

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, November 19, 2013, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Mitch Pangerl, Curt Rossow, and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke. Commissioner Steve Chaffee was absent (excused).

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

Consent

Removal of #3: New Hire of registered nurse

Regular

Removal of #3 (presentation by Schneider Corporation) and rescheduled to December 17, 2013

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Pangerl moved to approve the Minutes of the November 5, 2013 board meeting and Summary for publication. Second by Commissioner Rossow. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Commissioner Pangerl moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Pangerl moved to approve the amended Consent Agenda. Second by Commissioner Rossow. Motion carried 4-0.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review October, 2013 Cash Balance (attached)

Fund	October 31, 2012	October 31, 2013	Increase(Decrease)
General Fund	-\$200,833.20	\$ 46,645.01	\$ 247,478.21
Health and Human Services Fund	\$1,447,500.61	\$ 431,559.94	(\$1,015,940.67)
Road and Bridge Fund	\$5,120,666.86	\$ 6,369,727.51	\$1,249,060.65
Land Management Fund	1,437,226.64	\$ 2,128,953.81	\$ 691,727.17
TOTAL (inc non-major funds)	\$17,948,485.97	\$19,853,377.81	\$1,904,891.84

2. **Promotion**

Approve promotion of part-time Corrections Officer Hayden Brown to full-time corrections officer effective November 24, 2013. No change in wages or classification.

3. **New Hire**

Removed from Agenda.

REGULAR AGENDA

1. **Facility Committee**

The Facility Committee met November 6, 2013. No board action necessary.

Commissioner Pangerl provided an overview of the facility committee meeting stating that the two windows in the Soil & Water offices will be replaced this fall. Commissioner Ludwig stated an update on the jail project will be presented when bids are received.

2. **Personnel Committee**

Pine County Personnel Committee met November 12, 2013 and made the following recommendations:

Sheriff:

- i. Accept resignation of Deputy Sheriff Jamie Jackson effective November 11, 2013 and approve backfill.
- ii. Approve change of base manning to 7 full-time and 2 part-time dispatchers.

Administrator:

- i. Approve 1.5% performance increase from \$15.63 to \$15.86 for Payroll Clerk Susan Fore (B23), effective October 17, 2013.
- ii. Approve 2014 non-union wage scale (1.5% COLA increase)
Approve 2014 Commissioner Salaries and Per Diem (Resolution 2013-49) at \$21,526.12 (1.5% increase) salary and \$75 per diem.
Approve 2014 Elected Official Salaries (Resolution 2013-48) as follows:
County Attorney - \$100,851 (1.5% increase)
Auditor/Treasurer - \$81,200 (1.5% increase)
Sheriff - \$82,418 (1.5% increase)

And authorize Board Chair and County Administrator to sign Resolutions.

HHS:

- i. Approve Public Health Nurse Beth Lyon's unpaid leave status for a period not to exceed 12 weeks, with conditions.
- ii. Accept resignation of Social Worker Jennifer Nelson effective November 7, 2013 and approve backfill.

Commissioner Rossow provided an overview of the personnel committee meeting. Sheriff Cole stated at the personnel committee that a former deputy had expressed interest in returning to employment with Pine County, thereby saving in training fees. Cole now has indicated that deputy has withdrawn his employment request. The backfill for the deputy sheriff's position was approved.

Administrator Minke informed the board Resolutions 2013-48 (Elected Official Salaries) and Resolution 2013-49 (Commissioner Salaries/Per Diem) could be considered at this meeting upon approval by the board, or could wait until a December board meeting after approval of the 2014 budget. Discussion was held and a decision was made to wait until December to consider the resolutions.

Motion by Commissioner Pangerl to not give elected officials raises. Motion died for lack of a second.

Motion by Commissioner Rossow to approve the recommendations of the Personnel Committee with the exception of tabling the consideration of Resolutions 2013-48 and 2013-49 until approval of the 2014 budget in December. Second by Commissioner Hallan. Motion carried 4-0.

3. Schneider Corporation

Removed from Agenda and rescheduled to December 17, 2013.

4. 2014 MN Trails Assistance Program Grant Agreements (Grant-In-Aid)

Auditor-Treasurer Clemmer provided information regarding the county sponsorship for recreational trails that are part of the grant-in-aid system and the annual requirement of completing Minnesota Assistance Program Applications for the administration, construction and maintenance.

Motion by Commissioner Rossow to adopt Resolution 2013-47 Sponsorship and Approval of Grant-in-Aid Agreement for Snowmobile Trails and authorize Board Chair and County Administrator to sign. Second by Commissioner Ludwig. Motion carried 4-0.

5. NLX Rail Alliance

Motion by Commissioner Pangerl to withdraw from the 2014 membership in the NLX Rail Alliance. Second by Commissioner Ludwig with discussion.

Discussion was held regarding the county's financial contribution and membership in the Rail Alliance.

