

# MINUTES OF PINE COUNTY BOARD MEETING

## *Regular Meeting*

**Tuesday, February 5, 2013, 1:00 p.m.  
Public Health Building, Sandstone, Minnesota**

Chair Hallan called the meeting to order at 1:00 p.m. Present were Commissioners Mitch Pangerl, Steve Chaffee, Curt Rossow and Doug Carlson. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. Tom Mestemacher commented on his objection to the Sheriff Cole's personal views and comments made to the media and to the sheriff's procedure at the public sheriff sales.

Chair Hallan requested:

1. Regular Agenda item #6, Minnesota Disaster Relief Grant, moved to Regular Agenda item #1a.
2. Addition to the Regular Agenda – adding a closed meeting to address a personnel issue.

Commissioner Rossow moved to approve the amended agenda. Commissioner Pangerl seconded. Motion carried 5-0.

Commissioner Pangerl moved to approve the Minutes of the January 8, 2013 board and organizational meeting and Summary for publication. Commissioner Chaffee seconded. Motion carried 5-0.

Commissioner Rossow moved to approve the Minutes of the January 15, 2013 board meeting and Summary for publication. Commissioner Carlson seconded. Motion carried 5-0.

### Minutes of Boards, Committees and Correspondence

Pine County HRA Senior Housing Regular Meeting – November 29, 2012

Pine County HRA Annual Meeting – November 29, 2012

Pine County HRA Senior Housing Regular Meeting – December 27, 2012

East Central Regional Library Board Minutes - December 2012

Land Surveyor Monthly Report – January, 2013

Pine County Soil & Water Board Minutes – January 10, 2013

Pine County Methamphetamine Task Force Minutes - January 14, 2013

Commissioner Chaffee moved to approve the Consent Agenda. Commissioner Pangerl seconded. Motion carried 5-0.

## **CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

### **1. January 2013 Disbursements**

a. Disbursements Journal Report, January 1, 2013 – January 31, 2013

### **2. Applications for Abatement:**

- a. Internal Revenue Service, 21207 Pioneer Road, Pine City, PID 28.0064.000, pay 2012 and 2013
- b. Jamie Pearson, 1390 Sherwood St., Braham, PID 29.0197.001, pay 2012
- c. Steve & Diane Jacobson, 18689 Autumn Cir, Pine City, PID 28.8900.015, pay 2012
- d. Gary Hartl, 42239 Elk Horn Rd, Hinckley, PID 01.0060.000, pay 2012
- e. Matt Gebhart, 39994 Mulling Rd, Askov, PID 25.0161.000, pay 2012
- f. Rachele Dobosenski, 3268 Aspen Ln, Sturgeon Lake, PID 33.0546.000, pay 2012

### **3. Application for Exempt Permit**

Approve Finlayson Giese Sportsmen Club to conduct Minnesota lawful gambling on May 18, 2013 at the Finlayson Giese Sportsmen Club Building, 70172 Norway Spruce Rd., Finlayson (Pine Lake Twp).

### **4. Liquor License – West Beroun Liquor**

Approve liquor license for West Beroun Liquor under new ownership of Bruce and Lisa Westerman (formerly Double A Liquor owned by Mike Aderman) for the period of April 1, 2013 through August 31, 2013. Subject to approval of the Pine County Sheriff, Pine County Attorney and the township board.

### **5. Tobacco License – West Beroun Liquor**

Approve tobacco license for West Beroun Liquor under new ownership of Bruce and Lisa Westerman (formerly Double A Liquor owned by Mike Aderman) for the period of April 1, 2013 through December 31, 2013. Subject to approval of the Pine County Sheriff, Pine County Attorney and the township board.

### **6. Donations**

- a. Joseph Hattenberger  
Accept \$100 donation from Joseph Hattenberger and designate to the Pine County Sheriff's Office K-9 division. This donation will be used to help offset the expense of the canine program.
- b. "Tuff Book" Laptop Computers  
Accept the donation from the Minnesota Department of Public Safety of 10 used "Tuff Book" laptop computers, with mounting accessories. These computers will replace outdated or nonfunctioning computers currently in cars.

**7. Amendment to Pine County Hazard Mitigation Plan**

Approve the Pine County Hazard Mitigation Plan Amendment and authorize Board Chair to sign. This will allow Pine County to move forward in the property acquisition process for flooded properties.

