

PINE COUNTY BOARD MEETING
Minutes of Organizational Meeting
Tuesday, January 5, 2016, 10:00 a.m.
Public Health Building, Sandstone, Minnesota

County Administrator David Minke called the meeting to order at 10:00 a.m. Commissioners Steve Hallan, Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig were present, along with County Attorney Reese Frederickson.

The Pledge of Allegiance was said.

County Administrator Minke called for nominations for Chair.

Commissioner Ludwig nominated Commissioner Rossow for Chair. Second by Commissioner Mohr. With no further nominations, a unanimous white ballot was cast to elect Commissioner Rossow as Chair. Commissioner Rossow was unanimously elected as Chair.

Chair Rossow called for nominations for Vice-Chair.

Commissioner Chaffee nominated Commissioner Ludwig for Vice-Chair. With no further nominations, a unanimous white ballot was cast to elect Commissioner Ludwig as Vice-Chair. Commissioner Ludwig was unanimously elected as Vice-Chair.

Chair Rossow called for public comment. There was no public comment.

Chair Rossow requested the following revisions to the Agenda:

1. Add Consent Item #15: Reappointment of Marge Fagerstrom as committee member, and JoAnn Gray as alternate committee member, to the Central Minnesota Emergency Medical Services Region Advisory Committee.
2. Additional information provided for Regular Agenda Item #2: 2016 Official Publication Bids
3. Remove Consent Item #8, Sheriff's Office Space Rental, from the Agenda. This item will be added to the January 6, 2016 Facilities Committee Agenda for discussion.

Commissioner Chaffee moved to adopt the amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Chair Rossow announced the following Board and Committee assignments for 2016:

Outside Boards and Committees	2016 Representative	2016 Alternate
AMC Committee – Environment & Natural Resources	Mohr	
AMC Committee – General Government	Rossow	
AMC Committee – Health & Human Services	Chaffee	
AMC Committee – Public Safety Policy Committee	Hallan	
AMC Committee – Transportation & Infrastructure	Ludwig	

AMC Committee – Indian Affairs Advisory Council	Hallan	Rossow
Arrowhead Counties Association (ACA)	All	
Association of Minnesota Counties (AMC)	All	
Central MN Jobs and Training Service	Hallan	Ludwig
Central Regional EMS Committee	Ludwig	Rossow
East Central Regional Development Commission (ECRDC)	Hallan	Rossow
East Central Regional Juvenile Center (ECRJC) Advisory Committee	Ludwig	Rossow
East Central Regional Library	Chaffee	Mohr
East Central Solid Waste Commission (ECSWC)	Hallan	Ludwig
Extension Committee	Chaffee/Mohr	
Fiber-Optic Joint Power Board	Hallan	Mohr
GPS 45:93 Joint Powers Board	Dr. Robert Musgrove	Hallan
Kanabec/Pine Board of Health (CHB) *3 members in even years; *2 members in odd	Hallan/Chaffee/Ludwig	Mohr
Lakes and Pines Community Action Council (CAC)	Rossow	Hallan
Law Library	Mohr	Chaffee
NE MN Regional Radio Board	Hallan	Chief Deputy Paul Widenstrom
NLX	Ludwig	Chaffee
Rush Line Corridor Task Force	Mohr	Chaffee
Snake River Watershed Joint Powers Board	Mohr	Hallan
Soil & Water Conservation District Liaison	Ludwig	Mohr

County Established Committees	2016 Appointment	2016 Alternate
Budget Committee	All	
Facilities Committee	Ludwig/Mohr	
GIS Committee	Hallan/Mohr	
Government Operations	Ludwig/Rossow	
Investment Committee	Ludwig/Hallan	
Land/Zoning Advisory Committee	Chaffee/Rossow	
Legislative Committee	All	
Methamphetamine Task Force	Ludwig/Rossow	
Negotiations (Labor Relations) Committee	Chaffee/Mohr	
Personnel Committee	Chaffee/Ludwig	Rossow
Public Safety Committee	Hallan/Ludwig	
Technology Committee	Hallan/Mohr	
Transportation Committee	Hallan/Rossow	

