

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

**Tuesday, March 1, 2016 - 10:00 a.m.
Health and Human Services Building, Sandstone, Minnesota**

Chair Curt Rossow called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Steve Chaffee and Matt Ludwig. Also present were County Attorney Reese Frederickson and County Administrator David Minke. Commissioner Josh Mohr was absent (excused).

The Pledge of Allegiance was said.

Chair Rossow called for public comment. There was no public comment.

Chair Rossow requested the following revisions to the Agenda:

Regular Agenda Item #2: Addition of the legal description of the easement

Commissioner Updates: Addition: Review of 2016 budget book

Commissioner Chaffee moved to approve the Agenda. Second by Commissioner Hallan. Motion carried 4-0.

Commissioner Chaffee moved to approve the Minutes of the February 16, 2016 board meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Ludwig moved to approve the Minutes of the February 23, 2016 Special Meeting-Committee of the Whole (Public Health Strategic Planning) meeting. Second by Commissioner Chaffee. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Pine County Land Surveyor Monthly Report—February 2016

Commissioner Chaffee moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Ludwig moved to approve the Consent Agenda. Second by Commissioner Chaffee. Motion carried 4-0.

Consent Agenda

1. February, 2016 Disbursements

Approve Disbursements Journal Report, February 1, 2016 – February 29, 2016.

2. Application for On-Off and Sunday Liquor License

Approve on-off and Sunday liquor license for Steven P. Cunningham and Sheri L. Hanson d/b/a Floppie Crappie Lakeside Pub LLC. Currently licensed under different owners.

3. 2015 Gas Tax Distribution

Approve 2015 gas tax distributions to townships.

4. Donations

Accept the following donations for the K-9 program: Sandstone Lions Club-\$1,000, Matthew Steinert Family-\$250, Kettle River Pizza-\$50, Willow River Lumber-\$50, Peter and R. Jane Brown-\$100, Charles Rike-\$10, Pine City Lions Club-\$2,500, Douglas and Suzanne Blechinger-\$26.20, and cash (anonymous donors) via the Race for the K-9 fund-\$28.

5. Personnel

A. Promotion

Approve promotion of Corrections Agent Laura Stylski to Team Leader, effective March 7, 2016. \$8,000 wage adjustment.

B. New Hire

- i. Approve the hiring of HHS case aide Lisa Stoffel, effective March 2, 2016, \$14.76 per hour, B22, Step 1.
- ii. Approve the hiring of assistant county attorney Lauren Dwyer, effective March 14, 2016, \$26.35 per hour, grade D61, eligibility for a 0 to 4 percent performance increase at six months; further performance increases are in accordance with the Pine County employment policies and past practices.

C. Full-Time Status/Completion of Probationary Period

Approve the full-time status for child protection social worker Ericka Taylor, effective March 2, 2016.

6. Training

- A. Approve Veteran Service Officer Ben Wiener to attend the MN Department of Veterans Affairs Spring Training, April 5-6, 2016, in Mankato. No registration fee. Lodging: 2 nights, approximately \$160 w/tax and fees; Mileage: up to 350 miles round trip, approximately \$189. Meal reimbursement. Maximum cost: \$400 (to be paid with CVSO Grant).
- B. Approve Veteran Service Officer Ben Wiener to attend the MN Association of County Veteran Service Officers Fall Conference, September 12-14, 2016, in Nisswa. Registration, meals and lodging (for three nights), \$530. Mileage: up to 200 miles round trip, approximately \$108. Maximum cost: \$638 (to be paid with CVSO Grant).
- C. Approve HHS fiscal staff Michelle Kelash and Judy Billman to attend the AMSSA Summer Conference, June 22-24, 2016, at Breezy Point. Registration: \$50 per person. Lodging/Meals: \$410 per person. Total Cost: \$920.
- D. Approve Cathy Clemmer and Terry Lovgren to attend the 2016 County Auditor Election Training Conference, April 26-28, 2016, at Breezy Point. Lodging/Meals: \$237 per person. Total Cost \$474.

