

**MINUTES OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

**Tuesday, July 7, 2015, 10:00 a.m.
Public Health Building, Sandstone, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney Reese Frederickson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

Consent:

Add 3d: Approve Application for Exempt Permit for Pine Technical & Community College

Add 11: Approve criminal justice student Amanda Johnson to work an unpaid internship in the Pine County Sheriff's Office

Add 12: Approve the following 3.2 Liquor Licenses: Duquette General Store, Duxbury Store, Ray & Marge's Resort

Add 13: Approve a Temporary Liquor License for Rock Creek Lions Club for September 4-7, 2015.

Upcoming Meetings

Change of Date: Soil & Water Conservation District Meeting: From July 2, 2015 to July 9, 2015.

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the June 15, 2015 County Board of Equalization meeting. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Mohr moved to approve the Minutes of the June 16, 2015 County Board Meeting and Summary for publication. Second by Commissioner Rossow. Motion carried 5-0.

Commissioner Ludwig moved to approve the Minutes of the June 23, 2015 Special Meeting and Committee of the Whole. Second by Commissioner Mohr. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County Probation Advisory Committee meeting Unapproved Minutes – May 26, 2015

Pine County HRA Senior Housing Board of Directors Regular Meeting Minutes – May 27, 2015

Pine County Land Surveyor Monthly Report, June 2015

Commissioner Chaffee moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Chaffee moved to approve the amended Consent Agenda. Second by Commissioner Rossow. Motion carried 5-0.

CONSENT AGENDA

1. June, 2015 Disbursements

Disbursements Journal Report, June 1, 2015 – June 30, 2015.

2. Application for Abatement

Approve Application for Abatement for Harvey Scherer, 13304 Mallard Road, Brook Park, PID 18.8800.303, pay 2014.

3. Application for Exempt Permit

Approve the following Applications for Exempt Permit:

- a. The Grand Lodge Ancient Free & Accepted Masons of MN – Helio Lodge #273 to conduct Minnesota lawful gambling on August 15, 2015 at Wings North Hunt Club, 19379 Homestead Road, Pine City, MN (Pokegama Twp).
- b. Moose Lake Area Chamber of Commerce to conduct Minnesota lawful gambling on October 16, 2015 at the Moose Lake Golf Course, 35311 Parkview Drive, Sturgeon Lake, MN (Windemere Twp).
- c. National Wild Turkey Federation Chapter, Pine County Thunderin’ Toms to conduct Minnesota lawful gambling on October 24, 2015 at Tank’s Tavern, 39109 State Hwy. 48, Hinckley, MN (Arlone Twp).
- d. Pine Technical & Community College to conduct Minnesota lawful gambling on October 23, 2015 at the NW Fur company Post, 12551 Voyageur Lane, Pine City, MN (Pine City Twp).

4. Greater Pine Area Endowment Grant

Approve \$2,400 grant from the Greater Pine Area Endowment for Health and Human Services.

5. DOC REAM Grant

Approve DOC REAM (Remote Electronic Alcohol Monitor) grant funds in the amount of \$17,000 for the period of July 1, 2015 through June 30, 2017 and authorize Board Chair and County Administrator to sign.

6. DOC Caseload/Workload Grant

Approve DOC Caseload/Workload grant funds in the amount of \$118,962 for the period of July 1, 2015 through June 30, 2017 and authorize Board Chair and County Administrator to sign. This grant will fund one FTE agent and allow Restorative Justice/Diversion to continue.

7. Lead County Agreement with Jennifer White

Approve Lead County Agreement with Jennifer White to provide clinical supervision services to Health & Human Services, effective July 1, 2015 through December 31, 2016, and authorize Board Chair and Health & Human Services Director to sign.

