

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, October 1, 2013, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

Chair Hallan called the meeting to order at 1:00 p.m. Present were Commissioners Mitch Pangerl, Steve Chaffee, Curt Rossow, and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan welcomed Commissioner Matt Ludwig, representing District 5.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

Consent

Add 5E: Promotion of Claire Nelson to fill vacant Child Support Officer position.

Add 5F: Backfill vacant Office Support Specialist position.

Regular:

Add 10J: Extension Committee Meeting, October 3, 2013

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Pangerl. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the September 17, 2013 board meeting and Summary for publication. Second by Commissioner Rossow. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County HRA Senior Housing Board of Directors Minutes – July 26, 2013

Pine County Soil & Water Conservation District Board Minutes – September 5, 2013

Commissioner Pangerl moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Rossow moved to approve the amended Consent Agenda. Second by Commissioner Pangerl. Motion carried 5-0.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. September, 2013 Disbursements

Approve Disbursements Journal Report, September, 2013 – September 30, 2013.

2. Temporary Liquor License

Approve temporary liquor license for the Pine City Area Chamber of Commerce for an event to be held October 28, 2013, Northwest Company Fur Post, 12551 Voyageur Lane, Pine City. Subject to approval of the Pine County Sheriff, Pine County Attorney and the corresponding township board.

3. New Tobacco License

Approve application for new tobacco license in Pine County under the jurisdiction of the Auditor for Northland E-cigs for the period of September 18, 2013 – December 31, 2013. Subject to approval of the County Board, County Sheriff and contingent upon no delinquent taxes.

4. Training

Approve Social Workers Lori Danielson and Tally Satterlee to attend the St. Louis County Health & Human Services Conference, October 17-18, 2013, Duluth. Registration: \$50 each; Meals/Accommodations: \$0; Travel: \$50 each. Total cost: \$200.

5. New Hire/Promotion

- A. Approve the hiring of part-time Corrections Officer Nicolle Derks, effective October 2, 2013, pending completion of pre-employment screenings, \$16.04 per hour, grade B-23.
- B. Approve the hiring of part-time Corrections Officer Matthew Seamon, effective October 2, 2013, pending completion of pre-employment screenings, \$16.04 per hour, grade B-23.
- C. Approve promotion of Office Support Specialist Claire Nelson to Child Support Officer position, \$17.51 per hour, B-24.
- D. Approve backfill of vacant Office Support Specialist position.
- E. Approve the regular, full-time status for probationary HHS Case Aid Stephanie Klemz, effective October 1, 2013.

REGULAR AGENDA

1. Pine County Historical Society (PCHS)

Pine County Historical Society Director Arla Budd presented information related to PCHS's budget and operating expenses. Budd expressed the importance of the PCHS to Pine County with PCHS volunteers Gary Koland, Richard Lindig, Cheryl Godding, Loretta Swanson and Helen Clark expressing their support. Commissioners Chaffee and Rossow inquired of grants applied for and interest paid on loans. Chair Hallan acknowledged the importance of the PCHS and their request for a \$20,000 contribution was taken under advisement for discussion at a future budget committee meeting.

2. Rush Line Corridor

County Administrator David Minke and Chair Hallan provided an overview of the Rush Line Corridor. Minke explained the Rush Line Corridor Advanced Alternatives Study and its request for \$2,974 to fund the study. Hallan indicated he felt more information is necessary and requested a Rush Line member be present at a Committee of the Whole meeting to provide further information.

3. Land Sale

County Forester Greg Beck presented the results from the land sale held September 20, 2013. Total acreage sold at auction: 1,250; total sale amount \$731,581. Beck explained the apportionment of the fund distribution: after paid expenses: 40% to county (general fund), 40% to the school district in which the real estate lies, and 20% to the corresponding township or city. Beck acknowledged the Soil & Water, Auditor, Assessor, Recorder and Land offices for their hard work in making the sale successful.

4. 2012 Financial Statement – FY Ending December 31, 2012

County Administrator David Minke indicated the 2012 audit was complete and each commissioner has received a copy from the state auditor. Minke stated overall the County is managing its finances well. Minke provided an update of the current highway, HHS and land department budgets.

Motion by Commissioner Rossow to accept, and authorize publication, of the 2012 Financial Statement. Seconded by Commissioner Chaffee. Motion carried 5-0.

