

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, September 16, 2014, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota

Chair Curt Rossow called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Mitch Pangerl, Steve Chaffee and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Rossow called for public comment. There was no public comment.

Chair Rossow requested the following revisions to the Agenda:

Additions:

Consent Item #8: Hiring/Promotion

- A. Approve hiring of eligibility worker Brianne Neil
B23 - \$14.36 per hour, effective date TBD and forwarded to HR on 9/16/14
- B. Approve internal promotion of Terry Clementson to Highway Maintenance Supervisor C41, step 4, \$23.23 per hour, effective September 17, 2014.
- C. Due to promotion of Terry Clementson, authorize backfill of mechanic position (Pine City)
- D. Approve hiring of highway maintenance worker Jordan Jusczak
B23, step 1 -\$14.14 per hour, contingent upon successful background investigation

Regular Agenda #6A

Recognition of Constitution Day – September 17, 2014

Commissioner Ludwig moved to approve the amended Agenda. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the September 2, 2014 County Board Meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the September 9, 2014 Special Meeting – Budget Committee. Second by Commissioner Chaffee. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County HRA Senior Housing Board of Directors – regular meeting – July 23, 2014

ECRL Library Board Minutes – August 11, 2014

Commissioner Pangerl moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Chaffee moved to approve the amended Consent Agenda. Second by Commissioner Pangerl. Motion carried 5-0.

CONSENT AGENDA

1. Review August, 2014 Cash Balance

Fund	August 31, 2013	August 31, 2014	Increase(Decrease)
General Fund	1,652,961.28	2,734,749.42	1,081,788.14
Health and Human Services Fund	1,475,975.97	519,459.68	(956,516.29)
Road and Bridge Fund	6,786,574.51	10,174,531.63	3,387,957.12
Land Management Fund	1,580,296.20	1,307,223.65	(273,072.55)
TOTAL (inc non-major funds)	12,751,596.78	16,050,592.01	3,298,995.23

2. Application for Abatement

Approve Application for Abatement for Jackie Danielson, 9437 Riverbed Rd., Pine City, PID 29.5192.000 & 29.5193.000, pay 2012, 2013 & 2014.

3. Exempt Permit

Approve Application for Exempt Permit for Pine Technical and Community College Foundation to conduct Minnesota lawful gambling on November 21, 2014 at the NW Company Fur Post, 12551 Voyageur Lane, Pine City (Pine City Twp.).

4. Tobacco License

- A. Approve tobacco license for Quarry Country Store (formerly Jade Fuel) for remainder of 2014. Subject to approval of Pine County Sheriff.
- B. Approve tobacco license for Banning Junction (under new management) for remainder of 2014. Subject to approval of Pine County Sheriff.

5. Application for Repurchase

Approve Resolution 2014-42 for the Repurchase of Tax Forfeited Land in full, L.C. Development LLC, PIDs 43.5260.000, 43.5265.000, 43.5266.000, 43.5268.000, 43.5269.000, 43.5270.000, 43.5271.000, 43.5272.000, 43.5273.000, 43.5275.000, 43.5276.000, 43.5277.000, and 43.5278.000 and authorize Board Chair and County Auditor to sign.

6. Donation

Approve acceptance of \$300 donation from the Askov Fair Board to be used to help offset the expense of the volunteer posse.

7. Training

- A. Approve County Administrator David Minke and Human Resource & Payroll Specialist Matt Christenson to attend the Minnesota Association of County Administrators (MACA) & Minnesota County Human Resources Management Association (MCHRMA) Fall Conference, October 1-3, 2014, Ruttger's Bay Lake Lodge. Costs are: Registration \$200; lodging (2) nights (double occupancy) and meals, \$650.74. Total cost \$850.74 (\$425.37/person) plus mileage. .
- B. Approve Social Workers Kathy Borowick and Jan Chaffee to attend the St. Louis Co. Health & Human Service Conference in Duluth, October 9-10, 2014. Registration: \$50/each; Meals: \$10/Borowick; Travel: Borowick/\$179.20, Chaffee/\$156.80. Total cost \$446.

8. Personnel/Hiring/Promotion

- A. Approve the hiring of Eligibility Worker Brianne Neil, effective date to be determined and forwarded to Human Resources on September 16, 2014, B23, \$14.36 per hour.
- B. Approve internal promotion of Terry Clementson to Highway Maintenance Supervisor C41, step 4, \$23.23 per hour, effective September 17, 2014.
- C. Due to promotion of Terry Clementson, authorize backfill of mechanic position (Pine City).
- D. Approve the hiring of Highway Maintenance Worker Jordan Juszczak, effective date anticipated to be early October 2014, B23, step 1 -\$14.14 per hour, contingent upon successful background investigation.

REGULAR AGENDA

1. Recognition of Retirement

The board recognized the retirement of Highway Maintenance Supervisor Brad Davis (over 35 years of service to Pine County) and thanked him for his service.