Commissioner L Commissioners Pangerl and Ludwig provided information from the NLX Stakeholders meeting recently attended. Ludwig indicated he would request Commissioner Chaffee be present for the vote because this affects District 3. Chair Hallan indicated that a majority vote of the board is necessary for a motion to pass and Commissioner Chaffee's vote won't change the outcome.

County Attorney Carlson provided the information, definitions and requirements of 'withdrawal' from the Alliance versus 'no financial contribution'.

Commissioner Pangerl modified his motion to state: Motion for Pine County to not provide a financial contribution to the NLX Rail Alliance. Second by Commissioner Ludwig. Commissioner Pangerl requested a roll call vote and Chair Hallan called for a roll call vote:

- District 2/Commissioner Pangerl – Yes
- District 3/Commissioner Chaffee – absent
- District 4/Commissioner Rossow – Yes
- District 5/Commissioner Ludwig – Yes
- District 1/Chair Hallan – Yes

Motion carried 4-0.

6. Commissioner Updates

- a. Chair Hallan provided an update on the East Central Solid Waste Commission
- b. Commissioner Ludwig provided an update on Lakes and Pines CAC
- c. Administrator Minke provided an update on the Broadband Meeting

7. **Other**

None.

8. **Upcoming Meetings**

- a. **Technology Meeting, Tuesday, November 19, 2013, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, November 19, 2013, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- c. **Pine County Health and Human Services Meetings, Tuesday, November 19, 2013, to commence after Pine County Board Meeting**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- d. **Committee of the Whole Meeting/Budget Committee Meeting (HHS, SSTS & General Fund), Tuesday, November 19, 2013, to commence after HHS Board Meeting**, Boardroom, Pine County Courthouse, Pine City, Minnesota.
- e. **Arrowhead Counties Association Meeting, Wednesday, November 20, 2013, 6:00 p.m.**, Hampton Inn Conference Room, Duluth, Minnesota.
- f. **Rushline Corridor Task Force, Thursday, November 21, 2013, 3:30 p.m.**, White Bear Lake City Hall, 4701 Hwy. 61 North, White Bear Lake, Minnesota.
- g. **GPS 45:93 Executive Committee, Friday, November 22, 2013, 10:00 a.m.**, City of Hinckley, Hinckley City Hall - 106 1st St. SE, Hinckley, Minnesota
- h. **Snake River Watershed Joint Powers Board, Monday, November 25, 2013**, time and location to yet be determined.
- i. **NLX meeting, Wednesday, November 27, 2013, 9:30 a.m.**, Boardroom, Courthouse, Pine City, Minnesota.
- j. **Committee of the Whole/Pine County Housing and Redevelopment Authority, December 3, 2013, 11:00 a.m.**, Public Health Building, Sandstone, Minnesota.
- k. **Pine County Board Meeting, Tuesday, December 3, 2013, 1:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- l. **Facility Committee Meeting, Wednesday, December 4, 2013, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- m. **Law Library Board of Trustees, Wednesday, December 4, 2013, 12:00 p.m.**, Law Library, Courthouse, Pine City, Minnesota.
- n. **Soil & Water Conservation Board Meeting, Thursday, December 5, 2013, 4:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- o. **Truth in Taxation, Thursday, December 5, 2013, 7:00 p.m.**, Board Room, Courthouse, Pine City, Minnesota.
- p. **East Central Solid Waste Commission, Monday, December 9, 2013, 9:00 a.m.**, 1756 180th, Mora, Minnesota.
- q. **AMC Annual Conference, December 9-11, 2013**, Hyatt Regency Minneapolis, Minneapolis, Minnesota.
- r. **Personnel Committee Meeting, Tuesday, December 12, 2013, 9:00 a.m.**, (NOTE: **change in date**) Commissioner Conference Room, Courthouse, Pine City, Minnesota.

Chair Hallan called a five minute recess at 10:47 a.m.

The board reconvened at 11:00 a.m.

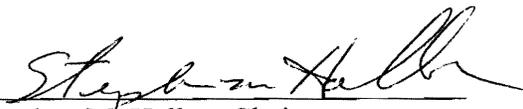
Motion by Commissioner Pangerl to close the meeting in accordance with Minnesota Statutes §13D.03 for labor negotiations. Second by Commissioner Rossow. Motion carried 4-0.

Present were Chair Steve Hallan, Commissioners Mitch Pangerl, Curt Rossow and Matt Ludwig; County Attorney John Carlson, Administrator David Minke, and HR and Payroll Specialist Matt Christenson.

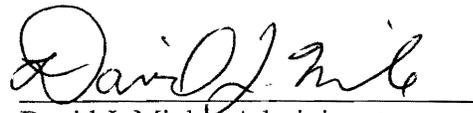
Motion by Commissioner Rossow to open the meeting. Second by Commissioner Pangerl. Motion carried 4-0.

9. **Adjourn**

With no further business, Chair Hallan adjourned the county board meeting at 11:45 a.m. The next regular meeting of the county board is scheduled for December 3, 2013 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minké, Administrator
Clerk to County Board