**8. Contracted Vendor Change - Probation**

Recognize Ravi Roelfs as the new agent for the Juvenile Diversion – Restorative Justice Contract through the end of fiscal year 2013 (June 30<sup>th</sup>).

**9. New Employee Hires**

Approve the hiring of Amber Stumne as Registered Nurse, effective February 11, 2013, C42, Step 2, \$20.39 per hour, with grant funds.

**REGULAR AGENDA**

**1. Special Personnel Committee Report**

The Personnel Committee met on January 25, 2013 and recommended the following action(s):

- a. Accept the job description of the Human Resources and Payroll Specialist and authorize filling of position.
- b. Setting the wages for the following non-union employees, retroactive to January 1, 2013:
  - i. Mark LeBrun, County Engineer (E82), \$44.96/hour; \$93,517/annual
  - ii. Tammy Tricas, County Recorder (C43), \$28.99/hourly; \$60,300/annual
  - iii. Dean Dronen, Veterans Service Officer, (C42), \$28.42/hourly; \$51,724/annual (based on 1,820 hours/year)

**Motion** by Commissioner Rossow to accept the recommendations of the Personnel Committee. Seconded by Commissioner Chaffee. Motion carried 5-0.

### **1a. Minnesota Disaster Relief Grant Agreement**

Health and Human Service Supervisor George French provided information regarding the purpose of the Minnesota Disaster Relief Grant, explaining that Pine County would be awarded the grant and services would be provided by Pine County Health & Human Services, Lakes and Pines Community Action Council, Therapeutic Services Agency (TSA) and Riverwood Center. The duration of the grant is one year, at which time money not used is returned. There is no match required by Pine County. Administrator Minke informed the board that this matter would typically be brought before the Health & Human Services Board, however due to the urgency in processing, it is being brought before the county board for immediate consideration.

**Motion** by Commissioner Chaffee, second by Commissioner Rossow, to approve the \$40,000 grant with Minnesota Disaster Relief Grant Agreement and authorize Board Chair and County Administrator to sign. Motion carried 5-0.

### **2. Repurchase of Forfeited Land in Full – Rodney Green and Cindy Vogel-Green, Parcel 18.0228.000**

County Auditor-Treasurer Cathy Clemmer provided information regarding the repurchase of tax forfeited land to Rodney Green and Cindy Vogel-Green.

**Motion** by Commissioner Pangerl, seconded by Commissioner Carlson to approve the repurchase of forfeited land in full by Rodney Green and Cindy Vogel-Green and authorize the County Board Chair and County Auditor to sign Resolution 2013-03. Motion carried 5-0.

### **3. Repurchase of Forfeited Land With 10 Year Contract – Julie Wherley, Parcel 32.0061.000 (Wilma Township).**

County Auditor-Treasurer Cathy Clemmer provided information regarding the repurchase of tax forfeited land (with 10 year contract), parcel 32.0061.000 to Julie Wherley. Commissioner Chaffee inquired as to whether interest was paid on this contract. Clemmer indicated interest at the rate of 10% was paid by the purchaser on the unpaid balance.

Commissioner Carlson commented that upcoming changes will be made to the procedure relating to repurchasing of tax forfeited lands. Clemmer indicated she was aware of these changes.

**Motion** by Commissioner Rossow, seconded by Commissioner Carlson to approve the repurchase of forfeited land, with 10-year contract, by Julie Wherley and authorize the County Board Chair and County Auditor to sign Resolution 2013-04. Motion carried 5-0.

#### **4. Legacy Trail Grant**

County Administrator Minke introduced Terry Peterson with the Northern Pine Riders snowmobile club. Peterson explained the purpose of the grant was for restoration work on the Soo Line Trail including inspection of bridge trestles, surface improvements, culvert replacement, signing, debris removal, trailing widening and improvements to bridge approaches. Total cost is \$80,000 with a 10% local match. The \$72,000 grant was awarded to the County in December 2012, the local match is being shared equally (\$4,000 each) between the Northern Pine Riders and the county. The deadline to use the grant is June 30, 2014. County Attorney Carlson will prepare an agreement between Northern Pine Riders and Pine County. **No board action** is necessary at this time.

