January 15th (1:00 p.m. Sandstone)
February 5th and 19th
March 5th and 19th (both meetings at 7:00 p.m.)
April 2nd and 16th
May 7th and 21st
June 4th and 18th
July 2nd and 16th
August 6th and 20th
September 3rd and 17th
October 1st and 15th
November 5th and 19th
December 3rd and 17th

Board of Equalization, June 17, 2013 at 5:00 p.m., Pine County Courthouse, Boardroom, Pine City.

Truth in Taxation, December 5, 2013, 7:00 p.m., Pine County Courthouse, Boardroom, Pine City.

Commissioner Chaffee moved to approve the Summary and Minutes of the December 18, 2012 board meeting. Commissioner Rossow seconded. Motion carried 5-0.

Commissioner Rossow moved to approve the amended Consent Agenda. Commissioner Pangerl seconded. Motion carried 5-0.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **December 2012 Disbursements** (attached).
2. **Applications for Abatement:**
 - a. Robert and Jane Jones, 8th Avenue NE, Pine City, PID 42.5869.000, pay 2010-2012.
 - b. Matt Gebhart, 39994 Mulling Road, Askov, PID 25.0161.000, pay 2012.
3. **Application for Exempt Permit for the Moose Lake Fire District Firefighters' Relief Association** to conduct Minnesota lawful gambling at the Sturgeon Lake public boat landing located off County Road 50 on February 16, 2013 (Windemere Township).
4. **Training Request**

Authorize Robin Mathews, County Surveyor, to attend the MN Society of Professional Surveyors February 6, 2013 Annual Conference, Bloomington, Minnesota (conference dates February 6, 2013 through February 8, 2013). Total cost \$465.00; no lodging costs; transportation to/from conference will be in a Pine County vehicle.
5. **Donations**

Accept \$2,500 donation from Mille Lacs Band of Ojibwae Corporate Commission and designate to the Pine County Sheriff's Office K-9 program.
6. **New Employee Hires**
 - a. Approve hiring of Richard Reineccius as an Engineering Technician III, effective on or about January 28, 2013, B24, \$16.11 per hour.
 - b. Approve hiring of Tamara Wolter as a part-time Corrections Officer, effective January 9, 2013, B23, \$15.57 per hour.

REGULAR AGENDA

1. **Personnel Committee**

The Personnel Committee met January 8, 2013 at 9:00 a.m. and made the following recommendations:

A. Accept resignation of Assistant County Attorney John Bowen effective January 11, 2013 and authorize filling of position;
Motion by Commissioner Rossow to fill the position of assistant county attorney. Second by Commissioner Chaffee. Motion carried 5-0.

B. Acknowledge retirement of Social Service Supervisor George French and authorize filling of position;
Motion by Commissioner Pangerl to fill the position of the health and human services director. Second by Commissioner Chaffee. Motion carried 5-0.

C. Authorize the filling of a RN/PHN position due to promotion;
Motion by Commissioner Chaffee to fill the RN/PHN position, contingent on the MACV position being funded by grant monies. This will not be an additional position. Second by Commissioner Rossow. Motion carried 5-0.

D. Authorize the filling of the Land/Zoning Administrator position.
Commissioner Rossow indicated his approval of the revised land/zoning administrator job description and indicated that a representative of the Personnel Committee be included in the interviewing process for this position. It is anticipated this position will be filled within two months.
Motion by Commissioner Chaffee to approve the Land and Zoning Administrator job description and to fill the position. Second by Commissioner Rossow. Motion carried 5-0.

2. **Request for Bids**

County Administrator Minke presented sealed bids that were opened at 9:51 a.m. January 8, 2013 for the publication of the 2013 financial statement (first and second publication), proceedings of the County Board and such other notices as required by law. Askov American presented a bid of \$7.25 per column inch for the first publication. Pine County Courier presented a bid of \$7.25 per column inch for the second publication.

Motion by Commissioner Chaffee to accept and award the bids as presented. Second by Commissioner Carlson. Motion carried 5-0.

3. **Computer Aided Dispatch System and Report Management System (CAD/RMS)**

Sheriff Cole requested the removal of this from the Board Agenda. Commissioner Carlson thanked Administrator Minke for the in depth background information provided to the Commissioners.

4. **Health and Human Services Supervisor Contract (IBEW)**

County Administrator Minke informed the Board of the settlement of the labor agreement with Health and Human Services Supervisors, represented by IBEW, effective January 1, 2012 through December 31, 2013.

Motion by Commissioner Carlson to approve the Labor Agreement with Health and Human Services Supervisors represented by IBEW, effective January 1, 2012 through December 31, 2013, and authorize Board Chair and County Administrator to sign. Second by Commissioner Chaffee. Motion carried 5-0.