8. Police Officer Declaration - PERA

Approve the following Public Employees Retirement Association Police Officer Declarations: Resolution 2015-24 Joseph Broneak, 2015-25 Sarah Carlson, and 2015-26 Daniel Adams. These Resolutions/Declarations indicate that each employee has met all of the requirements of the Police and Fire Plan membership requirements from their dates of hire. Authorize Board Chair and County Administrator to sign the Resolutions.

9. New Hire

Approve the hiring of Melissa Berg as Chief Deputy Auditor-Treasurer, effective July 13, 2015, \$24.04 per hour, (\$50,000 annual), C51.

10. Training

Approve attendance by Office Clerk III Kim Kylander to attend the Summer MAAO workshop, August 20-21, 2015 in Bloomington, Minnesota. Registration \$85, two-nights lodging \$326.73, mileage \$90.37. Total cost: \$502.10.

11. Internship

Approve criminal justice student Amanda Johnson to complete an unpaid internship in the Pine County Sheriff's Office, effective July 8, 2015. This position will not exceed 30 hours per week or 67 days in the calendar year.

12. 3.2 Liquor License

Approve 3.2 Liquor License for Duquette General Store, Duxbury Store, and Ray & Marge's Resort. Subject to township, sheriff and county attorney approval.

13. Temporary Liquor License

Approve a Temporary Liquor License for Rock Creek Lions Club for September 4-7, 2015.

REGULAR AGENDA

1. Technology Committee

Chair Hallan provided an overview of the June 16, 2015 Technology Committee meeting. Informational purposes only. Chair Hallan stated discussion was held regarding (1) the centralization of county-wide copier lease agreements within the IT department, (2) pilot program for Telework, (3) purchase of Arcmap software for Soil & Water Conservation District and the payment of same. Commissioner Ludwig requested the Soil & Water Conservation District budget should be added to the agenda for the July 28, 2015 Committee of the Whole meeting.

2. Certificate of Appreciation

Chair Hallan presented a Certificate of Appreciation to Land Commissioner/Forester Greg Beck and thanked him for his oversight and supervision of the sealing of two wells on tax forfeited property in the city of Sandstone. Beck thanked those departments and agencies involved.

3. Joint Powers Agreement for LETG Connection with Mille Lacs Band of Ojibwe

County Attorney Reese Frederickson stated the County Board had approved a Joint Powers Agreement between Pine County, the Mille Lacs Band of Ojibwe and Mille Lacs County on February 17, 2015. The Mille Lacs Band of Ojibwe requested revisions to Sections 6-8 and 10 of that agreement.

Motion by Commissioner Chaffee to approved the revised Joint Powers Agreement Between Pine County, the Mille Lacs Band of Ojibwe, and Mille Lacs County for LETG Connection with the Mille Lacs Band of Ojibwe and authorize Board Chair, County Administrator and County Attorney to sign. Second by Commissioner Ludwig. Motion carried 5-0.

4. Contract for Medical Examiner Services

County Administrator David Minke stated currently Pine County contracts with Anoka County for medical examiner services at a rate of \$55,000 per year, with the current contract ending December 31, 2015. The medical examiner contract for January 1, 2016 through December 31, 2018 is \$50,000 per year, which is a \$5,000 per year reduction in cost.

Motion by Commissioner Ludwig to approve the Contract for Medical Examiner Services with Anoka County (January 1, 2016 through December 31, 2018), in the amount of \$50,000 annually. Second by Commissioner Rossow. Motion carried 5-0.

5. Code Red Mass Notification System

Chief Deputy Paul Widenstrom provided an overview of the CodeRed public mass notification system and additional Weather Warning Services. He stated the public may receive weather notifications, county emergencies and general notice alerts. Residents may download a free app for their smart phones, register for text alerts or email notifications. Weather alerts will be supplied through the National Weather Service. Funds for this notification system are available through an EMPG grant.

Motion by Commissioner Ludwig to approve the CodeRed Next Services Agreement, in the annual amount of \$8,525, and the CodeRed Weather Warning Service Addendum, in the initial amount of \$1,750 and \$3,500 annually thereafter, with Emergency Communications Network LLC and authorize Board Chair and County Administrator to sign. Second by Commissioner Mohr. Motion carried 5-0.

