

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

**Tuesday, August 16, 2016 - 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota**

Chair Rossow called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Josh Mohr, Steve Chaffee, and Matt Ludwig. Also present were County Attorney Reese Frederickson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Rossow called for public comment. Pokegama Township Supervisor Henry Fischer commented on the increase in unsupervised children riding go carts and golf carts on Pokegama Township roads since the adoption of the county ATV Ordinance. Mr. Fischer requested extra patrolling by the Pine County Sheriff's Office.

Chair Rossow requested the following revisions to the Agenda:

1. Repurchase of Tax Forfeited Land: Additional Information: Resolution 2016-49 Repurchase of Tax Forfeited Land – Mille Lacs Band of Ojibwe
2. New Hire: Addition: Consent Agenda Item 6C: Authorize the hiring of Dorinda Forbes-Cardey as Health Educator
3. Public Hearing – One Heartland: Regular Agenda Item #2: Revised Resolution 2016-51 and Jennifer Hanson/Dorsey.
4. U.S. Bicycle Route 41: Addition: Regular Agenda Item 11A: Resolution 2016-52 Stating Pine County's Support to Develop and Implement U.S. Bicycle Route 41
5. Upcoming Meetings: Addition: Special Meeting–Technology Committee, August 25, 2016 at 11:00 a.m.

Commissioner Ludwig moved to approve the amended Agenda. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Hallan moved to approve Minutes of August 2, 2016 County Board Meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

East Central Regional Library Board Minutes – June 13, 2016
Pine County HRA Senior Housing Regular Meeting Minutes – June 22, 2016
Pine County HRA Senior Housing Special Meeting Minutes – July 5, 2016
Pine County HRA Senior Housing Special Meeting Minutes – July 13, 2016
Pine County Chemical Health Coalition Meeting Minutes – August 8, 2016

Commissioner Chaffee moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Hallan moved to approve the amended Consent Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

CONSENT AGENDA

1. Approve July, 2016 Cash Balance

Fund	July 31, 2015	July 31, 2016	Increase(Decrease)
General Fund	4,544,273	5,157,997	613,725
Health and Human Services Fund	508,470	779,110	270,640
Road and Bridge Fund	3,748,270	4,637,767	889,498
Land Management Fund	1,459,754	1,435,209	(24,545)
TOTAL (inc non-major funds)	11,472,838	13,582,434	2,109,595

2. Liquor License

Approve of liquor licenses (on/off/Sunday) for September 1, 2016 through August 31, 2017, subject to meeting all requirements, for the following: Wings North, 19379 Homestead Road, Pine City (On Sale and Sunday); Tanks Tavern-Cloverdale, 39109 State Hwy. 48, Hinckley (On Sale, Off Sale and Sunday); Nickerson Bar & Motel, 94430 Main Street, Nickerson (On Sale, Off Sale and Sunday); Marathon of Beroun, 18648 Beroun Crossing, Pine City (Off Sale Only); Pine City Country Club, 10413 Golf Course Road SW, Pine City (On Sale and Sunday); West Beroun Liquor, LLC, 18070 Beroun Crossing Road, Pine City (Off Sale Only); Vannelli's Landing, Inc., 13646 Muffies Lane, Grasston (On Sale, Off Sale and Sunday); Doc's Sports Bar & Grill, 34427 Majestic Pine Drive, Sturgeon Lake (On Sale, Off Sale and Sunday); Chengwatana Country Club, LLC 29410 Beroun Crossing, Pine City (On Sale, Off Sale and Sunday); Moose Lake Golf Club, 35311 Parkview Drive, Sturgeon Lake (On Sale and Sunday); The Tavern in Duquette, 88159 State Hwy. 23, Kerrick (On Sale, Off Sale and Sunday); Countryside Campground, 56283 Beaver Tail Road, Askov (On Sale, Off Sale and Sunday), Half Way Home Saloon, 60684 State Hwy. 23, Finlayson (On Sale, Off Sale and Sunday) and Floppie Crappie Lakeside Pub, 10762 Lakeview Shore Drive, Pine City (On Sale, off Sale and Sunday).