5. **2013 Strategic Planning**

Chair Hallan requested a date and time be scheduled to discuss strategic planning for Pine County. A special meeting has been scheduled for January 29, 2013 at 10:00 a.m. in the Boardroom, Pine County Courthouse, Pine City.

6. **Flood Response Update**

County Administrator Minke provided an update regarding the meeting for local flood officials held January 2, 2013 indicating there was an apparent feeling of relief by those in attendance that assistance is in sight for those affected by the flood. Commissioner Rossow indicated he felt it was a very positive meeting with information being provided about the services provided by Lutheran Social Services, the Quick Start loan program, and Flood Recovery Coordinator Tom Paull, and hopes the flood recovery can be tied into Pine County's strategic planning. A meeting for officials and flood victims is scheduled for January 17, 2013 at 7 p.m. at the Rutledge Community Center. All commissioners were invited to attend this meeting if available.

At 10:45 a.m. Commissioner Carlson motioned to recess the Board meeting and to open the Regional Railroad Authority Annual Meeting. Second by Commissioner Pangerl. Motion carried 5-0.

7. **Pine County Regional Railroad Authority Annual Meeting**

Chair Hallan presented the 2013 payment request, \$6, 250, for the Northern Lights Express. Commissioner Carlson updated the board on the NLX project and recommended continued support. Commissioner Pangerl indicated his opposition to the project. Commissioner Rossow inquired to an anticipated completion date. Commissioner Carlson indicated a completion target date of 2015, possibly sooner. Discussion was held regarding Anoka County's dropping out of the project.

Commissioner Rossow requested a roll call vote.

District 1/Hallan – yes; District 2/Pangerl – no;
District 3/Chaffee – yes; District 4/Rossow – no;
District 5/Carlson – yes.

Motion carried 3-2.

County Attorney John Carlson explained that he is in discussions with the Department of Revenue as to taxes due on some railroad right-of-way purchased by Pine County.

The Regional Railroad Annual Meeting was adjourned at 10:55 a.m.

The County Board meeting reconvened at 10:55 a.m.

8. Commissioner Updates

Pine County Soil and Water Board Chair Skip Thomson and board member Tom Swaim were present for the board meeting and were introduced to the board.

9. Upcoming Meetings

Personnel Committee Meeting, Tuesday, January 8, 2013, 9:00 a.m.,
Administrator's Conference Room, Pine County Courthouse, Pine City,
Minnesota

Pine County Board Organizational and Regular Meeting, Tuesday, January 8, 2013 10:00 a.m., Boardroom, Pine County Courthouse, Pine City, MN

Technology Committee Meeting, Monday, January 14, 2013, 9:30 a.m.,
Administrator's Conference Room, Pine County Courthouse, Pine City,
Minnesota

Pine County Health and Human Services Meeting, Tuesday, January 15, 2013, 10:00 a.m., Public Health Building, Sandstone, Minnesota

Pine County Board Meeting, January 15, 2013, 1:00 p.m., Public Health Building, Sandstone, Minnesota

Flood Meeting, Thursday, January 17, 2013, 7:00 p.m., Rutledge Community Building

Strategic Planning Meeting, Tuesday, January 29, 2013, 10:00 a.m.,
Boardroom, Pine County Courthouse, Pine City, Minnesota

NLX meeting, Wednesday, January 23, 2013, 10:00 a.m., Boardroom, Pine
County Courthouse, Pine City, Minnesota

9b. **Personnel Issue**

Chair Hallan called a five minute recess.

The board reconvened at 11:08 a.m.

Motion by Commissioner Pangerl to close the meeting in accordance with
Minnesota Statutes §13D.05, Subd. 2(2) and §13D.05, Subd. 3(5). Second by
Commissioner Rossow.

Motion by Commissioner Pangerl to open the meeting at 11:23 a.m.. Second
by Commissioner Chaffee. Motion carried 5-0.

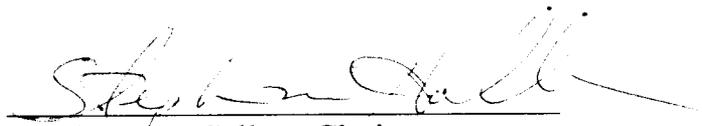
Motion by Commissioner Carlson to accept the settlement agreement as set
forth in the Settlement Agreement and Release of All Claims between Jason
Miller, the Teamsters, Local 320 and Pine County and to authorize the County
Administrator to sign the Settlement Agreement. Seconded by Commissioner
Chaffee. Motion carried 5-0.

10. **Adjournment**

With no further business, Chair Hallan adjourned the county board meeting at
11:25 a.m. The next county board meeting is scheduled for January 15, 2013 at
1:00 p.m. at the Public Health Building, Sandstone, Minnesota.



David J. Minke, Administrator
Clerk to County Board



Stephen M. Hallan, Chair
Board of Commissioners