5. 2013 Boards and Committees (Second Amendment)

Chair Hallan made the following appointments to the 2013 Boards and Committees:

- A. AMC Committee – Transportation & Infrastructure: Matt Ludwig/Representative (replacing Steve Hallan)
- B. Central MN Jobs and Training Service: Matt Ludwig/Alternate (replacing Curt Rossow)
- C. Lakes and Pines Community Action Council: Matt Ludwig/Representative (replacing Mitch Pangerl)
- D. NLX: Matt Ludwig/Alternate (replacing Steve Hallan)
- E. Rushline Corridor Task Force: Matt Ludwig/Alternate (replacing Steve Hallan)
- F. Facilities Committee: Matt Ludwig (replacing Curt Rossow)
- G. Government Operations: Matt Ludwig (replacing Steve Chaffee)
- H. Methamphetamine Task Force: Matt Ludwig (replacing Mitch Pangerl)
- I. Equal Employment Opportunity Coordinator: Matt Christenson (replacing Ilene Haavisto)
- J. AMC Delegate Appointments: Matt Ludwig (filling Doug Carlson vacancy); Patrick Bruflat (replacing Linda Cassman)

6. Schedule Committee of the Whole Meeting

Discussion was held regarding the Subsurface Sewage Treatment System Ordinance and 2014 budget. Committee of the Whole meetings are scheduled as follows:

- A. Committee of the Whole/Budget Committee Meeting: October 30, 2013, 8:00 a.m., Commissioners' Conference Room, Courthouse, Pine City, Minnesota
- B. Committee of the Whole/Subsurface Sewage Treatment System Ordinance: November 5, 2013, 9:30 a.m., Public Health Building Conference Room, Sandstone, Minnesota

7. Rediscover Old Hwy. 61

The formal launch for the Rediscovery Old Hwy. 61 initiative is scheduled for October 4, 2013 from 4:00 – 6:00 p.m. at the Pine Technical College Auditorium, Pine City. The launch is in conjunction with the Hwy. 61 Film Festival. Cathy Wurzer will be the featured speaker. The public is invited to attend.

8. Commissioner Updates

Commissioner Rossow provided an update from the Arrowhead Counties Association meeting. Commissioner Chaffee provided an update from the Riverwood Center meeting. Chair Hallan provided an update from the Arrowhead Transit meeting. Commissioner Pangerl provided an update from the GPS 45:93 meeting.

9. Other

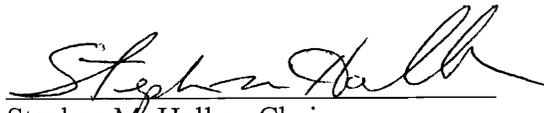
- A. Administrator Minke updated the board on the following:
 - i. provided MnSURE fact sheets for informational purposes.
 - ii. Stated the federal government shutdown will have no immediate impact on the County
 - iii. Central Minnesota Council on Aging will be affected by the federal government.
- B. Chair Hallan stated Walk to School Day is October 9, 2013
- C. Addition to the Upcoming Meetings Calendar:
 - i. AMC District Meeting, October 18, 2013, Natural Resources Research Institute, 5013 Miller Trunk Highway, Duluth
 - ii. Township Officer's Meeting, October 26, 2013

10. Upcoming Meetings

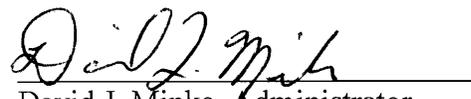
- a. **Pine County Board Meeting, Tuesday, October 1, 2013, 1:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- b. **Facilities Meeting, Wednesday, October 2, 2013, 9:00 a.m.**, Commissioner Conference Room, Pine City, Minnesota.
- c. **Law Library, Board of Trustees, Wednesday, October 2, 2013, 12:00 p.m.**, Law Library, Pine City, Minnesota.
- d. **Extension Committee, Thursday, October 3, 2013, 3:00 p.m.**, Boardroom, Courthouse, Pine City, Minnesota.
- e. **Personnel Meeting, Tuesday, October 8, 2013, 9:00 a.m.**, Commissioner Conference Room, Pine City, Minnesota.
- f. **Meth Task Force, Monday, October 14, 2013, 3:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- g. **Technology Committee Meeting, Tuesday, October 15, 2013, 8:30 a.m.**, Commissioner Conference Room, Pine City, Minnesota.
- h. **Pine County Board Meeting, Tuesday, October 15, 2013, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- i. **Pine County Health and Human Services Meetings, Tuesday, October 15, 2013, to commence after Pine County Board Meeting**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- j. **NLX meeting, Wednesday, October 23, 2013, 9:30 a.m.**, Boardroom, Courthouse, Pine City, Minnesota.

11. Adjourn

With no further business, Chair Hallan adjourned the county board meeting at 2:12 p.m. The next regular meeting of the county board is scheduled for October 15, 2013 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board