

**MINUTES OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

**Tuesday, February 2, 2016, 10:00 a.m.
Public Health Building, Sandstone, Minnesota**

Chair Rossow called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Josh Mohr, Steve Chaffee and Matt Ludwig. Also present was County Attorney Reese Frederickson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Rossow called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

Consent Agenda, Item #1: Correction to January, 2016 Disbursements Journal to reflect an additional \$475.08 disbursement in the general revenue fund totaling \$1,013,889.32. Total disbursements \$4,567,628.44.

Consent Agenda, Item #6D: Clarification to reflect Commissioner Hallan is eligible to receive per diem for his attendance at the Forum 2016 Conference in Washington DC.

Commissioner Ludwig moved to approve the Agenda. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of January 19, 2016 County Board Meeting and Summary for publication. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of January 19, 2016 County Board Special Meeting – City-County Relations. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Mohr moved to approve the Minutes of January 26, 2016 County Board Special Meeting – Soil Survey and Strategic Planning. Second by Commissioner Chaffee. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County Land Surveyor Monthly Report – January 2016

Methamphetamine Task Force Minutes – January 11, 2016

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Chaffee moved to approve the Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

CONSENT AGENDA

1. January, 2016 Disbursements

Approve Disbursements Journal Report, January 1, 2016 – January 31, 2016 with corrected General Revenue Fund and Total Disbursement amount.

2. MnCCC & Trimin Systems Contract for Computer Services

Approve the professional services agreement between Minnesota Counties Computer Cooperative and Trimin Systems, Inc. for the maintenance and support of IFS for the Auditor-Treasurer and CMHS (Computer Management for Human Services areas), effective January 1, 2016 – December 31, 2018.

Pine County's annual cost is \$8,915. Authorize Board Chair and County Administrator to sign Board Ratification Statement.

3. Minnesota Government Access Account

Approve Resolution 2016-04 Authorizing the Signing Authority Allowing Access to Minnesota Government Access (MGA) Accounts for Electronic Court Records and Documents and authorize board chair and county administrator to sign.

4. Grant Application – Health & Human Services

Approve Health & Human Services to apply for the Planning and Implementation Grant offered by the Minnesota Department of Human Services through its Alcohol and Drug Abuse Division. The grant would pay for a full-time project coordinator (and supplies, equipment, etc.) for five years (7/1/16 through 6/30/21). East Central School and Hinckley-Finlayson High School will house the individual.

5. Personnel (Full-Time Status/Completion of Probationary Period)

Approve the full-time status for registered nurse Joanna Johnson, effective February 10, 2016.

6. Training

- A. Approve Human Resources Manager Connie Mikrot to attend MN Public Employer Labor Relations training, February 4-5, 2016 in Plymouth, Minnesota. Registration: \$399; lodging: \$136. No mileage will be incurred. Total cost \$535.
- B. Approve Probation Director Terry Fawcett to attend Orientation for Probation & Parole Chief Executives, March 1-3, 2016 in Aurora, Colorado. Travel will take place February 29, 2016 with return on March 4, 2016. This training is fully funded by the National Institute of Corrections. No county funds will be expended.
- C. Approve Corrections Agent Karly Kostich to attend Motivational Interviewing Training, hosted by the Arrowhead Regional Corrections, March 1-4, 2016 in Saginaw, Minnesota. The training is free and is required for corrections professionals. Lodging: \$81 per night (x3); agent to use county vehicle if available, otherwise mileage round trip to Saginaw, Minnesota.
- D. Approve Commissioner Hallan to attend The Forum 2016 conference presented by the National Association of Workforce Boards in Washington, DC, March 11-16, 2016. Travel, lodging and registration costs will be paid by Central Minnesota Jobs and Training Service.

REGULAR AGENDA

1. Final Payment – Hardrives, Inc.

County Engineer Mark LeBrun reported to the board regarding the completion of Contract #1403: CP 058-014-002, 3rd Avenue SE; CP 058-014-004, 5th Street SE; SAP 058-607-022, CSAH 7 and Hillside Avenue Traffic Signal Improvement; SAP 058-608-017, CSAH 8, From CSAH 61 to 2nd Street SE; and SAP 058-661-023, CSAH 61 and CSAH 7 Traffic Signal Improvement.

