

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, April 1, 2014, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

Chair Rossow called the meeting to order at 1:00 p.m. Present were Commissioners Steve Hallan, Mitch Pangerl, Steve Chaffee, and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Rossow called for public comment. There was no public comment.

Commissioner Pangerl moved to approve the Agenda. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the March 18, 2014 County Board Meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County Land Surveyor Monthly Report – March 2014

Health & Human Services Advisory Committee Minutes – March 5, 2014

Commissioner Pangerl moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Hallan moved to approve the Consent Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

CONSENT AGENDA

1. March, 2014 Disbursements

Disbursements Journal Report, March 1, 2014 – March 31, 2014.

2. Temporary Liquor License

Approve temporary liquor license for Dennis Foerster for an event to be held May 10, 2014, Northwest Company Fur Post, 12551 Voyageur Lane, Pine City. Subject to approval of the Pine County Sheriff.

3. Application for Exempt Permit

Approve Application for Exempt Permit for the Immaculate Conception Church to conduct Minnesota lawful gambling on April 25, 2014 at Wings North Hunting Club, 19379 Homestead Road, Pine City (Pokegama Twp.).

4. 2011 Outstanding Warrants

Approve cancellation of 2011 outstanding warrants.

5. **Pine County Timber Auction**

Approve 2014 Pine County timber auction, May 14, 2014, 10:00 a.m., 1610 Hwy. 23 No., Sandstone.

6. **New Hire**

Approve the hiring of Jaimie Azzone as a .4 FTE probation agent, effective March 28, 2014, Corrections Agent – Step 1, \$18.45 per hour.

7. **Personnel (Full-Time Status/Completion of Probationary Period)**

Approve full-time status for Social Worker Chandra Clark, effective April 1, 2014.

8. **Training**

Approve Veterans Service Officer Ben Wiener to attend MN Department of Veterans Affairs Spring Training, April 8-10, 2014, Hutchinson. Registration \$0; lodging (2) nights @ \$83 or approximately \$180 w/tax and fees; mileage, approximately \$135; total cost: approximately \$315. Attendance at this training is required for continuing education credits.

REGULAR AGENDA

1. **Meadow Creek**

Meadow Creek Program Director Shelley Skarda and Meridian Behavioral Health Director of Operational Development Marianne Thiry were present to answer questions regarding the requested 24-bed expansion of Meadow Creek. On March 18, 2014 the Pine County Health and Human Services Board voted to provide a letter of support for a 10-bed expansion of Meadow Creek; the county board has since been informed that Meadow Creek would like to increase the number of beds by 24, to a total of 50. Health and Human Services Director Patrick Bruflat stated support of their request and justified the need for expansion.

Motion by Commissioner Chaffee to provide a letter of support from the Pine County Board of Commissioners for a 24-bed expansion of Meadow Creek, for a total of 50 beds. Second by Commissioner Ludwig. Motion carried 5-0.

2. **Assessment Agreements**

Land Services Director Kelly Schroeder explained each county jurisdiction must contract with an assessor to provide for the assessing of property within the jurisdiction. Seventeen jurisdictions have chosen to contract with private individuals for these services and 30 jurisdictions have chosen to contract with the county. The county contracts run for a three-year term (2014, 2015 and 2016).

Motion by Commissioner Hallan to enter into Assessment Agreements Between Local Units and Pine County for the following jurisdictions, and authorize Board Chair and County Auditor to sign: City of Willow River, City of Sturgeon Lake, City of Sandstone, City of Rutledge, City of Pine City, City of Kerrick, City of Hinckley, City of Henriette, City of Finlayson, City of Denham, City of Bruno, City of Askov, Township of Windemere, Township of Sturgeon Lake, Township of Pokegama, Township of Pine Lake, Township of Park, Township of Ogema, Township of Nickerson, Township of Munch, Township of Kettle River, Township of Kerrick, Township of Dell Grove, Township of Danforth, Township of Crosby, Township of Clover, Township of Chengwatana, Township of Bruno, Township of Birch Creek, and Township of Fleming. Second by Commissioner Chaffee. Motion carried 5-0.

3. Property Value Changes

Land Services Director Kelly Schroeder provided an overview of the property value changes that have occurred in Pine County for the 2014 assessment, based on sales from October 1, 2012 – September 30, 2013. These values will be used for the pay 2015 property taxes.

4. Soil & Water Conservation District

Land Services Director Kelly Schroeder stated the Pine County Comprehensive Water Management Plan must be updated every five years, with the last update occurring in 2010. **Motion** by Commissioner Chaffee to approve Resolution 2014-12 to update and amend the Pine County Comprehensive Water Management Plan and authorize Board Chair and County Administrator sign said Resolution. Second by Commissioner Ludwig. Motion carried 5-0.

5. Pine County Liquor Ordinance

Auditor-Treasurer Cathy Clemmer stated the original 1993 Pine County Liquor Ordinance needs to be updated. Discussion was held regarding an amendment to the Ordinance adding two additional terms: 1) no liquor license will be issued for any property upon which delinquent taxes exist; and, 2) any liquor license renewal must be presented, with all requirements met, 30 days prior to the effective date. The renewal date will be August 1st, since licenses expire August 31st. Applications received after August 1st must include an additional \$100 late fee.

