

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, May 20, 2014, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota

Chair Rossow called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl, Steve Chaffee, and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Rossow called for public comment. There was no public comment.

Chair Rossow requested the following revisions to the Agenda:

Regular Agenda:

Additional information for Item #5: Contract #1402

Additional Information for Item #6: Hazard Mitigation Grant

Add: 6A. Receipt of \$1,819.27 from Onanegozie RC&D

Add to Other – Request by Commissioner Pangerl for discussion of AMC conference for commissioners-elect.

Commissioner Ludwig moved to approve the amended Agenda. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the May 6, 2014 County Board Meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

ECRL Library Board Minutes – March 10, 2014

ECRL Library Board Minutes – April 14, 2014

Commissioner Chaffee moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Pangerl. Motion carried 5-0.

Commissioner Hallan moved to approve the Consent Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

CONSENT AGENDA

1. April, 2014 Cash Balance

Approve:

Fund	April 30, 2013	April 30, 2014	Increase(Decrease)
General Fund	(1,098,096.81)	(1,775,691.57)	(677,594.76)
Health and Human Services Fund	833,714.10	(372,867.61)	(1,206,581.71)
Road and Bridge Fund	5,559,148.29	2,603,068.50	(2,956,079.79)
Land Management Fund	1,631,927.33	1,973,213.04	341,285.71
TOTAL (inc non-major funds)	10,248,547.10	5,886,555.91	(4,361,991.19)

2. **Repurchase of Tax Forfeited Land**
Approve Resolution 2014-20 for Repurchase of Tax Forfeited Land in full, Douglas D. Psyk, PID 33.5558.000 and authorize Board Chair and County Auditor to sign.
3. **Temporary Liquor License**
Approve temporary liquor license for the Rock Creek Lions Club for an event to be held August 29, 30, 31 and September 1, 2014, Heidelberger Arena, 3923 State Hwy. 70, Pine City. Subject to approval of the Pine County Sheriff.
4. **Premises Permit Application**
Approve premises permit application for the Moose Lake Area Hockey Association to conduct Minnesota lawful gambling at Doc's Sports Bar & Grill, Inc., 34427 Majestic Pine Drive, Sturgeon Lake (Windemere Township).
5. **Police Officer Declaration – PERA**
Approve Resolution 2014-19, Public Employees Retirement Association Police Officer Declaration for deputy sheriff Aaron Kampa. This declares that Aaron Kampa has met all of the requirements of the Police and Fire Plan membership requirements from his date of hire; authorize Board Chair to sign Resolution 2014-19.
6. **Personnel (Full-Time Status/Completion of Probationary Period)**
Approve full-time status for Registered Nurse Mickey VanVleet, effective May 21, 2014.
7. **Training**
 - A. Approve Michelle Kelash, HHS accounting, to attend the Association of MN Social Service Accountants (AMSSA) Annual Conference, June 22–24, 2014, Grand Rapids. Includes Sunday night lodging for region set up, secretarial duties and conference attendance. Registration \$50; accommodations, \$563.19; travel \$126; total cost: \$739.19.
 - B. Approve County Auditor-Treasurer Cathy Clemmer to attend the MN Association of County Auditor, Treasurer & Finance Officers (MACATFO) 2014 Summer Conference at Ruttger's Bay Lodge, Deerwood, June 25-26, 2014. Registration \$25; accommodations \$365.73; total cost: \$390.73.

REGULAR AGENDA

1. **Facilities Committee**
Pine County Facilities Committee met May 7, 2014. Informational only, no board action necessary. Commissioner Pangerl stated that the tuckpointing at the Pine Government Center is ongoing.
2. **Personnel Committee**
Pine County Personnel Committee met May 13, 2014 and made the following recommendations:
 - Health & Human Services:*
Approve the hiring of one (1) child protection social worker.
 - Jail:*
 - i. Approve Court Security Officer Aileen Butler \$0.52 performance increase from \$13.07 to \$13.59, effective May 23, 2014 (anniversary date).
 - ii. Approve Court Security Officer Steve Olson \$0.61 performance increase from \$15.14 to \$15.75, effective January 4, 2014 (anniversary date).

- iii. Approve Jail Administrator Rick Boland \$1.00 performance increase from \$33.38 to \$34.38, effective June 2, 2014 (anniversary date).

Administrator:

Approve Land Services Director Kelly Schroeder \$1.57 performance increase from \$34.49 to \$36.06, effective May 21, 2014 (anniversary date).

Commissioner Chaffee provided an overview of the personnel committee meeting stating the hiring of a child protection social worker is to back fill a vacancy.

Motion by Commissioner Chaffee to approve the recommendations of the Personnel Committee. Second by Commissioner Rossow. Motion carried 5-0.

Other items are for informational purposes only.

3. EMS Proclamation

Joe Newton, Director of Ambulance Services, Essentia Health – Sandstone provided information relating to Emergency Medical Services Week and acknowledged the essential work provided by first responders. Newton recognized Askov First Responder Misi Gangl and Pine First Responder Jeff Espeseth for their long-time service and dedication, presenting Gangl with a Certificate of Recognition. Espeseth was unable to be in attendance, his Certificate of Recognition will be mailed.