REGULAR AGENDA

1. Shoreland Ordinance

Land Services Director Kelly Schroeder provided an update to the board on the proposed ordinance. The ordinance includes codification of previous amendments and makes changes to bring the ordinance into conformance with current state statute. The ordinance includes the addition of a driveway and parking permit--the recommended permit fee is \$50.

Motion by Commissioner Ludwig to adopt the Pine County Shoreland Management Ordinance and a fee of \$50 for the road, driveway and parking area permit. Second by Commissioner Chaffee. Motion carried 4-0.

Chair Rossow Recessed the Regular Board Meeting at 10:15 a.m. and Convened the Regional Rail Authority Meeting.

2. Pine County Regional Railroad Authority

Land Services Kelly Schroeder explained property owners Joel and Jeff Eckstrom were interested in an easement across former railroad right-of-way owned by the Regional Rail Authority. This easement would allow access to their property from State Highway 23 and will not limit public use of the former railroad bed.

Motion by Commissioner Chaffee to approve the warranty deed to Joel and Jeff Eckstrom allowing for an ingress and egress easement over Railroad Authority property (the old railroad bed that extends into Brook Park from Kanabec County) and authorize Board Chair and County Administrator to sign.

Second by Commissioner Hallan. Motion carried 4-0.

Commissioner Rossow adjourned the Regional Rail Authority meeting at 10:20 a.m. and reconvened the regular county board meeting.

3. Commissioner Updates

Kanabec-Pine Community Health Board: Commissioner Hallan provided an update on separating into two entities and that each grant would need to be considered. We have good direction after our two Public Health Strategic Planning meetings.

Arrowhead Counties Association: Commissioner Rossow provided an update on the three big bills that will be outstanding at the legislature—Taxes, Transportation, and Bonding. Also noted the importance of Payments in Lieu of Taxes (PILT) to the northern counties. Invited county commissioners to a legislative reception at the RiverCenter in St. Paul on March 23, 2016.

Insurance Committee (health insurance): Commissioner Hallan noted that the committee met to consider ways to improve health insurance. All bargaining units are invited to have a representative. Pam Lovass (the County's BlueCross/BlueShield representative) was present and discussed optional plan designs.

NLX: Commissioner Ludwig noted that the Hinckley loop is out of the evaluation right now and that Isanti County opted not to fund the NLX for 2016, but the city of Cambridge stepped up in their place.

NE Regional Radio Board: Commissioner Hallan stated discussion took place regarding (1) organization for the upcoming year, and (2) upcoming grants.

Broadband: Commissioner Hallan noted that there is renewed interest in broadband as there may be more funding. High-speed connections are necessary for school kids to be able to do their homework.

Other: Administrator Minke reviewed the 2016 budget book and encouraged commissioners to note any information they want added to the 2017 book.

Chair Rossow recessed the meeting at 10:45 a.m.

Chair Rossow reconvened the meeting at 10:55 a.m.

4. Representative Rarick reviewed legislative items.

Chair Rossow recessed the county board meeting at 11:50 a.m.

Chair Rossow reconvened the County Board meeting as a Committee of the Whole meeting at the offices of the Pine County Housing and Redevelopment Authority (HRA) 510 5th St.; Sandstone, at 1:00 p.m. for the purpose of meeting with the Pine County HRA.

COMMITTEE OF THE WHOLE

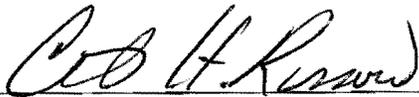
The members discussed the history of the HRA and the properties managed. The HRA provided a 5-year Capital Improvement Plan. All revenue for the HRA comes from apartment rentals. The monthly rent is set by the Department of Housing and Urban Development (HUD). Residents must meet income limits to qualify for residency and then pay 30% of their income as rent.

5. Other

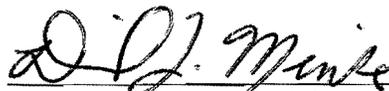
The Facility Committee meeting scheduled for Wednesday, March 2, 2016 at 10:00 a.m. has been rescheduled to Friday, March 4, 2016 at 9:00 a.m.

6. Adjourn

With no further business, Chair Rossow adjourned the meeting at 2:15 p.m.



Curtis H. Rossow, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board