6. Decontamination Unit Service Provider Contract

Land Services Director Kelly Schroeder stated pursuant to the 2015 Aquatic Invasive Species Plan, the county purchased a decontamination unit to provide for decontamination of contaminated watercraft. Due to the less than expected cost of the unit, a second unit has been purchased, positioning one unit near Sturgeon Lake and one unit near Cross/Pokegama lakes. Schroeder stated multiple business locations were visited as possible decontamination sites--based on visits to the establishment, required property layout and interest of the business, Woischke Enterprises was the location determined for the southern unit and Ray & Marge's Resort is the location for the northern unit. Both businesses were willing to contract at a rate of \$20 per decontamination of regular watercrafts and \$30 per decontamination of wakeboard boats, plus reimbursement of the fuel to power the unit. This will be funded out of the Aquatic Invasive Species Prevention Aid and will not be anticipated to be more than the \$8,000 remaining in the budget for the decontamination units.

Motion by Commissioner Ludwig to approve Decontamination Services Contracts with Woischke Enterprises and Ray & Marge's Resort and authorize Board Chair and County Administrator to sign. Second by Commissioner Chaffee. Motion carried 5-0.

7. Commissioner Updates

Public Safety Meeting: The CodeRed mass notification system was discussed earlier in the board meeting.

Kanabec-Pine Community Health Board: Chair Hallan stated Springsted has been interviewing employees and elected officials.

Northeast Regional Radio Board: No meeting.

East Central Regional Development Commission: Chair Hallan stated the annual meeting was last week. Hallan is on the budget and personnel committees. Discussion had regarding the \$2,500 matching fee paid for the aging program.

NLX: Commissioner Chaffee stated the Ridership Study has not been completed. The budget was discussed.

GPS 45:93: County Administrator Minke stated the annual meeting went well. Presentation by DEED. Robert Musgrove announced as Pine County's Economic Development Coordinator.

Soil & Water Conservation District: Meeting moved to July 9, 2015.

Facilities Committee: Commissioners Ludwig and Mohr stated discussion was held regarding the jail inspection, impound lot, boiler at PGC, and the air quality at PGC was discussed.

Meeting w/Field Representative Rick Olseen from Congressman Nolan's Office and Grant Writer Enid Swaggart regarding federal grants: Chair Hallan and Land Services Director Kelly Schroeder were in attendance. Trail system was discussed to fill in the 32 miles of missing trail (mostly located in Pine County) and available funding.

Other: None.

8. Upcoming Meetings were reviewed.

Chair Hallan called a five-minute recess at 10:54 a.m.

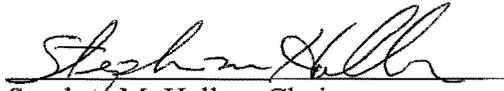
The board reconvened at 10:59 a.m.

Motion by Commissioner Chaffee to close the meeting to discuss 2016 labor negotiation strategy in accordance with Minnesota Statutes §13D.03. Second by Commissioner Rossow. Motion carried 5-0.

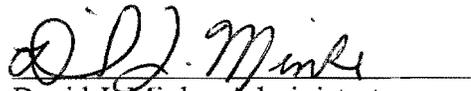
The meeting was closed at 11:00 a.m. with the following present: Chair Hallan, Commissioners Mohr, Chaffee, Rossow and Ludwig; County Attorney Reese Frederickson, County Administrator David Minke, and Human Resource Manager Matt Christenson.

Motion by Commissioner Rossow to open the meeting at 12:10 p.m. Second by Commissioner Ludwig. Motion carried 5-0.

With no further business, Chair Hallan adjourned the county board meeting at 12:10 p.m. The next regular meeting of the county board is scheduled for July 21, 2015 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board