Motion by Commissioner Ludwig to approve Resolution 2014-18 to designate the week of May 18-24, 2014 as Emergency Medical Services Week. Second by Commissioner Hallan. Motion carried 5-0.

4. Timber Auction

County Auditor-Treasurer Cathy Clemmer provided an update to the 2014 Pine County Land Department Timber Auction. Eleven thousand two hundred twenty-nine cords of wood was sold, for a total amount of \$466,842.95. Chair Rossow thanked the Land Department and Clemmer for their hard work.

5. Award Bid for Contract #1402

County Engineer Mark LeBrun stated bid opening for Contract #1402 occurred May 19, 2014 and recommended the contract be awarded to the low responsible bidder, Knife River Corporation.

Contract #1402 includes:

CP 058-014-001 – Located on Golf Course Road and Par Circle, Pine City Township;

SAP 058-661-024 – Located on CSAH 61 between south limits of Pine City and CSAH 7.

The Knife River Corporation bid came in 4% over the engineer's estimate.

Motion by Commissioner Chaffee to award the bid for Contract #1402 to Knife River Corporation in the amount of \$1,296,558.43. Second by Commissioner Hallan. Motion carried 5-0.

6. Hazard Mitigation Grant Update

Auditor-Treasurer Cathy Clemmer stated the county received a \$4,106,484 grant from the State of Minnesota to provide FEMA funds to acquire 32 flood damaged homes in Pine County.; On March 4, 2014 the county received the first half of the grant contract (\$2,053,242). Pine County has spent all but \$192,299.88 of this grant, and has now received the amended grant contract for the second half of the funds in the amount of \$2,053,242.

Motion by Commissioner Hallan to approve Amendment No. 1 to Grant Contract No. 3-25726 with the State of Minnesota (HSEM) in the amount of \$2,053,242 and authorize Board Chair and County Administrator to sign. Second by Commissioner Ludwig. Motion carried 5-0.

6A. Onanegozie RC&D

Chair Rossow acknowledged receipt of \$1,819.27 from the dissolution of the Onanegozie RC&D, stating the monies had been divided equally between the six counties and six soil and water districts. Rossow stated \$100 was held back for possible unforeseen expenses. Any of the \$100 that is unused will be donated to the Initiative Foundation.

Motion by Commissioner Ludwig to accept the \$1,819.27 and place these monies into the economic development department in the General Fund. Second by Commissioner Hallan. Motion carried 5-0.

7. Commissioner Updates

Soil & Water Conservation District Meeting: Commissioner Ludwig stated 25,500 trees were sold; Soil & Water is looking into hiring a part-time forester to work in the blowdown area.

East Central Solid Waste Commission Meeting: Commissioner Hallan stated contracts with haulers allow for cost-of-living increases, ECSWC has exercised that option; the expansion is proceeding to open new cell.

East Central Regional Library Board Meeting: Commissioner Chaffee commented on a resolution to petition the legislation to increase library funding and look at the formula; audit report stated the library board is \$400,000 under budget.

Rush Line Corridor Task Force meeting – cancelled

Lakes & Pines CAC Meeting: Chair Rossow stated many items discussed -- approved income tax submission grant, accepted HUD financing, energy heating assistance.

8. Other

Commissioner Pangerl requested inclusion in the Pine County Policies and Procedures handbook for the attendance of a commissioner-elect to the AMC Annual Conference, with registration, lodging and travel expenses paid by the county. Discussion was held, with Commissioner Hallan stating his support. Commissioner Pangerl stated he felt that the information provided at the conference was very educational and beneficial to a commissioner-elect. County Attorney John Carlson stated this topic has been researched before.

Motion by Commissioner Pangerl to add a policy to the Pine County Policies and Procedures Handbook to include commissioner-elect attendance at the Association of Minnesota Counties (AMC) annual conference with registration, lodging and travel expense paid by the county. Staff to write a policy and bring it back to the board. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Hallan inquired what happened with counties in the last legislative conference for property tax relief. Administrator Minke will prepare a summary to provide to Commissioners. County Attorney Carlson said he has information as well that will be provided to Commissioners.

9. Upcoming Meetings

Upcoming meetings were reviewed.

Addition: Government Operations Committee meeting to commence immediately after the adjournment of the May 20, 2014 county board meeting.

Addition: District 1 Spring Meeting, June 13, 2014, Grand Marais, Minnesota

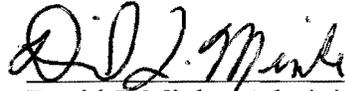
10. Adjourn

With no further business, Chair Rossow adjourned the county board meeting at 10:38 a.m. The next regular meeting of the county board is scheduled for June 3, 2014 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.



Curt H. Rossow, Chair
Board of Commissioners

Steve Chaffee
Acting chair



David J. Minke, Administrator
Clerk to County Board