Other Appointments	2016 Appointment	
Equal Employment Opportunity Coordinator required by section 3.2 of the County Policy and Procedure Manual	Connie Mikrot	
AMC Delegate Appointments (county is authorized 1 delegate for each commissioner and three additional delegates)	Steve Hallan Josh Mohr Steve Chaffee Curt Rossow	Matt Ludwig Mark LeBrun Becky Foss David Minke

After discussion, the 2016 Board of Commissioners regular meetings were set as follows:

- The meetings on the first Tuesday of the month begin at 10:00 a.m. and are held at the Public Health Building in Sandstone.
- The meetings on the third Tuesday of the month begin at 10:00 a.m. and are held at the Board Room, Pine County Courthouse in Pine City.

2016 County Board regular meeting dates are set as follows:

January 5th and January 19th

February 2nd and 16th

March 1st and 15th

April 5th and 19th

May 3rd and 17th

June 7th and 21st

July 5th and 19th

August 2nd and 16th

September 6th and 20th

October 4th and 18th

November 1st and 15th

December 6th and 20th

Board of Equalization, June 20, 2016, 6:00 p.m., Pine County Courthouse, Board Room, Pine City.

Truth in Taxation, December 8, 2016, 6:00 p.m., Pine County Courthouse, Board Room, Pine City.

Committee Meetings. All are in the Pine County Courthouse, Commissioners Conference Room, Pine City, Minnesota.

Personnel 2nd Tuesday at 9:00 a.m.

Facilities 1st Wednesday at 9:00 a.m.

Technology 3rd Tuesday at 8:30 a.m.

All meetings subject to change. Contact the County Administrator's Office for further information.

Motion by Commissioner Hallan to accept the 2016 Board and Committee assignments and county board regular meeting schedule. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Mohr moved to approve the Minutes of the December 15, 2015 county board meeting and Summary for publication. Second by Commissioner Hallan. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Methamphetamine Task Force Minutes – October 12, 2015

East Central Regional Library Minutes – November 9, 2015

Pine County Historical Society Minutes – November 17, 2015

Pine County HRA Senior Housing, Regular Minutes – November 17, 2015

Pine County Land Surveyor Monthly Report – December 2015

Initiative Foundation correspondence – December 15, 2015

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Chaffee moved to approve the amended Consent Agenda. Second by Commissioner Hallan. Motion carried 5-0.

CONSENT AGENDA

1. December, 2015 Disbursements

Approve Disbursements Journal Report, December 1, 2015 – December 31, 2015.

2. Applications for Abatement

Approve Applications for Abatement for the following:

A. Theresa Dobosenski, 84024 Dobosenski Road, Sturgeon Lake, PID 33.0806.000, pay 2015

B. Craig and Sheila Blegen, 4478 540th Street, Rush City, PID 43.0559.001, pay 2015

C. Viaene Rental Properties, 120 Lark Street, Sandstone, PID 45.5225.000, pay 2015

D. Merlin and Patricia Ladd, 31960 Eddy Road, Hinckley, PID 10.0137.001, pay 2015

E. Morlin and Carol Kinnaman, 34016 Lake Town Road, Sturgeon Lake, PID 33.0558.000, pay 2015

F. Richard Johnson, 207 1st Street NW, Hinckley, PID 40.5076.000, pay 2015

3. Prosecution Agreement – City of Rock Creek

Approve Agreement for Prosecution Services between the County of Pine and the City of Rock Creek in the amount of \$3,500 for 2016.

4. Child Support Cooperative Agreement

Approve Minnesota State/County Child Support Program Cooperative Agreement for years 2016 and 2017 and authorize Board Chair and County Administrator to sign.

5. Health Partners Provider Agreement

Approve Health Partners Participating Provider Agreement and authorize Board Chair and County Administrator to sign.