2. Facilities Committee

Pine County Facilities Committee met September 3, 2014 and made the following recommendations:

Approve the Lease Agreement between the Minnesota Guardian ad Litem Board through its 10th GAL Program and Pine County.

The remaining items are for informational purposes only.

Commissioner Pangerl gave an overview of the Facilities Committee stating the GAL lease is for approximately 500 square feet at the Pine County Courthouse and is for a two year term.

Motion by Commissioner Ludwig to approve the Lease Agreement between the Minnesota Guardian ad Litem Board through its 10th GAL Program and Pine County. Second by Commissioner Pangerl. Motion carried 5-0.

3. Personnel Committee

Personnel Committee met September 9, 2014 and made the following recommendations:

Sheriff

- a. Recognize regular full-time appointment of Rob Ouverson to the position of Pine County Sheriff Sergeant, effective April 22, 2012.
- b. Approve backfill of part-time dispatcher (B23-\$16.04/hr.), effective December 31, 2014 or sooner with qualified applicant.

Highway

- c. Approve backfill of vacated highway maintenance worker (B24-\$14.14/hr.) with a qualified candidate from the July applicant ranking.

Administrator:

- d. Approve six-month unpaid leave for an HHS employee.

Other items are for informational purposes only.

Commissioner Chaffee provided an overview of the Personnel Committee meeting. Discussion was held as to the increase of the dispatcher call load and the need for future additional staffing.

Motion by Commissioner Chaffee to approve the recommendations of the Personnel Committee. Second by Commissioner Rossow. Motion carried 5-0.

4. 2013 Pine Audit and County Financial Statement

County Auditor-Treasurer Cathy Clemmer indicated the 2013 audit was complete. Clemmer stated it was a good report. Pine County received an unmodified opinion which is the best, and the

county will qualify as a low-risk auditee for the 2014 audit--this will be beneficial when moving forward with potential jail bond refunding.

Motion by Commissioner Ludwig to accept, and authorize publication, of the 2013 Pine County Financial Statement. Seconded by Commissioner Chaffee. Motion carried 5-0.

5. Patriot Award of Appreciation

Probation Director Terryl Arola presented Sergeant Major Amber Chase Sieberlich. Chase Sieberlich, a probation agent with Pine County, is a member of the Minnesota Air National Guard. Chase Sieberlich presented the Patriot Award of Appreciation certificate to Director Arola together with 133rd Airlift coins.

6. Old Jail Demolition

County Engineer Mark LeBrun provided an update as to the demolition of the old jail. LeBrun stated the cost for demolition and a gravel pad will be approximately \$45,000 above the highway's donated time and gas. This cost will include fees for asbestos abatement, regulated wastes, removal of fuel tank, hired on-site consultant, and on-site dumpsters. Forty-five thousand dollars is significantly less than previously anticipated prior to the highway department's involvement. Demolition is expected to begin mid-October. LeBrun stated an auction is scheduled for 4:30 p.m., October 15, 2014 at the Sandstone highway department building and will include vehicles as well as items removed from the old jail such as a generator, heaters, etc. LeBrun thanked Right-of-Way Manager Todd Lindstrom for his work with this project.

6A. Constitution Day

Administrator Minke recognized Constitution Day, September 17, 2014.

7. Commissioner Update

AMC Fall Policy Conference: Commissioner Hallan commented on the reimbursement rate for probation officers.

Soil & Water Conservation District: Commissioner Ludwig indicated 25,000 trees are ordered for next year; conversation was had relating to the sealing of two deep wells in Sandstone and methods of payment.

East Central Solid Waste Commission (ECSWC): Commissioner Hallan stated the ECSWC is moving forward with the opening of another cell; a planning session will be scheduled in October for storm debris removal.

East Central Regional Library Board: Commissioner Chaffee stated the library budget was approved with Pine County's portion being reduced by approximately \$1,000.

Central Minnesota Jobs & Training: Commissioner Hallan stated job growth continues to do well, unemployment rates lower than in past years.

Lakes & Pines CAC: Meeting not attended.

Other: None.

8. Other

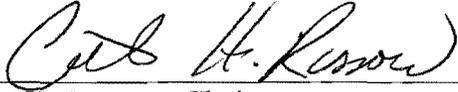
2014 Pine County Tax-Forfeit Land Auction – September 19, 2014, 9:00 a.m. – Board Room, Pine County Courthouse, Pine City, Minnesota.

9. Upcoming Meetings

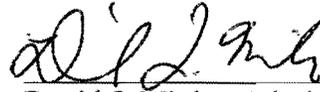
Upcoming meetings were reviewed.

10. Adjourn

With no further business, Chair Rossow adjourned the county board meeting at 10:42a.m. The next regular meeting of the county board is scheduled for October 7, 2014 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.



Curt H. Rossow, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board