

# MINUTES OF PINE COUNTY BOARD MEETING

## Regular Meeting

**Tuesday, April 7, 2015, 10:00 a.m.**  
**Public Health Building, Sandstone, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney Reese Frederickson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. Sheriff Nelson indicated the week of April 12-18, 2015 is National Public Safety Telecommunicators' Week and recognized Pine County's 911 dispatchers for their important and critical part in public safety.

Chair Hallan requested the following revisions to the Agenda:

Addition to Consent Agenda: #11A: Promotion of part-time Corrections Officer Anne Watrin to full-time.

Addition to Regular Agenda: #6A: Set Special Meeting-Committee of the Whole-May 26, 2015, Royalton Town Hall.

#8A: Other: Grant Opportunity-Electric Vehicle Lease

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the March 17, 2015 board meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Mohr moved to approve the Minutes of the March 24, 2015 Special Meeting-Committee of the Whole. Second by Commissioner Rossow. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Probation Advisory Committee Unapproved Minutes – February 24, 2015

Pine County Land Surveyor Monthly Report – March 2015

Pine County Soil and Water Conservation District Minutes - March 5, 2015

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Chaffee moved to approve the amended Consent Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

### **CONSENT AGENDA**

#### **1. March, 2015 Disbursements**

Approve Disbursements Journal Report, March 1, 2015 – March 31, 2015.

#### **2. Application for Exempt Permit**

Approve Application for Exempt Permit for the Kerrick Firefighter's Relief Association to conduct Minnesota lawful gambling on October 23, 2015 at the Nickerson Bar, 94430 Main St., Nickerson (Nickerson Township).

**3. Temporary Liquor License**

Approve a temporary 3.2 license for Jack Pine Riders.

**4. Cancellation of 2012 Outstanding Warrants**

Approve cancellation of 2012 outstanding warrants.

**5. 2015 Timber Auction**

Approve eight tracts of timber (11,100 cords) to be offered at auction May 13, 2015.

**6. 2015 State Board and Water Safety Grant**

Approve the 2015 State Board and Water Safety Grant in the amount of \$7,951.00 and authorize Board Chair, County Administrator and County Sheriff to sign. Term of grant is January 1, 2015 through June 30, 2016. There is no matching of funds necessary by the county.

**7. Prosecution Contract – City of Pine City (2015)**

Approve the Agreement for Prosecution Services with the City of Pine City in the amount of \$8,250 (April 1, 2015 – December 31, 2015) and authorize Board Chair and County Auditor to sign. This is a one-year Agreement which will expire on January 1, 2016.

**8. Law Enforcement Contract – City of Pine City (2015-2017)**

Approve the Agreement for Law Enforcement Services with the City of Pine City for a three-year term, January 1, 2015 through December 31, 2017, as follows:

01/01/15-12/31/15: \$165,162.50 (\$45.25 per hour)

01/01/16-12/31/16: \$166,987.50 (\$45.75 per hour)

01/01/17-12/31/17: \$168,812.50 (\$46.25 per hour)

and authorize Board Chair and County Attorney to sign. Said enforcement services shall be provided by the sheriff's office to the city of Pine City 10 hours per day, seven days a week.

**9. Law Enforcement Contract – Pathfinder Village (2015)**

Approve the Agreement for Law Enforcement Services with Pathfinder Village as follows: 05/01/15-12/31/15: \$4,700. Said amount is for 100 hours of duty at \$47 per hour (5-hour minimum per duty day), and authorize Board Chair and County Administrator to sign.

**10. Probation Advisory Committee Appointments**

Approve appointment of Mark Diggan (representing District 5) and Mike Milano (representing District 3) to the Probation Advisory Committee. Both parties have agreed to their appointment.

**11. Personnel (Full-Time Status/Completion of Probationary Period)**

Approve full-time status for Social Services Supervisor Beth Jarvis, effective April 13, 2015.

**11A. Promotion**

Approve the promotion of Corrections Officer Anne Watrin from part-time to full-time status, effective April 12, 2015.

**12. New Hire**

Approve the hiring of:

A. Joseph Broneak, deputy sheriff, effective March 30, 2015, \$20.28 per hour, C42.

B. Christopher Nippoldt, assistant county attorney, effective April 9, 2015, \$25.58 per hour, D61.

C. Jamie Dickey, part-time public health nurse, effective April 13, 2015, \$19.54 per hour, C42, step 1, not to exceed 30 hours per week.

13. **Training**

- A. Approve Social Workers Stacy Rodd, Heidi Burton and Janet Ashmore to attend the Minnesota Association for Children's Mental Health annual conference April 27-28, 2015. Total registration (\$340/person) and mileage for all three participants: \$1,430.
- B. Approve Fraud Investigators Kari Rybak and Osten Berg to attend the 28<sup>th</sup> Annual Fraud Investigators Spring Conference May 13-15, 2015 in Walker, Minnesota.  
Rybak: Registration and Accommodations: Rybak-\$411.50 (no travel expenses requested for reimbursement). Berg: Registration, Accommodations, Travel: \$501.

