

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, December 3, 2013, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

Chair Hallan called the meeting to order at 1:07 p.m. Present were Commissioners Mitch Pangerl, Steve Chaffee, Curt Rossow, and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Commissioner Pangerl moved to approve the Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Pangerl moved to approve the Minutes of the November 5, 2013 Committee of the Whole/Budget Committee (Highway). Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the November 19, 2013 Board Meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Ludwig moved to approve the Minutes of the November 19, 2013 Committee of the Whole Meeting – Subsurface Sewage Treatment System, 2014 Health and Human Services and 2014 General Fund Budget. Second by Commissioner Pangerl. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County Land Surveyor Monthly Report – November 2013

Commissioner Rossow moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Rossow moved to approve the Consent Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. November 2013 Disbursements

Disbursements Journal Report, November 1, 2013 – November 30, 2013.

2. Temporary Liquor License

Approve temporary liquor license for the City of Pine City for an event to be held December 14, 2013, Northwest Company Fur Post, 12551 Voyageur Lane, Pine City. Subject to approval of the Pine County Sheriff.

3. Renewal of Tobacco Licenses

Approve applications (see attached listing) for renewal of tobacco licenses in Pine County under the jurisdiction of the Auditor for the period of January 1 – December 31, 2014. Subject to approval of Pine County Sheriff and contingent upon no delinquent property taxes.

4. Training

Approve Property Appraiser David Anderson to attend the Minnesota Association of Assessing Officers Assessment Laws and Procedures course January 27 – January 30, 2014 in Plymouth. This course is required for licensing. Cost of the course is \$380; hotel costs: \$77 per night plus tax (3 nights). Total cost \$611 plus tax. All expenses are within the 2013/2014 Assessor budget.

5. New Hire

Authorize the hiring of Registered Nurse Karen Engh, effective December 9, 2013, \$19.25 per hour, C-42, step 1.

REGULAR AGENDA

1. 2014 Initiative Foundation

A presentation was given by Sandy Voigt, Development Director, and Dan Frank, Senior Program Manager for the Initiative Foundation. The Initiative Foundation is requesting a financial contribution of \$7,250 from Pine County. Sandstone City Administrator Sam Griffith offered his support of the Initiative Foundation. Discussion was held regarding funding and persons served by the Initiative Foundation. The 2014 preliminary budget includes a contribution of \$7,000. The requested will be discussed in the upcoming budget meeting.

2. Demo & Debris Removal – Phase 2

Sealed Bids were opened on November 25, 2013 for Demolition and Debris removal of structures from the June 2012 flood. Land Services Director Kelly Schroeder reported that 5 bids were received and recommend award to the lowest responsible bidder, Fjosne Construction. This project may begin as early as January 2014 and requires the contractor to demolish the structures, remove and properly dispose of the debris (including any hazardous waste) and restore the site to green space.

Motion by Commissioner Rossow to award the contract bid for Phase 2 Flood Mitigation Demolition to the lowest responsible bidder, Fjosne Construction, LLC in the amount of \$351,616 and to authorize the County Board Chair and County Administrator to execute a contract with Fjosne Construction. Second by Commissioner Chaffee. Motion carried 5-0.

3. Tax Forfeited Receipts for Year 2013 for Timber Development of Tax Forfeited Lands

Auditor-Treasurer Clemmer provided an overview on the effect and use of tax forfeited lands and how they may have a positive impact on the General Revenue Fund.

Motion by Commissioner Rossow to rescind Resolution 2013-01 setting aside 10% for tax forfeited receipts for the year 2013 for timber development of tax forfeited lands. Second by Commissioner Ludwig. Motion carried 5-0.

4. 2014-2018 Highway Improvement Plan

County Engineer Mark LeBrun explained the 2014-2018 Highway Improvement Plan and various county roads that are included in this \$28.5 million dollar plan. Revenue from the wheelage tax is included in this plan and is dedicated to locally-funded county roads.

Motion by Commissioner Rossow to approve the 2014-2018 Highway Improvement Plan. Second by Commissioner Pangerl. Motion carried 5-0.