3. Application for Repurchase

- A. Approve Resolution 2016-45 for Repurchase of Tax Forfeited Land on a 10 year contract, Beulah Webster, PID 27.0244.000, and authorize Board Chair and County Auditor to sign.
- B. Approve Resolution 2016-46 for Repurchase of Tax Forfeited Land on a 10 year contract, Gilbert Terry and Patricia Terry, PID 28.0560.000, and authorize Board Chair and County Auditor to sign.
- C. Approve Resolution 2016-49 for Repurchase by the Mille Lacs Band of Ojibwe Housing Department, the former mortgagee, PID 40.5376.000, in full, and authorize Board Chair and County Auditor to sign.

4. Pine County Election Emergency Plan

Approve the Pine County Election Emergency Plan.

5. Joint Powers Agreement – Minnesota Government Access (MGA)

Approve Jail Administrator Rodney Williamson to enter into an agreement with the State of Minnesota Office of State Court Administration and authorize his signing the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies.

6. New Hire/Promotion

- A. Approve the promotion of Corrections Officer Jennifer Neel to Jail Sergeant, effective August 21, 2016, starting wage \$24.14 per hour, grade B31.
- B. Approve the hiring of Children's Mental Health Social Worker Nancy Johnson, effective August 17, 2016, \$21.97 per hour, grade C42, step 2.

- C. Approve the hiring of Health Educator Dorinda Forbes-Cardey, effective August 29, 2016, (pending results of background check), \$21.97 per hour, grade C42, step 2.

7. Training

- A. Approve Child Support Supervisor Jodi Blesener, Child Support Officer Mindy Sandell, and Support Enforcement Aide Christina Frey to attend the Minnesota Family Support and Recovery Council Fall Conference in St. Cloud, October 3-5, 2016. Registration: \$190 per individual for a total registration cost of \$570. A county car will be used for travel/no accommodations are requested.
- B. Approve GIS/Environmental Technician Joe Sanders and Land & Resources Manager Caleb Anderson to attend the two-day ArcGIS Desktop 10 training offered by Minnesota Counties Computer Cooperative in St. Paul, October 3-4, 2016. The cost of the workshop is \$500 per day for a total of \$1,000 (a county vehicle will be used for transportation).
- C. Approve Appraisers Lorri Houtsma and Karen Stumne to attend the Minnesota Association of Assessing Officers course, 15-hour Uniform Standards of Professional Appraisal Practice in St. Cloud, October 26-27, 2016. Course cost for the MAAO is \$275 per person, lodging in a shared room for one night at a rate of \$83 plus tax, and up to \$30 in meal reimbursements. A county vehicle will be used for transportation, no mileage costs will be incurred. Total cost: \$663.

REGULAR AGENDA

1. Public Hearing – Sales and Excise Tax

County Engineer Mark LeBrun provided an overview of the sales tax use requirements and sales tax transportation projects for 2017-2026, and requested consideration of Resolution 2016-47 authorizing a 0.5% sales tax. LeBrun stated the sales tax would generate approximately \$730,000 per year and requires that the proceeds of the tax be used exclusively for payment of transportation projects designated by the board. The tax would continue for either a 10-year period (through December 31, 2026), or upon the collection of \$8,450,000, whichever is sooner. County Administrator Minke stated there is a once per year option by the State of Minnesota to allow the addition, or discontinuance, of the wheelage tax, with a deadline date of August 1st. Administrator Minke stated the State would accept Pine County's resolution to repeal the wheelage tax if the county board acted at this meeting--no wheelage tax would be collected after December 31, 2016.

Chair Rossow opened the public hearing at 10:27 a.m. Aileen Croup stated her opposition to the sales tax. Henry Fischer inquired as to the \$20 vehicle excise tax as reflected in the resolution. Betty Berglund supports the sales tax but questioned the use for railroad.

