

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, June 3, 2014, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

Acting Chair Chaffee called the meeting to order at 1:00 p.m. Present were Commissioners Steve Hallan, Mitch Pangerl, and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke. Chair Curt Rossow was excused.

The Pledge of Allegiance was said.

Acting Chair Chaffee called for public comment. There was no public comment.

Acting Chair Chaffee requested the following revisions be made to the Agenda:

Additions to Regular Agenda:

- 9A. Closed Session – Labor Negotiation Update
- 9B. Closed Session - Pending Litigation

Additions to Upcoming Meetings:

- AMC Spring District 1 meeting June 13, 2014, 8:00 a.m. – 12:00 p.m., Cook County Courthouse, 411 West 2nd Street, Grand Marais, MN.
- Board of Equalization, June 16, 2014, 5:00 p.m., Board Room, Pine County Courthouse, Pine City, MN.
- Snake River Watershed Joint Powers Board Meeting, June 23, 2014, 9:00 a.m., Kanabec County Courthouse, Mora, MN.

Additions to Consent Agenda:

- 7. Joint Powers Agreement between Department of Corrections and Pine County for Work Release Services for fiscal year 2015.

Commissioner Hallan moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Ludwig moved to approve the Minutes of the May 20, 2014 County Board Meeting and Summary for publication. Second by Commissioner Hallan. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Pine County Land Surveyor Monthly Report – May 2014

Pine County Soil & Water Conservation District board meeting – May 8, 2014

Commissioner Pangerl moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Hallan moved to approve the amended Consent Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

CONSENT AGENDA

1. **May, 2014 Disbursements**
Disbursements Journal Report, May 1, 2014 – May 31, 2014.
2. **Applications for Abatement:**
Approve: Dale Kraft, 47956 Oak Leaf Rd., Sturgeon Lake, PID 16.0209.000, pay 2014.
3. **Application for Exempt Permit**
Approve Application for Exempt Permit for the Moose Lake Area Chamber of Commerce to conduct Minnesota lawful gambling at the Moose Lake Golf Course, 35311 Parkview Dr., Sturgeon Lake, on October 17, 2014 (Windemere Twp.).
4. **Resolution for Repurchase of Tax Forfeited Land**
Approve Resolutions 2014-21, 2014-22, 2014-23 for Repurchase of Tax Forfeited Lands with a 10-year contract for Gene and Gloria Perry, PIDs 04.0037.000, 04.0038.000, and 04.0043.000, and authorize Board Chair and County Auditor to sign.
5. **Minnesota Pollution Control Agency (MPCA) Groundwater Monitoring Well**
Approve MPCA to install a groundwater monitoring well on county tax-forfeited property in Sec. 12, Twp. 41, Rge. 19 and authorize Land Commissioner Greg Beck to sign MPCA Property Access Agreement with Pine County.
6. **Personnel (Full-Time Status/Completion of Probationary Period)**
Approve full time status for Registered Nurse Karen Engh, effective June 9, 2014
7. **Joint Powers Agreement Between Department of Corrections and Pine County**
Approve Joint Powers Agreement between Department of Corrections and Pine County for Work Release Services for state fiscal year July 1, 2014-June 30, 2015.

REGULAR AGENDA

1. **State of Minnesota Grant Contract – Property Record Information System (PRISM)**
Land Services Director Kelly Schroeder explained the Property Record Information System (PRISM) and noted the State is requiring data compliance from counties. Pine County is currently working with the Department of Revenue on this matter.
Motion by Commissioner Hallan to approve the \$3,529.41 State of Minnesota grant contract to assist with the county’s computer programming costs to be in compliance with the Property Record Information System of Minnesota (PRISM) and authorize the Acting Chair to sign. Second by Commissioner Pangerl. Motion carried 4-0.
2. **Initiative Foundation – Economic Development Planning Grant**
Administrator Minke provided information on the Economic Development Planning Grant and how monies could be used. Minke stated a consultant could be hired to work on economic development in Pine County and encourages a county commissioner help oversee this project; Commissioner Hallan offered to assist. Commissioner Pangerl asks that Pine County review area cities economic development to avoid duplication of services. Minke stated cities have provided support for this project.

Motion by Commissioner Ludwig to approve the Initiative Foundation Grant Agreement in the amount of \$5,000. A matching fund from Pine County in the amount of \$5,000 is required. Second by Commissioner Hallan. Motion carried 4-0.

3. Elected Official-Elect Training

Administrator David Minke provided information regarding Resolution 2014-24 which provides an opportunity for elected officials to attend training between the November election and their taking office in January. County Attorney Carlson stated there are items in Pine County's Personnel Policies that should be agreed upon by elected officials and perhaps a code of conduct could be instituted for elected officials to abide by. Carlson will look into this further and provide information to the Personnel Committee.

Motion by Commissioner Pangerl to approve Resolution 2014-24 for training for County Commissioners-Elect, County Attorney-Elect, County Auditor-Treasurer-Elect and County Sheriff-Elect to attend training at the expense of Pine County. Second by Commissioner Hallan. Motion carried 4-0.

4. Contract #1403 Bid Proposal

County Engineer Mark LeBrun reported that two bids were received for Contract #1403 and were over the engineer's estimate. Due to the size and cost of this project, LeBrun requests the County reject all bids.

LeBrun requests the project scope be reduced to include 3rd Avenue (east-west portion of CSAH 8) and 5th Street (Pine City) and signal replacement and to solicit new bids.

