

**MINUTES OF PINE COUNTY BOARD MEETING**  
*Regular Meeting*

**Tuesday, September 3, 2013, 1:00 p.m.**  
**Public Health Building, Sandstone, Minnesota**

Chair Hallan called the meeting to order at 1:00 p.m. Present were Commissioners Mitch Pangerl, Steve Chaffee, and Curt Rossow. Also present were County Attorney John Carlson and County Administrator David Minke

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Regular and Consent Agendas:

Regular:

Public Hearing for Sturgeon Lake Golf Course will be addressed first.

Resource Training and Solutions – insurance pools will be addressed second.

Consent:

Add item 5D, name of new hire, promotion of Deb Lowe from LPN to RN.

Remove item 5E, 2 social worker vacancies. Recommendations will be presented at the September 17, 2013 board meeting.

Add item 6C, Fall Training Conference for David Minke and Matt Christenson.

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Pangerl. Motion carried 4-0.

Commissioner Chaffee moved to approve the Minutes of the August 20, 2013 board meeting and Summary for publication. Second by Commissioner Rossow. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

East Central Regional Library Board Minutes – June 10, 2013

Pine County Land Surveyor Monthly Report – August 2013

Pine County Soil & Water Conservation District Board Minutes – August 1, 2013

Commissioner Pangerl moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 4-0.

Commissioner Rossow moved to approve the amended Consent Agenda. Second by Commissioner Chaffee. Motion carried 4-0.

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. August, 2013 Disbursements**

Disbursements Journal Report, August 1, 2013 – August 31, 2013

2. **Application for Abatement:**

Approve:

Daniel Hertz, 56501 Croix Lane E, Pine City, PID 43.5044.000 & 43.5045.000, pay 2011, 2012, and 2013.

3. **Application for Exempt Permit**

Approve Application for Exempt Permit for Pine Technical College Foundation to conduct Minnesota lawful gambling on November 22, 2013 at the NW Company Fur Post, 12551 Voyager Lane, Pine City (Pine City Twp.).

4. **Resolutions for Repurchase of Tax Forfeited Land**

A. Approve Resolution 2013-39 for Repurchase of Tax Forfeited Land in Full, Wells Fargo Bank, National Association, as Trustee for the Pooling and Servicing Agreement dated as of August 1, 2005 Morgan Stanley ABS Capital 1 Inc. Trust 2005-HE4 Mortgage Pass-Through Certificates, Series 2005-HE4, PID 28.5558.000 and authorize Board Chair and County Auditor to sign.

B. Approve Resolution 2013-40 for Repurchase of Tax Forfeited Land with a 10-Year Contract for Donald and Coral Hischer, PID 46.5080.000 and authorize Board Chair and County Auditor to sign.

5. **New Hires**

A. Approve hiring of Highway Maintenance Worker Darren Gibson, effective September 4, 2013, pending completion of pre-employment screenings, \$14.14 per hour, B-23.

B. Approve hiring of Highway Maintenance Worker Brandon Summerland, effective September 4, 2013, pending completion of pre-employment screenings, \$14.14 per hour, B-23.

C. Approve hiring of Deputy Sheriff Garret Munson, effective September 8, 2013, \$20.27 per hour, C-42, step 1. This position is a backfill position due to Deputy Sheriff Motyl on active military duty for the next year with the condition of the 33<sup>rd</sup> deputy remaining within 2014 PCSO budget.

D. Approve promotion of Deb Lowe from LPN to RN, effective September 9, 2013, \$21.55 per hour, C-42, to fill the vacant Registered Nurse position caused by Christina Blaiser's resignation; backfill of this position was authorized by the Board on August 20, 2013.

6. **Training**

A. Approve Land Services Director Kelly Schroeder to attend the "A Practical Guide to Variances in Shorelands & Floodplains" seminar presented by GTS Educational Events, October 16, 2013 in Little Falls. Course cost: \$70. Funds are available within the 2013 Zoning budget.

B. Approve Land Services Director Kelly Schroeder to attend the Minnesota Association of Minnesota Assessors Fall Conference September 22-24, 2013 in Rochester. Registration: \$230, hotel, \$99 per night plus tax (x2), and mileage. All expenses are within the 2013 Assessor budget.

- C. Approve County Administrator David Minke and Human Resource & Payroll Specialist Matt Christenson to attend the Minnesota Association of County Administrators (MACA) & Minnesota County Human Resources Management Association (MCHRMA) Fall Conference, October 2 – 4, 2013, Ruttger's Bay Lake Lodge. Costs are: Registration \$200; lodging (2) nights (double occupancy) and meals, \$630.56. Total cost \$830.56 (\$415/person) plus mileage. Funds are available in the 2013 Administrator's budget.

## **REGULAR AGENDA**

**1. Public Hearing for Sturgeon Lake Golf Course for Combination On and Off Sale and Sunday Liquor License**

Chair Hallan opened the public hearing at 1:06 p.m.

County Auditor-Treasurer Cathy Clemmer provided an overview of the purpose of the public hearing. Chair Hallan called for public comment. Alicia Vancil, owner of Sturgeon Lake Golf Course offered her support of the liquor license.

With no further public comments, the public hearing was closed at 1:08 p.m.

**Motion** by Commissioner Rossow to approve the Sturgeon Lake Golf Course Combination On and Off Sale and Sunday Liquor License. Second by Commissioner Pangerl. Motion carried 4-0.

