

MINUTES OF PINE COUNTY BOARD MEETING

Regular Meeting

Tuesday, May 5, 2015, 10:00 a.m.
Public Health Building, Sandstone, Minnesota

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney Reese Frederickson and County Administrator David Minke. Commissioner Josh Mohr was absent (excused).

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

ADDITION to Consent Agenda Item 9: Hiring.

A. Approve hiring of four (4) temporary watercraft inspectors: Scott Taylor, John Dodge, James Cherewan and Bob Sunstrom, at a starting pay of \$10 per hour effective April 22, 2015.

B. Approve hiring of Building Maintenance Worker James Danielson, effective May 26, 2015, \$13.21 per hour (B21, step 1).

ADDITION to Regular Agenda Item #11 Other:

A. Teamsters/Deputies Arbitration Update.

B. Approve Resolution 2015-14 in Support of Family Pathways Providing Senior Services.

Commissioner Ludwig moved to approve the amended Agenda. Second by Commissioner Chaffee. Motion carried 4-0.

Commissioner Ludwig moved to approve the Minutes of the April 21, 2015 board meeting and Summary for publication. Second by Commissioner Chaffee. Motion carried 4-0.

Commissioner Chaffee moved to approve the Minutes of the April 21, 2015 Special Meeting-City/County Relations. Second by Commissioner Ludwig. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Pine County Land Surveyor Monthly Report – April 2015

Pine County HRA Senior Housing Board of Directors Regular Meeting Minutes – March 25, 2015

Pine County Soil and Water Conservation District Minutes – April 2, 2015

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 4-0.

Commissioner Rossow moved to approve the amended Consent Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

CONSENT AGENDA

1. April, 2015 Disbursements

Disbursements Journal Report, April 1, 2015 – April 30, 2015.

2. Applications for Abatement:

Approve:

a. Steven & Sharon White, 34329 So. Sand Rd., Sturgeon Lake, PID 33.0266.001, pay 2013-2015

b. Leslie Nordquist, 69009 Cane Creek Rd., Askov, PID 13.0019.000, pay 2015

- c. Thomas LaBathe, 88952 Sturgeon Island Road, Sturgeon Lake, PID 33.0700.000, pay 2014
- d. Dewey Samuelson, 26763 Northern Road, Pine City, PID 26.0344.000, pay 2013 and 2014

3. Liquor License

Approve an On/Off Sunday Liquor License for Tommy's Lakeside Bar & Grill, LLC for May 6-August 31, 2015, subject to State approval.

4. Temporary 3.2 Application

Approve a Temporary 3.2 License for the annual Sandstone Bulls & Barrels event May 15-17, 2015, 52820 County Highway 61, Sandstone (Dell Grove Township). Subject to approval by Dell Grove Township, Pine County Sheriff and Pine County Attorney.

5. Donation

Approve acceptance of \$325 donation from Piper Bixby to be dedicated to the HHS Parent Support Outreach Program.

6. Promotion

Approve the promotion of Lori Fore to Public Health Supervisor (C52), effective May 6, 2015, with a starting wage of \$31.50 per hour and authorize backfill of her position (without Team Leader classification).

7. Internship

Approve Andrea Wiener to complete an unpaid internship through HHS under the supervision of Barbara Schmidt.

8. Training

- A. Approve attendance by Michelle Kelash, fiscal officer, to the AMSSA summer conference, June 24-26, 2015 at Breezy Point. Registration \$50, accommodations \$400, no travel costs. Total \$450.
- B. Approve attendance by Lorri Houtsma and Karen Stumne, property appraisers, to the Minnesota Association of Assessing Officer (MAAO) course, Basic Income August 10-14, 2015 and the International Association of Assessing Officer (IAAO) course Income Approach to Valuation September 21-25, 2015. Both courses are offered at the Best Western Hotel and Conference Center in Plymouth. The course costs are as follows: MAAO/\$380 per person, IAAO/\$480 per person. Lodging in a shared room at a rate of \$77 per night for both courses will be required. Total costs: MAAO course (including lodging), \$1,145; IAAO course (including lodging), \$1,345.

9. Hiring

- A. Approve hiring of four (4) temporary watercraft inspectors: Scott Taylor, John Dodge, James Cherewan and Bob Sunstrom, at a starting pay of \$10 per hour effective April 22, 2015.
- B. Approve hiring of Building Maintenance Worker James Danielson, effective May 26, 2015, \$13.21 per hour (B21, step 1).

REGULAR AGENDA

1. Introduction of Probation Director Terry Fawcett

Chair Hallan introduced and welcomed Probation Director Terry Fawcett.

2. Public Hearing – Subdivision Ordinance Public Hearing

Chair Hallan opened the public hearing at 10:06 a.m. for approval of the Pine County Subdivision and Platting Ordinance. Land Services Director Kelly Schroeder explained the requested updates and revisions to the subdivision ordinance. Maynard Workman, Kettle River, requested clarification on lot sizes

allowed. Schroeder clarified the Kettle River corridor lots may be smaller than five acres. There being no further comments, Chair Hallan closed the meeting at 10:08 a.m. **Motion** by Commissioner Chaffee to approve the Pine County Subdivision and Platting Ordinance, effective June 1, 2015. Second by Commissioner Rossow. Motion carried 4-0.