Motion by Commissioner Hallan to reject all Contract #1403 bid proposals and re-bid with a smaller bid. Second by Commissioner Pangerl. Motion carried 4-0.

5. Coalition Against Bigger Trucks

County Engineer Mark LeBrun reported to the board that a federal bill is being proposed to limit larger trucks on various roadways and bridges. LeBrun further stated his main concerns are public safety and financial impact due to damages to county roads and bridges. Administrator David Minke stated a study is being done and a vote may be taken in congress this fall on this topic.

Further discussion will be held once the County Board has had an opportunity to review information on this topic.

6. 2014 Legislative Update

Acting Chair Chaffee reported State Senator Tony Lourey and State Representative Tim Faust met with the County Board earlier today and good discussion and conversation was held, and recommended another meeting prior to the next legislative session.

7. Committee of the Whole Topics and Schedule

County Administrator David Minke asked the County Board to suggest topics for an upcoming Committee of the Whole meeting. Discussion was held. The Committee of the Whole will meet Tuesday, June 24, 2014 at 9:00 a.m. at the Pine County Courthouse, Board Room. Agenda items will include: Old Jail Demo, Aquatic Invasive Species, Health and Human Services, Noise Ordinance, and Pine Government Center.

County Engineer LeBrun will schedule a county road tour that will incorporate discussion on road related items.

8. Commissioner Updates

Arrowhead Counties Association – nothing new.

Snake River Watershed Joint Powers Board – rescheduled to June.

NLX – cancelled.

Central Regional EMS Committee – Commissioner Ludwig stated 3 ECHO training went well and was well attended.

9. Other

10. Upcoming Meetings

Upcoming meetings were reviewed.

Addition: AMC Spring District 1 meeting, June 13, 2014, 8:00 a.m. – 12:00 p.m., Cook County Courthouse, 411 West 2nd Street, Grand Marais, Minnesota.

Addition: Board of Equalization, June 16, 2014, 5:00 p.m., Board Room, Courthouse, Pine City, Minnesota.

Addition: Snake River Watershed Joint Powers Board Meeting, June 23, 2014, 9:00 a.m., Kanabec County Courthouse, Mora, Minnesota.

Motion by Commissioner Pangerl to close the meeting in accordance with Minnesota Statutes §13D.03, Subd. 1(b) (labor negotiation) and §13D.05, Subd. 3(b) (pending litigation). Second by Commissioner Ludwig. Motion carried 4-0.

The meeting was closed at 1:59 p.m.

Present at the closed meeting: Commissioners Chaffee, Hallan, Pangerl, Ludwig, County Attorney Carlson, County Auditor Clemmer, County Administrator Minke, Payroll and HR Specialist Christenson.

Motion by Commissioner Ludwig to open the meeting at 2:40 p.m. Second by Commissioner Pangerl. Motion carried 4-0.

County Attorney John Carlson and County Auditor-Treasurer Cathy Clemmer recommend the County Board approve the settlement proposal in the case of Jeffrey Konz and Jeremiah Konz vs. Jim Schowalter (Commissioner of the Minnesota Management and Budget) et al. (including Pine County). The settlement resolves the fee ownership issue of real property located at 46711 County Highway 61, Hinckley, Minnesota.

Motion by Commissioner Hallan to approve the settlement agreement which includes payment of \$2,766.58. Second by Commissioner Ludwig. Motion carried 4-0.

Motion by Commissioner Ludwig to approve the proposed settlement with four bargaining units represented by AFSCME (Highway Maintenance, Human Service Workers, Courthouse Workers, and Sheriff's Clerical). Second by Acting Chair Chaffee. Motion carried 4-0.

Terms of proposed settlements are:

1. Duration: 1-year (2014).
2. Steps: Maintain step movement as eligible.
3. General Wage (COLA): 1.5% effective January 1, 2014.
4. Group Health:
 - For 2014, effective January 1, 2014:
 - Single Coverage: Employer will pay an amount equal to the lowest (cost) premium plan (#493 for 2014).
 - Family Coverage: Employer will pay an amount equal to a 65% employer/35% employee split based on the lowest cost premium plan (\$1,074 for 2014).
 - The union will enter into a Memorandum of Agreement for 2015 specifying that the premium contribution shall be determined as:
 - Single Coverage: The county contribution shall be \$493 plus 95% of the increase of the lowest cost single premium.
 - Family Coverage: The county contribution shall be \$1074 plus 65% of the premium increase based on the lowest cost family plan.
5. Miscellaneous: Union will recommend ratification within 15 days of agreement being reached.
6. Additional Highway: 2014 boot allowance increase of \$25 (from \$200 to \$225).
7. Additional HHS: Update names and positions in Appendix A.
8. Clarify/replace 10.3 PTO language by replacing existing language with: "PTO is accrued each pay period. Earned PTO is available for use the pay period after it was accrued."

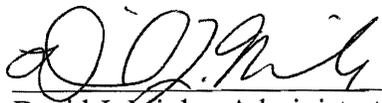
Should the proposal be ratified by the union within 15 days, the county would apply the health insurance provisions to the non-union employees and offer the terms to the settled contracts.

11. Adjourn

With no further business, Acting Chair Chaffee adjourned the county board meeting at 2:45 p.m. The next regular meeting of the county board is scheduled for June 17, 2014 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



Steve Chaffee, Acting Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board