**2. Resource Training and Solutions – Insurance Pools**

Dan Weir, Insurance/Risk Management Consultant, provided a power point presentation to the board regarding the county's health insurance.

**3. Local Bridge Replacement Program Grant Agreement**

County Engineer Mark LeBrun explained this \$127,425 grant provides funds for construction of County Bridge No. 58J30 over South Fork Grindstone River. The projected cost of the bridge replacement is \$245,000.

**Motion** by Commissioner Chaffee to approve the Local Bridge Replacement Program Grant Agreement and authorize Board Chair and County Administrator to sign. Second by Commissioner Pangerl. Motion carried 4-0.

**Motion** by Commissioner Pangerl to approve Resolution 2013-37 and authorize Board Chair and County Administrator to sign. Second by Commissioner Rossow. Motion carried 4-0.

**4. County Veterans Service Office Enhancement Grant**

Veteran's Service Officer Ben Wiener explained this \$10,000 grant will be used for CVSO training, automation equipment, outreach and marketing, veterans' transportation and other services. No matching funds are required.

**Motion** by Commissioner Rossow to approve Resolution 2013-38 and County Veterans Service Office Enhancement Grant and authorize Board Chair and County Administrator to sign. Second by Commissioner Chaffee. Motion carried 4-0.

**5. 2013 State of Minnesota Federal Boating Supplemental Equipment Grant Agreement**

Chief Deputy Steve Blackwell explained the grant will be used to purchase two rescue poles and four carabiners. No matching funds are required.

**Motion** by Commissioner Rossow to approve the 2013 State of Minnesota Federal Boating Supplemental Equipment Grant Agreement in the amount of \$280 and authorize Board Chair and County Administrator to sign. Second by Commissioner Pangerl. Motion carried 4-0.

**6. Communications Facility Use Agreement**

Chief Deputy Steve Blackwell explained the Communications Facility Use Agreement will allow Pine County to place new paging equipment on the radio tower in Duxbury. The cost to Pine County per year is \$300.

**Motion** by Commissioner Rossow to approve the State of Minnesota Communications Facility Use Agreement between MnDOT and Pine County and authorize Board Chair and County Administrator to sign. Second by Commissioner Pangerl. Motion carried 4-0.

**7. Leave Status – Chuck Moon**

Human Resource & Payroll Specialist Matt Christenson stated Deputy Chuck Moon has requested an extension of his leave status.

**Motion** by Commissioner Rossow to approve the extension of leave status for 16 weeks for Deputy Chuck Moon. Second by Commissioner Chaffee. Motion carried 4-0.

**8. Preliminary Property Tax Levy**

Chair Steve Hallan provided a brief overview of monies levied in the past. Administrator David Minke provided information to the board related to the 2014 Preliminary Levy. The board must certify a preliminary property tax levy to the Auditor by September 15. Once certified, the preliminary levy can be lowered, but not increased. Auditor-Treasurer Cathy Clemmer and Land Services Director Kelly Schroeder provided information related to the General Fund and monies paid to the county. Auditor-Treasurer Cathy Clemmer recommends the county set the levy at no less than two percent. Commissioner Pangerl commented on the Wheelage Tax that Pine County recently put in place.

**Motion** by Commissioner Chaffee to set the 2014 preliminary levy at \$14,497,250, a 3% increase. Second by Commissioner Rossow, noting this is not the final levy. Motion carried 4-0.

**9. Commissioner Updates**

Auditor-Treasurer Cathy Clemmer stated that the District 5 election results will be posted on the Pine County website beginning September 17, 2013.

**Motion** by Commissioner Rossow to approve the State of Minnesota Communications Facility Use Agreement between MnDOT. Second by Commissioner Pangerl. Motion carried 4-0.

**Motion** by Commissioner Rossow to approve the extension of leave status for 16 weeks for Deputy Chuck Moon. Second by Commissioner Chaffee. Motion carried 4-0.

**Motion** by Commissioner Chaffee to set the 2014 preliminary levy at \$14,497,250, a 3% increase. Second by Commissioner Rossow, noting this is not the final levy. Motion carried 4-0.

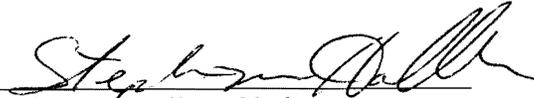
The county board recessed at 2:10 p.m.

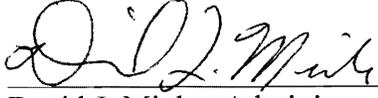
**Motion** by Commissioner Chaffee to close the meeting in accordance with MS §13D.03, Subd 1(b) for the purpose of discussing labor negotiation strategy. Second by Commissioner Pangerl. Motion carried 4-0.

The meeting was closed at 2:25 p.m.

**Motion** by Commissioner Pangerl to open the meeting. Second by Commissioner Rossow. Motion passed 4-0. The meeting opened at 3:42 p.m.

With no further business, Chair Hallan adjourned the county board meeting at 3:43 p.m. The next regular meeting of the county board is scheduled for September 17, 2013 at 10:00 a.m. at the Pine County Courthouse Board Room, Pine City, Minnesota.

  
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Stephen M. Hallan, Chair  
Board of Commissioners

  
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David J. Minke, Administrator  
Clerk to County Board

**The full text of the board's Minutes are available at the County Administrator's Office and the county's website ([www.co.pine.mn.us](http://www.co.pine.mn.us)). Copies may also be requested from the administrator's office.**