#### **5. Funding of County Probation Positions**

Probation Director Terryl Arola provided background information as to the county's previous involvement, and current request, to provide a resolution to the State Legislature to advocate for 50% funding of county probation positions. Twenty-seven County Probation Officer counties and 28 Department of Corrections contract counties participate in this process. Previously the 56 counties have received an additional \$500,000 through this process. Commissioner Rossow questioned if the legislature can deny this request, Arola indicated that was a possibility. Commissioner Carlson also commented that the local Department of Corrections needs to be involved in this as well. Arola informed the board this resolution would also be provided to the Minnesota Association of County Probation Officers (MACPO) as well as possibly to the Association of Minnesota Counties (AMC). Arola expressed her appreciation to the board for support they have given to the probation department.

**Motion** by Commissioner Chaffee, second by Commissioner Pangerl, to approve Resolution 2013-02 and authorize Board Chair and County Administrator to sign Resolution 2013-02.

#### **6. Minnesota Disaster Relief Grant Agreement**

See Regular Agenda item #1a.

#### **7. Letter of Support for Pine Technical College**

County Administrator Minke recapped the important role Pine Technical College (PTC) provides to Pine County for educational purposes and requested the board to submit a letter in support in their mission to expand the college's mission to include transfer education and the granting of the

Associates degree.

**Motion** by Commissioner Pangerl, seconded by Chair Hallan to provide a letter of support to Pine Technical College. Commissioner Rossow requested the letter indicate unanimous support of the board. Motion carried 5-0.

## **8. Strategic Planning Results**

Chair Hallan thanked everyone for their participation in the Strategic Planning meeting and provided an overview, indicating that he has not yet assigned Commissioners to any specific roles as outlined at the meeting. He indicated that progress has already been made on a few of the issues addressed at the meeting and that an economic summit is being planned to be held in the spring.

## **9. Commissioner Updates**

Auditor-Treasurer Clemmer provided an update on the status of the general obligation bonds on the jail and that Carolyn Drude suggests to wait after the completion of the 2012 audit.

## **10. Other**

Broadband Summit Registration – Chair Hallan and County Administrator Minke explained the broadband concerns for Pine County and informed the board of an upcoming broadband summit to be held on February 28, 2013 at the Grand Casino Hinckley. Any commissioner interested in attending should contact the Administrator's Office for registration prior to February 12, 2013.

## **11. Upcoming Meetings**

- a. Facility Committee Meeting, Wednesday, February 6, 2013, 9:00 a.m.,** Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota
- b. Personnel Committee Meeting, Tuesday, February 12, 2013, 9:00 a.m.,** Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota
- c. Technology Committee Meeting, Tuesday, February 19, 2013, 8:30 a.m.,** Administrator's Conference Room, Pine County Courthouse, Pine City, Minnesota
- d. Pine County Board Meeting, Tuesday, February 19, 2013, 10:00 a.m.,** Boardroom, Pine County Courthouse, Pine City, MN
- e. Pine County Health and Human Services Meetings, Tuesday,**

- February 19, 2013, to commence after Pine County Board Meeting, Boardroom, Pine County Courthouse, Pine City, MN**
- f. NLX meeting, Wednesday, February 27, 2013, 10:00 a.m.**  
Boardroom, Pine County Courthouse, Pine City, Minnesota
  - g. East Regional Broadband Summit, February 28, 2013, 8:30 a.m. – 2:45 p.m.,** Grand Casino – Hinckley, Hinckley, Minnesota

**12. Personnel Issue**

At 1:46 p.m. Chair Hallan called for a five minutes recess.

The board reconvened at 2:00 p.m.

**Motion** by Commissioner Rossow to close the meeting in accordance with Minnesota Statutes §13.D.05, Subd. 2(2) and §13D.05, Subd. 3(b).

Seconded by Commissioner Chaffee. Motion carried 5-0.

**Motion** by Commissioner Rossow to open the meeting at 2:45 p.m.

Seconded by Commissioner Pangerl. Motion carried 5-0.

**13. Adjourn**

**With no further business, Chair Hallan adjourned the county board meeting at 2:46 p.m. The next regular county board meeting is February 19, 2013 at 10:00 a.m. at the Boardroom, Pine County Courthouse, Pine City, Minnesota.**

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David J. Minke, Administrator  
Clerk to County Board

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Stephen M. Hallan, Chair  
Board of County Commissioners