

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, January 20, 2015, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota

Chair Steve Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney Reese Frederickson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. Terry Neitzel commented on the return of a firearm.

Commissioner Chaffee moved to approve the Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the January 6, 2015 county board meeting and Summary for publication. Second by Commissioner Mohr. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County Soil & Water Conservation District Board Meeting Minutes – December 4, 2014

East Central Regional Library Board Minutes – December 15, 2014

Commissioner Rossow moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Chaffee moved to approve the Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

CONSENT AGENDA

1. Review December, 2014 Cash Balance

Approve:

Fund	December 31, 2013	December 31, 2014	Increase(Decrease)
General Fund	2,539,821.50	3,661,974.35	1,122,152.85
Health and Human Services Fund	841,647.00	308,137.69	(533,509.31)
Road and Bridge Fund	2,078,182.32	1,571,228.77	(506,953.55)
Land Management Fund	1,838,948.89	2,089,547.86	250,598.97
TOTAL (inc non- major funds)	9,550,362.46	9,858,890.57	308,528.11

2. Applications for Abatement

Approve:

Barbara Cepress, 18367 Lakeview Loop, Pine City, PID 28.8900.005, pay 2014.

Dorothy Brant, 30785 State Hwy. 48, Hinckley, PID 03.0252.000, pay 2014.

3. Tobacco License

Approve Application for 2015 Tobacco License for Mainstreet Milkhouse.

4. Application for Repurchase of Tax Forfeited Land

Approve Resolution 2015-05 for Repurchase of Tax Forfeited Land-10 Year Contract, Luebbert Lands, LLC, PID 34.0025.001, and authorize Board Chair and County Auditor to sign.

5. Application for Exempt Permit

Approve Application for Exempt Permit for the Kerrick Firefighters Relief Association to conduct Minnesota lawful gambling on February 14, 2015 at the South end of Oak Lake, adjacent to the public access (Kerrick Twp.).

6. 2015 Waste Hauler Licenses

Approve 2015 waste hauler licenses for the following: Hartl Enterprises (dba Ron's Roll Off's)-Hinckley, Mike's Sanitation-Sturgeon Lake, Nordstrom's Sanitation-Moose Lake, Pine County STS-Pine City, Pine Habilitation and Supported Employment, Inc. (PHASE)-Sandstone, Terry's Disposal-Harris, Veit Disposal Systems-Rogers and authorize Board Chair to sign.

7. Personnel (Full-Time Status/Completion of Probationary Period)

Approve full-time status for Social Worker Kristen Radzak-Schroeder, effective January 7, 2015.

8. Training

Approve County Recorder Tamara Tricas to attend the Minnesota Association of County Officers (MACO) training (vital statistics session/Feb. 3, 2015 and Feb. 5, 2015/all day), Bloomington. Registration \$150, plus mileage.

REGULAR AGENDA

1. Recognition of Retirement – Kevin Newman

Chair Hallan presented Building Supervisor Kevin Newman with a retirement clock and thanked him for his 39 years of service to Pine County.

2. Personnel Committee

The Personnel Committee met January 13, 2015 and made the following recommendations:

PCSO:

- i. Recognize the appointment of Paul Widenstrom as Chief Deputy and set the 2015 Chief Deputy pay at \$70,000 effective January 5, 2015.
- ii. Approve the hiring of two (2) part-time dispatchers; dispatcher staff review to be revisited at the July, 2015 Personnel Committee meeting.

Jail:

- i. Recommend the hiring of one (1) part-time Court Security Officer.

Health & Human Services

- i. Recognize the resignation of Social Worker Beth Pierson and approve backfill.

Veteran/Land

- i. Recognize the resignation of Land/Veterans Secretary Kelly Spinler and approve backfill.

Administrator

- i. Approve back pay for 2014 non-union and previously settled union contracts insurance contributions based on updated county offering.

- ii. Approve professional services contract with Erika Fornengo to contract for duties of payroll clerk.
- iii. Recognize the retirement of Building Maintenance Supervisor Kevin Newman effective January 30, 2015.

Other items are for informational purposes only.

Commissioner Chaffee provided an overview of the Personnel Committee meeting.