Upon no further public comment, Chair Rossow closed the public hearing at 10:33 a.m. Additional discussion was held by the commissioners. Commissioners stated they did not support a \$20 motor vehicle excise tax. They also reaffirmed the funds from the sales tax would be used for the road projects presented at today's board meeting and included at Exhibit A of the resolution.

Motion by Commissioner Hallan to approve Resolution 2016-50 Authorizing the Repeal of the Wheelage Tax. Second by Commissioner Mohr. Motion carried 5-0.

Motion by Commissioner Rossow to approve Resolution 2016-47 Authorizing a 1/2% Sales Tax, excluding the \$20 Motor Vehicle Excise Tax. Second by Commissioner Mohr. Motion carried 5-0.

2. **Public Hearing – One Heartland**

One Heartland Executive Director Patrick Kindler provided an overview of the services provided by One Heartland. Northview Bank Senior Vice President Tom Koerber explained the process for the refinancing request.

Chair Rossow opened the public hearing at 10:49 a.m. for public comment. There being no public comment, the hearing was closed at 10:50 a.m.

Motion by Commissioner Chaffee to approve Resolution 2016-51 Approving the Issuance and Sale of a \$700,000 Revenue Note, Series 2016. Second by Commissioner Chaffee. A Roll Call vote was called by Chair Rossow:

- District 1: Commissioner Hallan: Aye
- District 2: Commissioner Mohr: Aye
- District 3: Commissioner Chaffee: Aye
- District 4: Chair Rossow: Aye
- District 5: Commissioner Ludwig: Aye

Motion carried 5-0.

3. **Insurance Committee**

Commissioner Hallan provided an overview of the August 8, 2016 Insurance Committee meeting. It was the recommendation of the insurance committee to remain with Blue Cross Blue Shield and Resource Training and Solutions for health insurance for 2017 and 2018, in consideration of their 10% rate reduction from current premiums, 8% cap on premium increase for 2018; and inclusion of an HSA plan, subject to contingencies.

4. **Pine County Public Health Planning Committee**

Commissioner Ludwig provided an overview of the August 9, 2016 Pine County Public Health Planning Committee meeting. Commissioner Hallan stated the committee is making great progress.

5. **Personnel Committee**

Pine County Personnel Committee met August 9, 2016 and made the following recommendations:

Land Services

Acknowledge the resignation of temporary part-time Watercraft Inspector James Cherewan, effective July 12, 2016.

Sheriff's Office

Acknowledge the resignation of probationary part-time Dispatcher Sherri Potter effective August 1, 2016 and approve backfill of the position.

Jail

- A. Acknowledge the resignation of full-time Jail Sergeant Nathan Campion, effective August 5, 2016, and approve backfill of the position and any subsequent vacancies that may occur due to internal promotions.
- B. Acknowledge the resignation of part-time Corrections Officer Morgan McConnell, effective August 13, 2016, and approve backfill of the position.
- C. Approve the addition of one (1) full-time Corrections Officer position at grade B23, bringing total full-time Corrections Officers to 33 positions.

HHS

Acknowledge the resignation of probationary full-time Office Support Specialist Tatyana Starinets, effective July 25, 2016, and approve backfill of the position.

Administration

Approve the addition of one (1) full-time Office Support Specialist at grade A13 to assist with Administration and Land Services departments.

Motion by Commissioner Chaffee to approve the recommendations of the Personnel Committee. Second by Commissioner Ludwig. Motion carried 5-0.

6. 2016 Emergency Management Performance Grant

Emergency Management Coordinator Denise Baran presented information regarding the 2016 Emergency Management Performance Grant from the State of Minnesota in the amount of \$21,864; a matching contribution from Pine County in the amount of \$21,864 is required, however a county in-kind match has already been made. No further expenditure of matching funds will be necessary for this grant.

Motion by Commissioner Rossow to approve the 2016 Emergency Management Performance Grant in the amount of \$21,864 and authorize Board Chair and County Administrator to sign. Second by Commissioner Hallan. Motion carried 5-0.

