

# MINUTES OF PINE COUNTY BOARD MEETING

## *Regular Meeting*

**Tuesday, January 15, 2013, 1:00 p.m.**  
**Public Health Building, Sandstone, Minnesota**

Chair Hallan called the meeting to order at 1:00 p.m. Present were Commissioners Mitch Pangerl, Steve Chaffee, Curt Rossow and Doug Carlson. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested Consent Agenda #3, Tax Forfeit Receipts for Timber Development Fund, be moved to the Regular Agenda, 3a. Commissioner Chaffee requested Regular Agenda Item #2, Human Resources Specialist position, be referred back to the Personnel Committee for further review.

Commissioner Rossow moved to approve the amended agenda. Commissioner Chaffee seconded. Motion carried 5-0.

Commissioner Rossow moved to approve the Minutes of Boards, Committees and Correspondence, Commissioner Carlson seconded. Motion carried 5-0.

Commissioner Chaffee moved to approve the Consent Agenda. Commissioner Carlson seconded. Motion carried 5-0.

### **CONSENT AGENDA**

The Consent Agenda is voted on without any discussion. Any Commissioner may request an item be removed and added to the Regular Agenda.

#### **1. Review December Cash Balance**

<b>Fund</b>	<b>December 31, 2011</b>	<b>December 31, 2012</b>	<b>Increase(Decrease)</b>
Revenue Fund	\$1,634,274.11	\$2,495,333.06	\$861,058.95
Health and Human Services Fund	\$2,412,234.77	\$1,855,366.42	-\$556,868.35
Road and Bridge Fund	\$5,839,814.23	\$5,324,159.01	-\$515,655.22

Land Management Fund	\$1,192,118.54	\$1,474,268.53	\$282,149.99
TOTAL (inc non-major funds)	\$13,902,829.07	\$13,375,860.67	-\$526,968.40

**2. Applications for Exempt Permits**

Approve:

- a. Kerrick Firefighters' Relief Association to conduct Minnesota lawful gambling on February 9, 2013 at the south end of Oak Lake, adjacent to the public access for the Annual Kerrick Fire and Rescue Department Ice Fishing Contest (Kerrick Twp).
- b. Kerrick Firefighters' Relief Association to conduct Minnesota lawful gambling on February 23, 2013 at the Nickerson Bar, 94430 Main St., Nickerson (Nickerson Twp).

**3. Donation**

A. Pokegama Lake Association.

Accept \$500 donation from Pokegama Lake Association and designate to the Pine County Sheriff's Office K-9 program to be used to help offset expense of canine program.

B. ARMER portable radios

Approve the Sheriff's Office donation of 10 ARMER portable radios and chargers and accessories to the following fire departments: Askov, Brook Park, Bruno, Duxbury, Finlayson, Hinckley, Kerrick, Pine City, Sandstone, Sturgeon Lake, Willow River. These radios were purchased with grant funds.

**4. Training**

Authorize County Forester Greg Beck to attend the Annual Minnesota Association of County Land Commissioners Meeting, February 26 and 27, 2013, at the Embassy Suites, St. Paul. No registration fee; room cost approximately \$121 (plus parking and meals).

**5. Amendment to Swift Contract**

Approve Amendment 1 to SWIFT Contract 52973 and SWIFTPO #3000027577 and authorize Board Chair to sign the Amendment. This will allow an additional \$1,857.60 to be allotted from the State to the Northern Pine Riders to provide grooming and maintenance of the Pine Snowmobile Trails 1, 2 and 3.

## REGULAR AGENDA

### 1. Recognition of Retirement

The board recognized the retirement of Health & Human Services Supervisor George French and thanked him for his 13 years of service to Pine County.

### 2. Personnel Committee Report

The Human Resources Specialist position was referred back to the Personnel Committee for further review.

### 3. 2012 Budget Adjustment

Auditor-Treasurer Cathy Clemmer reported to the board, and discussion was held, regarding the adjustment of the 2012 budget. Requested adjustments:

- A. Dept 111 – Government Buildings (to account for the receipt of insurance settlement funds from MCIT for water damage)
  - 01-111-5860 from \$0 to \$150,000;
  - 01-111-6263 from \$15,000 to \$165,000.

Clemmer reported that Pine County has been fully reimbursed for the water damage in the sheriff's office.

- B. Fund 21 – 800 MHz Project (to account for receipt of state grant funds)
  - 21-201-5230 from \$0 to \$300,000;
  - 21-201-6803 from \$0 to \$300,000

Clemmer also explained the County initially had not budgeted for the 800 MHz Project and the reimbursement received offset some expenditures.

Motion by Commissioner Rossow, seconded by Commissioner Carlson to approve the 2012 budget adjustments as presented. Motion carried 5-0.