3. Technology Meeting

The Technology Committee met April 21, 2015.

A. E911 System Replacement

Chair Hallan presented acquisition information of an updated E911 system due to “end of life” hardware. Hallan stated the county is forced to consider updating the E911 system. Discussion was held regarding the AIRBUS system and the services it provides, maintenance costs, and projected life of system. Funding for the project would be as follows::

E911 Fund (current balance)	\$ 33,000
Redesignate funds from General Fund vehicle purchase	\$ 40,000
General Fund Technology Projects	\$ 10,000
General Fund Fund Balance	<u>\$ 55,029</u>
Total:	<u>\$138,029</u>

The project was recommended at the March 17, 2015 Pine County Public Safety Technology meeting.

Motion by Commissioner Ludwig to acquire the VESTA 9-1-1 from AIRBUS Defense and Space at a cost not to exceed \$138,029, with the final contract subject to review and approval of the county attorney. Second by Commissioner Chaffee. Motion carried 4-0.

B. ADP Payroll

Returned to Committee for further consideration.

4. National Corrections Officers’ Week

Motion by Commissioner Rossow to approve Resolution 2015-12 recognizing correctional officers and correctional employees in Pine County. Second by Commissioner Chaffee. Motion carried 4-0.

5. National Nurses’ Week

Motion by Commissioner Chaffee to approve Resolution 2015-13 recognizing nurses in Pine County. Second by Commissioner Rossow. Motion carried 4-0.

6. Final Payment – Hardrives, Inc.

County Engineer Mark LeBrun reported to the board regarding the completion of Contract #1303 related to: CP 058-167-002; Located on CR 167; between CSAH 61 and 1.25 miles East
CP 058-052-002; Located on CSAH 52; between CSAH 40 and 0.25 miles East
CP 058-061-004; Located on East Frontage Road
SAP 058-640-013; Located on CSAH 40; between CSAH 46 and 2.5 miles South
SAP 058-646-026; Located on CSAH 46; between CSAH 61 and I-35
SAP 058-651-005; Located on CSAH 51; between CSAH 46 and CSAH 10
SAP 058-651-022; Located on CSAH 61; between S. Co. Line and S. Limits of Pine City

Motion by Commissioner Chaffee to approve final payment to Hardrives, Inc. in the amount of \$175,678.73 and authorize County Administrator to sign the Certificate of Final Contract Acceptance. Second by Commissioner Ludwig. Motion carried 4-0.

7. Equipment Rental Bids

County Engineer presented equipment bids for summer use equipment.

Motion by Commissioner Rossow to accept the equipment rental bids as presented. Second by Commissioner Ludwig. Motion carried 4-0.

8. Strategic Plan Update

County Administrator presented the quarterly update for the 14 strategic goals set by the board and opened up for comments. Chair Hallan commented the goals are progressing well.

9. Special Meeting – City/County Relations

A Special Meeting – City/County Relations was scheduled for September 22, 2015, 7:00 p.m., Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota.

10. Commissioner Updates

NLX (Commissioner Ludwig): NLX looking at ridership based on MnDOT figures; are continuing to look at the model.

NE MN Regional Radio Board (Chair Hallan): Radio Board is looking at policy decisions and with no money in consideration, attendance at meetings can be low.

Central MN EMS Regional Meeting (Commissioner Ludwig): This was a Special Meeting to set a two-year budget. State grant has remained flat. Need to go into reserves to maintain program but will maintain.

Snake River Watershed Joint Powers Board: No comment as Commissioner Mohr unable to attend today's board meeting.

AMC/MLBO Meeting: Commissioners Hallan and Chaffee and Administrator Minke met with AMC. Hallan pleased that Pine County is looked to as being a leader for these meetings. Chaffee stated Pine County has similar issue as other counties and Pine is continuing the open dialogue. Minke expressed the number of interest groups at the county level and the need to build relationships in conjunction with AMC.

Other: None.

11. Other

A. Administrator Minke presented the Teamsters' arbitration awarded received May 1, 2015:

COLA: 1.5% in each 2014 and 2015

Market Adjustment: 1% in 2015

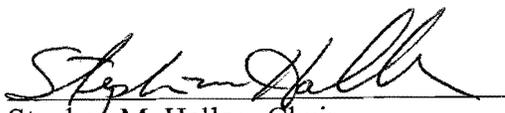
Uniform Allowance: Increase from \$800 to \$850 in 2015

B. **Motion** by Commissioner Rossow to approve Resolution 2015-14 in support of Family Pathways providing senior services. Second by Commissioner Ludwig. Motion carried 4-0.

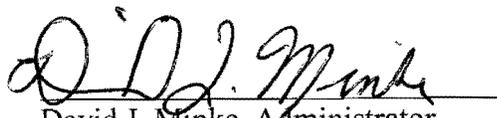
C. Administrator Minke provided information on the Basics of Planning & Zoning training. Training dates either May 27, 2015 or September 10, 2015.

12. Adjourn

With no further business, Chair Hallan adjourned the county board meeting at 10:46 a.m. The next regular meeting of the county board is scheduled for May 19, 2015 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board