6. Income Contract – 2016 GED Innovation

Approve contract for the GED Innovation Fund between Pine County and the State of Minnesota on behalf of Pine Technical and Community College Employment and Training Center. The

allocation is \$2,618 for 2016. Authorize Board Chair, County Administrator and Health & Human Services Director to sign.

7. Lead County Agreement with Therapeutic Services Agency (TSA, Inc.)

Approve Lead County Agreement Between Pine County Health & Human Services and Therapeutic Services Agency (TSA, Inc.) for 2016 and authorize Board Chair and County Administrator to sign.

8. Sheriff's Office Space Rental

Item removed from calendar and referred to Facilities Committee.

9. 2015 Clerical Assessment Clerical Corrections

Pine County Assessor's Office 2015 Assessment Clerical Corrections. Information only.

10. K-9 Unit

Pine County Sheriff's Office K-9 Unit update.

11. Donation

Accept \$1,000 donation for the Pine County Sheriff's Office K-9 program from Carolyn L. Schaefer on behalf of the Carolyn L. Schaefer Revocable Trust.

12. Police Officer Declaration - PERA

Approve Public Employees Retirement Association Police Officer Declaration Resolution 2016-02 for Deputy Sheriff Joseph Workman. This Resolution/Declaration indicates that Deputy Workman has met all of the requirements of the Police and Fire Plan membership from his date of hire. Authorize Board Chair to sign Resolution.

13. Personnel

- A. Acknowledge termination of Payroll Clerk Erika Fornengo, effective December 16, 2015 and authorize immediate backfill.
- B. Approve the promotion of Deputy Brad Carlson to Investigator (C43, step 5), effective January 24, 2016, with a starting wage of \$28.31 per hour.
- C. Approve the promotion of Deputy Zach Libra to Investigator (C43, step 5), effective January 25, 2016, with a starting wage of \$28.31 per hour.

14. Training

Approve Child Support Supervisor Jodi Blesener to attend Leadership Core Training through the Minnesota Department of Human Services for the following dates in 2016: February 22, March 21, April 18, May 16, June 20, and December 5, Red Wing. Registration - \$0; lodging – approximately \$515 (\$85.41/night); mileage – preferably county car, if none are available the approximate cost for mileage is \$900 for the series of trainings. Total cost: \$515 w/county car usage or \$1,415 w/o county car usage.

15. Central Minnesota Emergency Medical Services Region Advisory Committee

Approve reappointment of Marge Fagerstrom as a committee member, and JoAnn Gray as an alternate committee member, to the Central Minnesota Emergency Medical Services Region Advisory Committee for a two-year term, January 1, 2016-December 31, 2017.

REGULAR AGENDA

1. Technology Committee

The Technology Committee met December 15, 2015. Items reviewed at the December 15, 2015 board meeting.

2. Request for Bids for Official Publication for 2016

County Administrator David Minke stated sealed bids were opened January 4, 2016 for the publication of the financial statements, proceedings of the County Board and such other notices as required by law. Franklin Newspapers Inc. dba Pine County Courier presented a bid of \$7.25 per column inch for the first publication. Pine County Courier will subcontract to the Hinckley News, Askov American and Pine City Pioneer these legal publications. The Hinckley News presented a bid of \$7.25 per column inch for the second publication.

Motion by Commissioner Ludwig to award the first publication of the financial statement, proceedings of the County Board and such other notices as required by law to Franklin Newspapers Inc. dba Pine County Courier at \$7.25 per column inch and the second publication of the financial statement and other such notices to the Hinckley News at \$7.25 per column inch. Second by Commissioner Chaffee. Motion carried 5-0.

At 10:20 a.m. Chair Rossow recessed the County Board meeting and opened the Regional Railroad Authority Annual Meeting.