5. Commissioner Updates

- a. Commissioner Rossow provided an update from the Arrowhead Counties Association meeting and stated voting will be done in January with each county having one vote. Commissioner Rossow mentioned he is unable to attend the December meeting.
- b. Commissioner Chaffee provided an update on Rushline Corridor Task Force and stated he has requested a representative to make a presentation on the project to the Pine County Board.
- c. Commissioner Chaffee commented he was unable to attend the Riverwood Center meeting but that Mille Lacs County will be withdrawing at the end of the year.
- d. Commissioner Chaffee provided an update on the NLX Meeting and stated Pine County will withhold funding to the NLX in 2014.

6. Other

None.

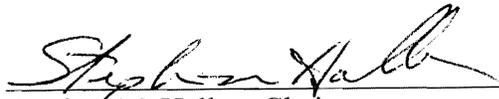
7. Upcoming Meetings

- a. **Law Library Board of Trustees, Wednesday, December 4, 2013, 12:00 p.m.**, Law Library, Courthouse, Pine City, Minnesota.
- b. **Extension Committee Meeting, December 5, 2013, 3:00 p.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- c. **Soil & Water Conservation Board Meeting, Thursday, December 5, 2013 at 4:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- d. **Truth in Taxation, Thursday, December 5, 2013, 7:00 p.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- e. **AMC Annual Conference, December 9-11, 2013**, Hyatt Regency Minneapolis, Minneapolis, Minnesota.
- f. **Personnel Committee Meeting, Tuesday, December 12, 2013, 9:00 a.m., (NOTE: change in date)**. Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- g. **East Central Solid Waste Commission, Monday, December 16, 2013, 9:00 a.m.**, 1756 180th, Mora, Minnesota.
- h. **East Central Regional Library Board, Monday, December 16, 2013, 9:30 a.m.**, 244 Birch Street, Cambridge, Minnesota.
- i. **ECRDC, Monday, December 16, 2013, 7:00 p.m.**, 100 Park Street South, Mora, Minnesota.
- j. **Technology Meeting, Tuesday, December 17, 2013, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- k. **Pine County Board Meeting, Tuesday, December 17, 2013, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.

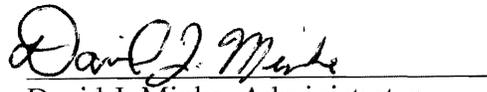
- j. **Technology Meeting, Tuesday, December 17, 2013, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- k. **Pine County Board Meeting, Tuesday, December 17, 2013, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- l. **Pine County Health and Human Service Meetings, Tuesday, December 17, 2013, to commence after Pine County Board Meeting**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- m. **Arrowhead Counties Association Annual Holiday Meeting, Wednesday, December 18, 2013, 6:00 p.m.**, Pickwick Restaurant, 508 East Superior Street, Duluth, Minnesota.

12. Adjourn

With no further business, Chair Hallan adjourned the county board meeting at 2:17p.m. The next regular meeting of the county board is scheduled for December 17, 2013 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board

Banning Junction
Bear's Den
Chengwatana Country Club
Chris' Food Center
CFC-PC Inc. Chris' Food Center
Crossroads Convenience Store
Cypress Inn
Daggett's Super Valu
Dave's Oil Corp
Denham Run Bar & Grill
Double A Liquors
Duquette General Store
Family Dollar Store-Sandstone
Finlayson Municipal Liquor Store
Tadpoles, LLC (formerly Froggies)
Heidelberger's Rock Creek Motor Stop
Hinckley Firehouse Liquor
Holiday Station stores #6, 226, and 258
Jade Fuel
Kurt's Station
Little Stores (2)
Main Street Grocery
Mainstreet Milkhouse
Marathon of Beroun
Nickerson Bar & Motel, Inc
Northland E-Cigs
Off the Road Bar & Grill
Petry's Bait Company
Pump N Munch
Ray & Marge's Resort
Rich's Bar
Sandstone Petro Plus
Slim's Service, Inc.
Squirrel Cage
St. Croix Haven Campground
Stogies Discount Tobacco
SuperAmerica #4500
Super Smokes
Tank's Tavern
Tobies Station, Inc

Voyageur Bottle Shop
Wal-Mart Supercenter #2367
Wanna Video
West Beroun Liquors