**REGULAR AGENDA**

1. **Facilities Committee**

Commissioner Mohr provided an overview of the April 1, 2015 Facilities Committee meeting. Informational purposes only. Commissioner Mohr stated discussion was held regarding the Land and Resources Manager job description and duties, the recent OSHA inspection at the county buildings, utility costs of various county buildings, building maintenance, and a location for storage of the no-till drill.

2. **Child Abuse Prevention Month**

Health & Human Services Director Becky Foss stated April is Child Abuse Prevention Month. Foss and the County Board recognized Pine County's child protection unit for their hard work and dedication.

**Motion** by Commissioner Ludwig to approve Resolution 2015-11 proclaiming the month of April 2015 as Child Abuse Prevention Month in Pine County. Second by Commissioner Chaffee. Motion carried 5-0.

3. **Robin Mathews Recognition**

County Engineer Mark LeBrun recognized the appointment by Governor Dayton of County Surveyor Robin Mathews to the Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design. Mathews provided an overview of his responsibilities on this Board. The term is a four year term, with a two-term limit.

4. **2014 Highway Annual Report**

County Engineer Mark LeBrun reported to the board, and discussion was held, regarding the highway department's annual report. LeBrun commented on projects completed in 2014, fund balances and cash flow, equipment inventory and replacement, and the implementation of new projects with the wheelage tax funds.

5. **Sandstone Creamery Wells**

County Auditor-Treasurer Cathy Clemmer and Land Commissioner/Forester Greg Beck provided an update on the progress of sealing two wells located on the former Land-O-Lakes Creamery property (PID 45.0032.000) in Sandstone. Discussion was had regarding the two bids received from contractors, the grants available through the Minnesota Department of Health and BWSR, and other activities associated with the project. The Minnesota Department of Health grant would cost share at 50% with a cap at \$50,000 per grantee; the BWSR Grant would cost share at 75%.

**Motion** by Commissioner Chaffee to award the bid for the sealing of the two wells located upon the former Land-O-Lakes Creamery property to the low bidder, Bergerson-Caswell, in the amount of \$55,120. Should Bergerson-Caswell be unable to enter into a contract, the bid would be awarded to Keys Well Drilling Co., with a bid in the amount of \$59,525. Second by Commissioner Ludwig. Motion carried 5-0.

**Motion** by Commissioner Ludwig to approve the BWSR Grant administered through the Pine County Soil and Water District at a cost share of 75%. Second by Commissioner Chaffee. Motion carried 5-0.

6. **Set Special Meeting/Committee of the Whole**

As part of the 2015 Strategic Plan, the County Board will be holding a meeting in each of the five commissioner districts. Meeting dates/locations were discussed for districts 2 and 3.

**Motion** by Commissioner Chaffee to set a Special Meeting – Committee of the Whole meeting for June 23, 2015 at 9:00 a.m. at the IUOE Local 49 Training Facility (District 3), Hinckley. Second by Commissioner Mohr. Motion carried 5-0.

**Motion** by Commissioner Mohr to set a Special meeting – Committee of the Whole meeting for May 26, 2015 at 9:00 a.m. at the Royalton Town Hall, Braham (District 2). Second by Commissioner Ludwig. Motion carried 5-0.

7. **Commissioner Updates**

Kanabec/Pine Community Health Board: Mille Lacs County is interested in participating.

Law Library: Board provided an overview of what they do and their budget.

Arrowhead Counties Association: A phone conference was held with John Ongaro on pending bills.

Rush Line Corridor Task Force: Meeting cancelled.

Snake River Watershed Joint Powers Board: Discussion was held regarding the hiring of a person to promote the Snake River Watershed.

NLX: Meeting cancelled.

NE MN Regional Radio Board: Sheriff's Office is attending the Owners & Operators meeting; discussion held regarding the 911 upgrade.

GPS 45:93: Commissioners unable to attend.

Soil & Water Conservation District: A Water Management Specialist has been hired.

Other: None.

8. **Other**

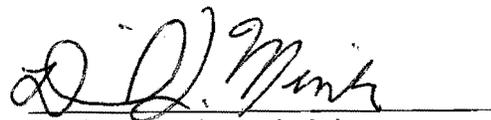
Electric Vehicles Grant: County Engineer Mark LeBrun stated the Minnesota Pollution Control Agency has a grant program which will fund \$12,000 for a two-year lease of an electric vehicle. The County would be responsible for insurance and electric costs.

**Motion** by Commissioner Chaffee to notify the Minnesota Pollution Control Agency of the County's interest in the electric vehicle pilot project. Second by Commissioner Hallan. Motion carried 5-0.

9. **Adjourn**

With no further business, Chair Hallan adjourned the county board meeting at 11:35 a.m. The next regular meeting of the county board is scheduled for April 21, 2015 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.

  
Stephen M. Hallan, Chair  
Board of Commissioners

  
David J. Minke, Administrator  
Clerk to County Board