3. Pine County Regional Railroad Authority Annual Meeting

Motion by Commissioner Hallan to approve the Railroad Authority officer appointees as follows: Chair: Commissioner Curt Rossow; Vice-Chair: Commissioner Matt Ludwig; Secretary: Administrator David Minke (non-voting); and Treasurer: Auditor/Treasurer Cathy Clemmer (non-voting). Second by Commissioner Mohr: Motion carried 5-0.

There being no business, Commissioner Hallan motioned to adjourn the Regional Railroad Annual Meeting. Second by Commissioner Chaffee. The Regional Railroad Annual Meeting was adjourned at 10:22 a.m.

The County Board meeting reconvened at 10:22 a.m.

4. Soil & Water Conservation District Request for Additional Appropriation

Commissioner Ludwig and County Administrator Minke provided an overview of the increased funding from the Legislature available to Soil and Water Conservation Districts; Soil & Water Conservation Districts, additionally, may apply to receive matching funds from BSWR if a county funds the district above their normal appropriation. It was the consensus of the board to request additional information from SWCD regarding the use and benefits of additional funding.

5. Children’s Mental Health Respite Care Grant

Health & Human Services Director Becky Foss stated Pine County has been awarded a grant from the MN Department of Human Services in the amount of \$15,412 to use in 2016 for children’s mental health respite care services.

Motion by Commissioner Chaffee to accept the Minnesota Department of Human Services Children’s Mental Health Respite Care Grant in the amount of \$15,412. Second by Commissioner Hallan. Motion carried 5-0.

6. Extension Committee Reappointment

Motion by Commissioner Hallan to reappoint the following to the Pine County Extension Committee:

Mary Lange (representing District 3), three-year term, January 1, 2016-December 31, 2018

David Durham (representing District 5), three-year term, January 1, 2016-December 31, 2018

Second by Commissioner Chaffee. Motion carried 5-0.

7. AMC County Program Aid Proposal

County Administrator Minke explained the Association of Minnesota Counties County Program Aid (CPA) Legislative Proposal.

Motion by Commissioner Hallan to approve Resolution 2016-01 in support of the Association of Minnesota Counties’ County Program Aid Proposal for 2016 and authorize Board Chair and County Administrator to sign. Second by Commissioner Mohr. Motion carried 5-0.

8. Health & Human Services Supervisor Collective Bargaining Agreement

County Administrator Minke provided an overview of the county’s proposal which was accepted by IBEW representing the Human Services supervisors. Commissioners Hallan, Chaffee and Rossow and Administrator Minke expressed their appreciation to everyone involved in the negotiation process.

Motion by Commissioner Chaffee to approve the Health & Human Services Supervisor (IBEW) Collective Bargaining Agreement proposal for years 2015-2017. Second by Commissioner Ludwig. Motion carried 5-0.

9. Commissioner Updates

NLX: Commissioner Chaffee stated NLX has revised their ridership numbers, frequency of runs, and speed. Loop study still needs to be completed. Discussion on station funding.

Kanabec-Pine Community Health Board: Commissioner Hallan stated the meeting went as well as expected.

Arrowhead Counties Association: No update.

Northeast Regional Radio Board: Quorum present, grants awarded. Paul Widenstrom will attend the next “in person” meeting.

East Central Regional Development Commission: No December meeting.

Other

10. Other

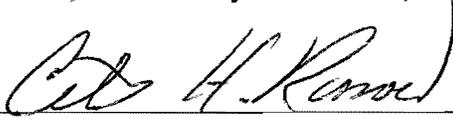
Discussion was held regarding the K-9 program and funding.

11. **Upcoming Meetings**

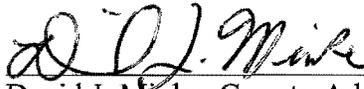
Upcoming meetings were reviewed.

10. **Adjournment**

With no further business, Chair Rossow adjourned the county board meeting at 10:55 a.m. The next regular county board meeting is scheduled for January 19, 2016 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



Curtis R. Rossow, Chair
Board of Commissioners



David J. Minke, County Administrator
Clerk to County Board