LeBrun stated the contract was within one-half percent of the engineer's estimate.

Motion by Commissioner Hallan for final payment to A-1 Excavating in the amount of \$59,693.46 and authorize County Administrator to sign the Certificate of Final Contract Acceptance. Second by Commissioner Ludwig. Motion carried 5-0.

2. Strategic Plan Update

The board discussed the goals identified at the January 26, 2016 strategic planning meeting. During discussion three additional items were identified, (1) Consideration of administration of the Wetlands Conservation Act Administration (2) Consideration of completing the Comprehensive Water Plan and (3) conducting a special meeting/Committee of the Whole meeting in each commissioner district during the year. It was the consensus of the board that the county should proceed with those three items, but that they

do not need to be added to the strategic plan list. It was also the consensus of the board to proceed forward in implementing the stated goals.

3. Public Health Planning

The Minnesota Department of Health offers a facilitated planning process to establish a Community Health Agency. It was the consensus of the board to schedule two one-half day Committee of the Whole/Special Meetings to discuss the structured planning process with the Minnesota Department of Health. Meetings were scheduled for 10:00 a.m., February 9, 2016 and February 23, 2016, in the Pine County Board Room. The February 9, 2016 Personnel Committee meeting start time will move ahead to from 9:00 a.m. to 8:30 a.m. to accommodate the 10:00 a.m. Committee of the Whole meeting.

4. Commissioner Updates

NE Regional Radio Board: Due to a meeting conflict with Commissioner Hallan, Chief Deputy Widenstrom attended the meeting.

Kanabec-Pine Community Health Board: Kathi Ellis from Kanabec County was elected Chair.

Arrowhead Counties Association: Election of officers took place; sales tax relief for small businesses, health care self insurance, and out-of-home placement costs (ICWA) were discussed.

Mille Lacs Band meeting: The Department of Justice has granted a request by the Mille Lacs Band of Ojibwe for the federal government to assume concurrent jurisdiction under the Tribal Law and Order Act of 2010. This allows the federal government to prosecute violations at their discretion without having to involve federal law enforcement for investigative purposes.

Extension Committee: 4-H agenda for 2016 and the Smithsonian display at the Audubon Center were discussed. Nomination of the Randy Hinze family as Farm Family of the Year. Commissioner Chaffee requested 4-H Coordinator Danielle O'Neill be invited to February 16, 2016 board meeting.

Rush Line Corridor Task Force: Commissioner Mohr stated he was unable to attend.

Snake River Watershed: Meeting cancelled.

Lakes and Pines: Commissioner Hallan attended.

NLX: Meeting cancelled.

Central EMS Meeting: Organizational meeting. Officers elected. Update on Opioid Antagonist Grant.

Other:

Meeting with Pine County Wanderers: Commissioners Chaffee and Ludwig attended an informational meeting. Topics discussed were ambulance service/patient care, health care for the aging population.

5. Upcoming Meetings

Upcoming meetings were reviewed.

Administrator Minke stated Congressman Nolan will be at the Chisago County Courthouse on February 5, 2016. The DNR will present on the planning process for the James L. Oberstar Trail. Pine County is also invited to present on their local trail plans.

Chair Rossow called for a recess at 10:40 a.m. and the Board will reconvene as a Committee of the Whole.

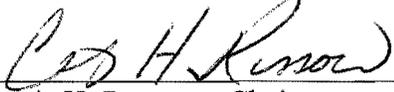
The Board reconvened at 1:05 p.m. as a Committee of the Whole.

Committee of the Whole

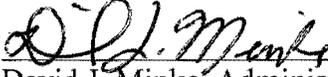
Present were Chair Rossow, Commissioners Steve Hallan, Josh Mohr, Steve Chaffee and Matt Ludwig, County Attorney Reese Frederickson, County Administrator David Minke, Health & Human Services Director Becky Foss, Land Services Director Kelly Schroeder, Probation Director Terry Fawcett, and Henry Fischer from the Pine City Pioneer and State Senator Tony Lourey.

Senator Tony Lourey gave an overview of legislative issues and discussed with those present.

With no further business, Chair Rossow adjourned the county board meeting at 2:05 p.m. The next regular meeting of the county board is scheduled for February 16, 2016 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



Curtis H. Rossow , Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board