Motion by Commissioner Hallan to set a public hearing for May 6, 2014 at 1:00 p.m., or as soon thereafter as practical, at the Public Health Building, 1610 Hwy 23 N, Sandstone, Minnesota, for discussion and consideration of an amendment to the Pine County Liquor Ordinance. Second by Commissioner Ludwig. Motion carried 5-0.

6. Riverwood Centers

- **Update on Service:** HHS Director Patrick Bruflat provided information as to services provided by HHS to clients who are in need. Bruflat will have more information for the board at the April 15, 2014 Health & Human Services Board meeting as to vendor names and costs from providers.
- **Records:** The Chisago County Attorney obtained an Order from the court awarding Chisago County as custodian of the clients' records from Riverwood Centers. A meeting has been scheduled for April 4, 2014. Staff from all five counties has been invited to attend.
- **Department of Human Services-Sponsored Stakeholder Meeting** (all five counties along with providers and advocates attended): Held March 31, 2014 in Isanti County. Approximately 100-150 in attendance. David Minke, Patrick Bruflat, Jaci Orr, Becky Foss, Joe Kolb and Ben Neubauer attended from Pine County. The focus of the meeting was to ensure transition of former Riverwood clients to new providers. DHS will schedule another meeting in 5-6 months for an update on the progress.
- **Contract for Services:** Discussion held regarding Pine County's contract for services with Riverwood Centers, running until December 31, 2014. Since March 17, 2014 Riverwood Centers has failed to fulfill its contractual obligations. **Motion** by Commissioner Chaffee to cancel the service contract with Riverwood Centers for non-performance effective immediately. Second by Commissioner Ludwig. Motion carried 5-0.

Motion by Commissioner Pangerl to cancel the lease agreement with Riverwood Centers for office space at the Pine Government Center for failure to pay rent as required by the lease, effective immediately. Second by Commissioner Hallan. Motion carried 5-0.

- Outstanding Debt/Bill: Riverwood Centers owes the county approximately \$66,600
- Lessons Learned: Discussion was held regarding committee assignments the board members are involved with and the committees' respective Articles of Incorporation and Bylaws. Each commissioner is to provide Administrative Assistant Debbie Gray with a copy of the Articles of Incorporation and Bylaws for the boards/committees they are involved with. County Attorney John Carlson stated that the Attorney Generals' Office is aware of the closing of Riverwood Centers.

7. Commissioner Updates

Arrowhead Counties Association: Commissioner Ludwig and Chair Rossow commented on Aquatic Species Enforcement; and ACA's objections to SF2342 and HF2855, County Program Aid Modification and Appropriation.

Rush Line Corridor Task Force: Commissioner Ludwig commented on ongoing work with Union Depot corridor.

Snake River Watershed Joint Powers Board: Commissioner Pangerl stated we are in a pilot program for 1 watershed/1 water plan. Pangerl requested that we have Teresa Wickeham speak to the board for an update as to what the state requests.

NE Regional Radio Board: Commissioner Hallan stated the NE Regional Radio group is pretty much a users group now as it is difficult to get enough attendance for a quorum. This is because there is not any money available for entities. They're at the point that the next steps will be for installation of next-generation equipment and updates.

Onanegozie RC&D Council: Chair Rossow stated the March 27, 2014 meeting was the last meeting as the council has been dissolved. There was \$22,000 left and the Bylaws state that any money remaining upon dissolution should be split equally between the six counties and six soil and water districts. Checks will be sent out shortly for each jurisdiction.

SWCD Annual Meeting: Commissioner Ludwig stated over 50 people were in attendance at the annual meeting. Discussion was held regarding the Forest Stewardship Plans.

Township Officers Meeting: Commissioners Ludwig and Rossow in attendance. Discussion regarding Riverwood Centers was had.

8. Other

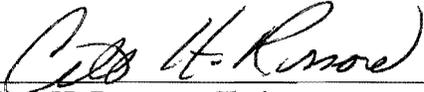
- A. A Special Meeting of the Facilities Committee Meeting was held March 31, 2014 at the Pine Government Center – discussion was held regarding the lease agreement with the City of Pine City. Possibilities discussed include the City buying the Pine Government Center building and the County renting from the City; a long-term lease with the County retaining ownership; or form an association similar to a condo association, and split the building into three units where the City would purchase the center unit, and the County and the City would jointly own the exterior.
- B. Removal of the Facilities Committee Meeting for April 2, 2014 from the Upcoming Meetings calendar.

9. Upcoming Meetings

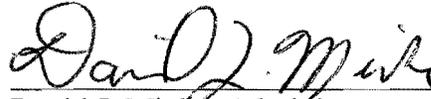
Upcoming meetings were reviewed.

10. Adjourn

With no further business, Chair Rossow adjourned the county board meeting at 3:26 p.m. The next regular meeting of the county board is scheduled for April 15, 2014 at 10:00 a.m. at the Board Room, Pine City, Minnesota.



Curt H. Rossow, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board