Discussion was held regarding land/veterans secretary position. Discussion was held regarding the unpaid leave request of Jeff Nelson in accordance with Minnesota Statute §3.088. County Attorney Reese Frederickson explained the legalities and stated Sheriff Nelson may return to his previous position as Chief Deputy and subsequently cannot be removed from that position for one year. Sheriff Nelson explained his position for the request.

Motion by Commissioner Chaffee to approve the recommendations of the Personnel Committee, including the leave of absence request by Jeff Nelson. Second by Commissioner Rossow. Motion carried 5-0.

3. Snake River Watershed Citizen Advisory Committee Appointments

Motion by Commissioner Ludwig to appoint Tom Swaim (SWCD Supervisor), Doug Odegard (SWCD Supervisor-Alternate), Dean Yorston (Cross Lake Association) and Al Johnson (Pokegama Lake Association) to the Snake River Watershed Management Board, Citizen Advisory Committee for a three-year term, January 1, 2015 through December 31, 2017. Second by Commissioner Mohr. Motion carried 5-0.

4. Riverwood Center Bankruptcy

County Attorney Reese Frederickson provided an overview of the Settlement Agreement with the bankruptcy trustee regarding Five County Mental Health Centers d/b/a Riverwood Centers. Pine County will pay \$17,603.40 to the bankruptcy trustee for payments withheld from Riverwood Centers for the months of February and 17 days of March, 2014. The county will maintain the claim for \$66,639 against Riverwood and both parties will give up any litigation rights. The \$17,603.49 payment is eligible for reimbursement from the State of Minnesota and no county levy funds will be used.

Motion by Commissioner Rossow to approve the Settlement Agreement with the bankruptcy trustee regarding Five County Mental Health Centers d/b/a Riverwood Centers and payment of \$17,603.40 to the bankruptcy trustee and authorize County Administrator to sign. Second by Commissioner Chaffee. Motion carried 5-0.

5. Lead County Agreement with Jennifer White

Health & Human Services Director Becky Foss explained the mandated clinical supervision of child and adult mental health case managers and social workers. Health & Human Services has contacted with Jennifer White to facilitate this supervision after the closure of Riverwood Centers. This contract term is January 1, 2015 through June 30, 2015.

Motion by Commissioner Chaffee to approve the Lead County Agreement with Jennifer White for a contract term of January 1, 2015 through June 30, 2015. Second by Commissioner Ludwig. Motion carried 5-0.

6. Out-of-Home Placement Update

Health and Human Services Director Becky Foss provided an out-of-home placement update.

7. **Economic Development**

David Unmacht, Springsted Incorporated presented the first draft of the Economic Development Strategic Planning report. Discussion was held regarding staffing for economic development, overseeing the process, and county goals. It was a consensus of the board to schedule a Special Meeting-Committee of the Whole on February 24, 2015 at 9:00 a.m. to consider economic development and other topics.

8. **Commissioner Update**

Soil & Water Conservation District: Commissioner Ludwig stated discussion was held as to the water plan and interviewing of the water management position.

East Central Solid Waste Commission: Commissioner Hallan stated discussion was held regarding the development process for the new cell.

East Central Regional Library Board: Commissioner Chaffee stated Ceci Cross-Maser will be retiring this spring.

Pine County Methamphetamine Task Force: Commissioner Rossow stated authorization was given for monies to be distributed to schools.

Rush Line Corridor Task Force: No report.

Mille Lacs Band State of the Band Address: Chair Hallan said a good contingency from Pine County attended and it was an interesting meeting.

9. **Other**

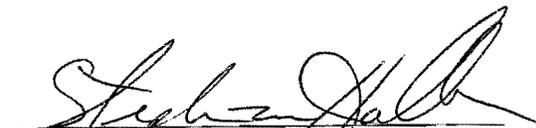
None.

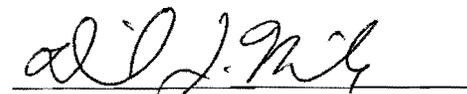
10. **Upcoming Meetings**

Upcoming meetings were reviewed.

11. **Adjourn**

With no further business, Chair Hallan adjourned the county board meeting at 11:17 a.m. The next regular meeting of the county board is scheduled for February 3, 2015 at 10:00 a.m. at the Public Health Building, Sandstone, Minnesota.


Stephen M. Hallan, Chair
Board of Commissioners


David J. Minke, Administrator
Clerk to County Board