7. Out-of-Home Placements

Health & Human Services Director Becky Foss provided an update on the out-of-home placements to date. Foss stated it appears for 2016 that the department will be below projected expenditures in this area barring any unforeseen, significant circumstances.

8. Sex-Trafficked Youth Information

Beth Jarvis and Bonnie Rediske from Pine County Health and Human Services presented information pertaining to sex trafficking in the state of Minnesota and Pine County.

9. Clean Water Partnership Loan Resolution and Note

Land Services Director Kelly Schroeder explained Pine County was awarded a \$600,000 clean water partnership loan with the Minnesota Pollution Control Agency to provide citizens with a low-interest loan program to replace their non-compliant septic systems. The last requirement to implement the program is to pass a bond resolution and general obligation note regarding the program.

Motion by Commissioner Mohr to approve Resolution 2016-48 relating to the Minnesota Pollution Control Agency (MPCA) Clean Water Partnership; Authorizing the County to Borrow Money from the Minnesota Pollution Control Agency and to Lend Money to Eligible Participants and Eligible Lenders to Fund Projects for the Control and Abatement of Water Pollution; and the General Obligation Note with the MPCA, and authorize the Board Chair and County Auditor to sign. Second by Commissioner Chaffee. Motion carried 5-0.

10. Contract #1404 – Final Payment

County Engineer Mark LeBrun reported to the board, and discussion was held, regarding the completion of contract #1404: related to SAP 058-605-007 located on CSAH 5; between CSAH 1 and Kanabec County Line. LeBrun said the overage to the contract price was due to sand fill.

Motion by Commissioner Chaffee to approve the final payment to Midwest Contracting, LLC in the amount of \$141,603.87 for Contract #1404 and authorize County Administrator to sign Certificate of Final Contract Acceptance. Second by Commissioner Mohr. Motion carried 5-0.

11. Award Contract #1603

County Engineer Mark LeBrun stated bid opening for Contract #1603 occurred on August 15, 2016 and recommended the contract be awarded to the low responsible bidder, RL Larson Excavating, Inc. Contract #1603 includes:

SAP 058-614-016 on CSAH 14, 1.5 miles East of CSAH 13 over Pokegama Creek

SAP 058-599-042 on Milburn Road, 0.1 miles South of CSAH 3 over Co Ditch #2

Motion by Commissioner Mohr to award the bid for Contract #1603 to RL Larson Excavating, Inc. in the amount of \$828,927.17. Second by Commissioner Ludwig.

11A. Support of United States Bike Route 41

County Administrator David Minke stated the county's support of the designation of US Bicycle Route 41 was discussed at the August 1, 2016 Transportation Meeting and the August 2, 2016 County Board Meeting. Resolution 2016-52 reflects the county's support.

Motion by Commissioner Hallan to approve Resolution 2016-52 Stating Its Support to Develop and Implement US Bicycle Route 41. Second by Commissioner Chaffee. Motion carried 5-0.

12. Commissioner Updates

Soil & Water Conservation District: Commissioner unable to attend meeting.

East Central Solid Waste Commission: Commissioner Hallan stated rates raised for demolition debris.

East Central Regional Library: Commissioner unable to attend meeting.

Pine County Chemical Health Coalition: Chair Rossow stated discussion was held regarding a media specialist position.

Kanabec-Pine Community Health Board: Commissioner Hallan stated the meetings will be held via ITV; bills were paid.

13. Other

None.

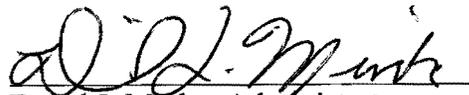
14. Upcoming meetings were reviewed

15. Adjourn

With no further business, Chair Rossow adjourned the meeting at 10:45 a.m. The next regular meeting of the county board is scheduled for September 6, 2016 at 10:00 a.m. at the Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.



Curtis H. Rossow, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners