

**MINUTES OF PINE COUNTY BOARD MEETING**  
***Regular Meeting***

**Tuesday, February 19, 2013, 10:00 a.m.**  
**Boardroom, Pine County Courthouse, Pine City, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Curt Rossow and Doug Carlson. Also present were County Attorney John Carlson and County Administrator David Minke. Commissioners Mitch Pangerl and Steve Chaffee were absent (excused).

The Pledge of Allegiance was said.

Chair Hallan called for public comment. Connie Takala requested the board recognize Sheriff Cole publically and award him an accommodation for his public comment on behalf of the citizens of Pine County for his stance on the Second Amendment.

Chair Hallan requested the following additions to the Regular Agenda:

- (1) Item 8a.: Settlement of Labor Agreement -- AFSCME MN Council 65, Local #1904, AFL-CIO Non-Licensed Employees of Sheriff's Department (Corrections Officer/Dispatch Contract)
- (2) Closed meeting to address a personnel issue.

Commissioner Rossow moved to approve the amended agenda. Second by Commissioner Carlson. Motion carried 3-0.

Commissioner Carlson moved to approve the Minutes of the February 5, 2013 board meeting and Summary for publication. Second by Commissioner Rossow. Motion carried 3-0.

Commissioner Rossow moved to approve the Consent Agenda. Second by Commissioner Carlson. Motion carried 3-0. Commissioner Carlson inquired of Auditor-Treasurer Cathy Clemmer as to the payment procedure to the townships for the gas tax distribution. Clemmer indicated the county has received the funds and has 30 days to distribute. Hallan commented the townships collectively maintain over 700 miles of roads for maintenance.

## CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

### **1. Review January, 2013 Cash Balance**

<b>Fund</b>	<b>January 31, 2012</b>	<b>January 31, 2013</b>	<b>Increase(Decrease)</b>
Revenue Fund	\$649,939.37	\$1,669,961.41	\$1,020,022.04
Health and Human Services Fund	\$1,929,458.13	\$1,566,122.21	(\$ 363,335.92)
Road and Bridge Fund	\$7,456,774.07	\$4,870,595.73	(\$2,586,178.34)
Land Management Fund	1,317,282.89	\$1,485,194.73	\$ 167,911.84
TOTAL (inc non-major funds)	\$12,370,164.81	\$9,373,969.25	(\$2,996,195.56)

### **2. Applications for Abatement:**

- a. Jerry & Jessica Williams, 509 Oak Avenue, Hinckley, PID 40.5427.000, pay 2012
- b. Leo & Shirley Derungs, Scotch Pine Road, Willow River, PID 17.0261.003, pay 2010-2012.

### **3. Cancellation of 2010 Outstanding Warrants**

Approve cancellation of 2010 outstanding warrants.

### **4. 2012 Gas Tax Distribution to Townships**

Approve 2012 gas tax distribution to townships.

### **5. Training Request**

Authorize Tamara Tricas to attend MCRA Recording Institute, June 11–14, 2013 in Deerwood, Minnesota. Registration cost \$150; 3 nights lodging, \$529.03 (meals and sales tax included). Funds for this seminar are in the 2013 budget.

## REGULAR AGENDA

### **1. Personnel Committee**

The Personnel Committee met February 12, 2013 and made the following recommendations:

- A. Accept resignation of full-time Corrections Officer Shanna Draves effective January 14, 2013 and authorize filling of position.
- B. Accept resignation of Children's Mental Health Social Worker Roxanne Anderson, effective February 5, 2013 and authorize filling of position.

**Motion** by Commissioner Carlson to approve the recommendations of the Personnel Committee. Second by Commissioner Rossow. Motion carried 3-0.

**2. Facilities Committee**

Pine County Facility Committee met February 6, 2013.

No board action is required. Commissioner Carlson restated his concern for the security of staff at the “frontlines” of the courthouse.

**3. Arrowhead Transit**

Chair Hallan explained that due to the dramatic increase in ridership with Arrowhead Transit, the county’s contribution toward operation costs is reduced from \$58,000 to \$50,000. Commissioner Carlson inquired of a Phase representative in the gallery of their use of Arrowhead Transit -- Phase has been utilizing Arrowhead Transit’s services since January 2011 and will be expanding to other areas. They have no concerns.