Commissioner Carlson inquired if large claims affect our premiums. Clemmer replied they are not really affected because we are in a pool with a large number of other counties and claims are balanced out over the entire pool.

### 3a. Tax Forfeit Receipts for Timber Development Fund

Auditor-Treasurer Clemmer explained that a percentage of profits generated from tax forfeited lands should be apportioned into timber development to cover the expected costs of land management. Previously 20% had been apportioned for this. Because this has gone so well, Clemmer recommends

the apportionment be reduced to 10% of the tax forfeited receipts for the year 2013 for timber development of tax forfeited lands be set aside. Motion by Commissioner Rossow, seconded by Commissioner Chaffee to approve setting the annual allocation of tax forfeit receipts to the Timber Development Fund per M.S. §282.08 at 10% and to authorize the Board Chair and County Administrator to sign Resolution 2013-01. Motion carried 5-0.

**4. Other**

Commissioner Chaffee commented the Schmedeke Lane situation should be addressed and resolved.

County Administrator Minke reported that a tentative meeting with two Chisago County commissioners has been set for January 17, 2013, 1:00 p.m., to discuss boarding prisoners. Chief of Corrections Rick Boland will be present. Chair Hallan and Commissioner Pangerl each indicated their possible availability to attend this meeting.

County Administrator Minke reported that a tentative meeting with Congressman Nolan has been set for January 26, 2013 at 1:00 p.m. at the Grant House in Rush City. The main topic of this meeting will be the frac operation between Grantsburg and Harris and the additional hauling/traffic this will create.

Commissioner Pangerl inquired of Auditor-Treasurer Clemmer as to the current condition of the budget. Clemmer explained that the 2012 audit will commence soon and that September 30<sup>th</sup> is the deadline for the audit to be completed.

Auditor-Treasurer Clemmer also addressed the following:

1. Any invoices for payment presented now through March which are for 2012 expenditures will be applied to the 2012 budget. Any invoice submitted after April 1<sup>st</sup> will be applied to the 2013 budget.
2. The Small City Development Program expired at the end of 2012 with a balance of \$45,000 remaining. Clemmer has contacted Dana Rauschnot of Lakes and Pines about the possibility to comingle for septic assistance.

Chair Hallan reported the change of location of the Health and Human Services board meetings:

Date/time (2012): Third Tuesday, Public Health Building, Sandstone, 10:00 a.m.

Date/time (2013): Third Tuesday, Boardroom, Pine County Courthouse, Pine City, to be held after the County Board Meeting

#### **5. Commissioner Updates**

Chair Hallan indicated he had been contacted by Lake County Commissioner Rick Sve regarding the AMC District 1 meeting and concerns we may want addressed. Hallan indicated PILT (payment in lieu of taxes) payments were a concern. Hallan also suggested that a top priority at the meeting should be the exemption of the sales tax for the 800 MHz project. Hallan suggested that this needs to be followed up with our legislators and possibly addressed at a future board agenda.

Commissioner Carlson plans to attend the Rush Line Task Force Meeting scheduled for January 17, 2013 at 3:00 p.m. in White Bear Lake.

An additional Personnel Meeting has been scheduled for January 25, 2013 at 10:00 a.m., Public Health Building, Sandstone, for the purpose of considering the human resources specialist position.

Commissioner Carlson would like the management team to be involved in the Strategic Planning Meeting, January 29, 2013 at 10:00 a.m. Chair Hallan requested each commissioner come to the meeting with one idea for topic for discussion at this meeting.

#### **6. Upcoming Meetings**

**Personnel Committee Meeting**, Tuesday, January 8, 2013, 9:00 a.m., Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota

**Pine County Board Organizational and Regular Meeting**, Tuesday, January 8, 2013 10:00 a.m., Boardroom, Pine County Courthouse, Pine City, Minnesota

**Technology Committee Meeting**, Tuesday, January 14, 2013, 1:30 p.m., Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota

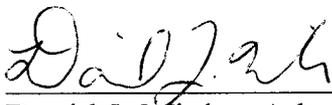
**Pine County Health and Human Services Meeting**, Tuesday, January 15, 2013, 10:00 a.m., Public Health Building, Sandstone, Minnesota

**Pine County Board Meeting**, January 15, 2013, 1:00 p.m., Public Health Building, Sandstone, Minnesota

**NLX meeting**, Wednesday, January 23, 2013, 10:00 a.m. Boardroom, Pine County Courthouse, Pine City, Minnesota

7. **Adjourn**

**With no further business, Chair Hallan adjourned the county board meeting at 1:26 p.m. The next regular county board meeting is February 5, 2013 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.**



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David J. Minke, Administrator  
Clerk to County Board



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Stephen M. Hallan, Chair  
Board of County Commissioners