**Motion** by Commissioner Carlson to approve the \$50,000 payment to Arrowhead Transit. Second by Commissioner Rossow. Motion carried 3-0.

**4. East Central Regional Library Board**

**Motion** by Commissioner Rossow to reappoint Margery Swanson for a two-year period, term ending January 1, 2015, and the reappointment of Carol Goddard for a three-year period, term ending January 1, 2016 as trustees on the East Central Regional Library Board. Second by Commissioner Carlson. Motion carried 3-0.

**5. Resolution 2013-06 for Cancellation for Tax-Forfeited Lands and Tax-Forfeited Repurchase Contracts**

Auditor-Treasurer Clemmer explained this resolution will allow the county to start the process of cancelling of land purchased or repurchased contracts and to allow the forfeiture process on select tax-forfeited land.

Commissioner Carlson commented on the land committee meeting and the progress made and thanked Forester Greg Beck for his hard work.

**Motion** by Commissioner Carlson to accept Resolution 2013-06 for Cancellation for Tax-Forfeited Lands and Tax-Forfeited Repurchase Contracts and authorize Board Chair and County Administrator to sign. Second by Commissioner Rossow. Motion carried 3-0.

**6. Land Committee**

The Land Committee met February 5, 2013 and made the following recommendations:

A. Withdraw/Retention of 2012 Land Sale Parcels

Forester Greg Beck provided information regarding Pine County withdrawing select parcels of unsold land previously offered at the 2012 land auction and to reappraise and offer those parcels at the 2013 land auction.

**Motion** by Commissioner Rossow to approve Resolution 2013-07, Withdraw/Retention of 2012 Land Sale Parcels, and authorize Board Chair and County Administrator to sign. Second by Commissioner Carlson. Motion carried 3-0.

B. 2012 Tax Forfeit Land Sale Tract Classification and Distribution

Forester Beck provided information as to the new list of parcels not having previously been offered for sale and requests to classify the lands as non-conservation. Beck also indicated he would need to obtain approval from the DNR and townships for the sale of said parcels.

**Motion** by Commissioner Carlson to approve Resolution 2013-08, 2012 Tax Forfeit Land Sale Tract Classification and Distribution (Non Conservation), and authorize Board Chair and County Administrator to sign. Second by Commissioner Rossow. Motion carried 3-0.

C. Repurchase and Contract Re-Instatement Deadline

Forester Beck explained the procedure and timeframe for non-homestead and homestead parcels to be sold at the land auction. The Department of Revenue recommends the board establish a date of sale. Commissioner Carlson inquired as to notification received by the landowner. Auditor-Treasurer Clemmer stated they receive multiple notices and they will again receive notification now that the sale date has been set. Beck also requested, due to the county receiving insufficient funds checks, that all applications for repurchase or reinstatement be by either cash or certified funds (this item not discussed at land meeting).

**Motion** by Commissioner Carlson to approve Resolution 2013-09, Repurchase and Contract Re-Instatement Deadline, and authorize Board Chair and County Administrator to sign. Second by Commissioner Rossow. Motion carried 3-0.

D. 2012 Forfeit Land Sale

**Motion** by Commissioner Rossow to approve the list of lands to be offered for sale in 2013, authorize appraisals, reappraisals and miscellaneous land sale preparation for the attached listing; set date for public land auction to September 20, 2013. Second by Commissioner Carlson. Motion carried 3-0.

E. Access Acquisition of Properties Received in the State Land Exchange

**Motion** by Commissioner Carlson to approve the request of land department to pursue purchase of easements for properties received in the state land exchange in Section 16-40-20 and Section 36-43-19 to improve legal access. Second by Commissioner Rossow. Motion carried 3-0.

F. Classification of State Land Exchange Properties

Forester Beck explained the process of the state land exchange between Pine County and the State of Minnesota and the request for the land to be classified as conservation land. The county received 2,560 acres in exchange for 2,700 acres.

Commissioner Rossow questioned why the exchange is not acre-for-acre. Beck explained the exchange is a value-to-value exchange, indicating the county has received land with better access or more timber.

**Motion** by Commissioner Carlson to approve Resolution 2013-10, Classification of State Land Exchange Properties, and authorize Board Chair and County Administrator to sign. Second by Commissioner Rossow. Motion carried 3-0.

7. Tax Reform Seminar

Deputy Auditor-Treasurer Paul Johnson presented a slide presentation following attendance at Governor Dayton's Tax Reform Seminar in Isanti in December, 2012. The purpose of the seminar was tax reform education.

8. Update on County Strategic Planning

Chair Hallan gave an overview of the assignments to the Goals as set forth in the Strategic Planning Session held January 29, 2013, stating that that information from outside parties was welcomed.

8a. AFSCME MN Council 65, Local #1904, AFL-CIO (Non-Licensed Employees of Sheriff's Department) Contract.

County Administrator Minke informed the Board of the settlement of the labor agreement with AFSCME MN Council 65, Local #1904, AFL-CIO (Non-Licensed Employees of Sheriff's Department) effective January 1, 2012 through December 31, 2013.

**Motion** by Commissioner Carlson to approve the Labor Agreement with AFSCME MN Council 65, Local #1904, AFL-CIO (Non-Licensed Employees of Sheriff's Department), effective January 1, 2012 through December 31, 2013, and authorize Board Chair and County Administrator to sign. Second by Chair Hallan. Motion carried 3-0.

## **9. Commissioner Updates**

Commissioner Carlson commented he attend the dedication of the trail for Tony Schweigert.

Commissioner Rossow commented that the ATV signs are up in his district, and that he also wanted to thank the negotiation committee for their hard work with settlement of the labor negotiation contracts. Chair Hallan agreed.

Chair Hallan acknowledged and thanked the rescue squads for their hard work overseeing our snowmobile and ATV trails and our waterways.

## **10. Other**

Health and Human Services Board will commence today at 12:00 p.m.

## **11. Upcoming Meetings**

- a. Technology Committee Meeting, Tuesday, February 19, 2013, 8:30 a.m.,** Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota
- b. Pine County Board Meeting, Tuesday, February 19, 2013, 10:00 a.m.,** Boardroom, Pine County Courthouse, Pine City, MN
- c. Pine County Health and Human Services Meetings, Tuesday, February 19, 2013, to commence after Pine County Board Meeting,** Boardroom, Pine County Courthouse, Pine City, MN
- d. Arrowhead Counties Association Meeting, February 20, 2013, 6:00 p.m.,** Hampton Inn, Duluth, Minnesota.
- e. NLX meeting, Wednesday, February 27, 2013, 10:00 a.m.** Boardroom, Pine County Courthouse, Pine City, Minnesota
- f. East Regional Broadband Summit, February 28, 2013, 8:30 a.m.,** Grand Casino – Hinckley.
- g. Pine County Board Meeting, March 5, 2013, 7:00 p.m.,** Public Health Building, Sandstone, Minnesota
- h. Facility Committee Meeting, March 6, 2013, 9:00 a.m.,** Administrator Conference Room, Pine County Courthouse, Pine City, Minnesota.

## **12. Personnel Issue**

Chair Hallan called a five minute recess at 11:00 a.m.

The board reconvened at 11:20 a.m.

**Motion** by Commissioner Rossow to close the meeting in accordance with Minnesota Statutes §13D.05, Subd. 3(b). Second by Commissioner Carlson. Motion carried 3-0.

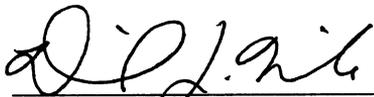
**Motion** by Commissioner Rossow to open the meeting. Second by Commissioner Carlson. Motion carried 3-0.

**Motion** by Commissioner Carlson to approve the settlement agreement with Linda Cassman and authorize County Administrator to sign. Second by Commissioner Rossow. Motion carried 3-0.

**Motion** by Commissioner Carlson to adjourn. Second by Commissioner Rossow. Motion carried 3-0.

**13. Adjourn**

With no further business, Chair Hallan adjourned the county board meeting at 11:45 a.m. The next county board meeting is scheduled for March 5, 2013 at 7:00 p.m. at the Public Health Building, Sandstone, Minnesota.



---

David J. Minke, Administrator  
Clerk to County Board



---

Stephen M. Hallan, Chair  
Board of Commissioners