

**MINUTES OF THE
PINE COUNTY BOARD MEETING
Regular Meeting and Committee of the Whole (Budget)
Tuesday, September 15, 2015, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota**

Chair Steve Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney Reese Frederickson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

Addition: Consent Agenda

5. New Hire:

- A. Authorize the hiring of part-time corrections officer Bailey Ballou, effective September 24, 2015, pending completion of pre-employment screenings, \$16.69 per hour, step 3, B-23.
- B. Authorize the hiring of part-time corrections officer Derek Johnson, effective September 24, 2015, pending completion of pre-employment screenings, \$16.69 per hour, step 3, B-23.

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Ludwig moved to approve the Minutes of the September 1, 2015 board meeting and Summary for publication. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the September 8, 2015 Special Meeting-Committee of the Whole (Budget). Second by Commissioner Mohr. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County HRA Senior Housing Regular Minutes – June 24, 2015

Methamphetamine Task Force Minutes – July 13, 2015

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Rossow moved to approve the amended Consent Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

CONSENT AGENDA

1. Approve August, 2015 Cash Balance

Fund	August 31, 2014	August 31, 2015	Increase(Decrease)
General Fund	2,734,749.42	3,828,493.61	1,093,744.19
Health and Human Services Fund	519,459.68	544,061.51	24,601.83
Road and Bridge Fund	10,174,531.63	2,910,941.14	(7,263,590.49)
Land Management Fund	1,307,223.65	1,727,380.39	420,156.74
TOTAL (inc non-major funds)	16,050,592.01	10,399,530.74	(5,651,061.27)

2. Application for Abatement

Approve the Application for Abatement for Donald & Amanda Brown, 19289 Praha Avenue, Pine City, PID 18.5026.000, pay 2015.

3. Tobacco License

Approve tobacco license for a new establishment in Hinckley: KWIK TRIP #186.

4. Donation

Accept \$200 donation to the Pine County Sheriff's Reserve Fund from the Sandstone Chamber of Commerce to be used to help offset the cost for equipment.

5. New Hire

A. Approve the hiring of part-time corrections officer Bailey Ballou, effective September 24, 2015, pending completion of pre-employment screenings, \$16.69 per hour, step 3, B-23.

B. Approve the hiring of part-time corrections officer Derek Johnson, effective September 24, 2015, pending completion of pre-employment screenings, \$16.69 per hour, step 3, B-23.

REGULAR AGENDA

1. Introduction of New Employee

Probation Director Terry Fawcett introduced new Probation Agent Karly Kostich.

2. Facilities Committee

Commissioner Ludwig provided an overview of the September 2, 2015 Facilities Committee meeting stating a walk-through was done of the Pine Government Center with a representative of the city of Pine City and their engineer. The assessment of the building condition, mechanical systems and county's maintenance were positive. The county is in the process of replacing the boiler head, and discussion was held as to a back up boiler. The cooler for the server room at the courthouse is almost complete. The razor wire has been installed at the impound lot in Sandstone. Future roof maintenance at the Public Health building in Sandstone may be necessary.

3. Personnel Committee

Pine County Personnel Committee met September 8, 2015 and made the following recommendations:

HHS

Approve the backfill of the case aide position due to internal promotion effective August 31, 2015.

Sheriff

Acknowledge the probationary termination of part-time dispatcher Samantha Sauter effective August 17, 2015.

Administrator

Approve the transition of the payroll clerk position to the Auditor-Treasurer office.

Commissioner Chaffee thanked Commissioner Ludwig for attending the Personnel Committee meeting in his absence. Commissioner Rossow provided an overview of the Personnel Committee meeting.

Motion by Commissioner Mohr to approve the recommendations of the Personnel Committee. Second by Commissioner Chaffee. Motion carried 5-0.

4. Juvenile Sex Offender Recidivism Study

Probation Director Terry Fawcett gave a presentation on Juvenile Sex Offender Recidivism in Pine County for years 2011-2014.

5. Off Highway Vehicle Enforcement Grant

Pine County Sheriff's Office Manager Denise Baran explained the Off Highway Vehicle Safety grant in the amount of \$17,852 is a 2-year grant (2016-2017) which requires no county match. The grant will be used for enforcement hours, equipment and training.

Motion by Commissioner Ludwig to approve the 2016-2017 Off Highway Vehicle Enforcement Grant in the amount of \$17,852 and authorize Board Chair and County Administrator to sign. Second by Commissioner Mohr. Motion carried 5-0.

6. Joint Powers Agreement for LETG Connection with Mille Lacs Band of Ojibwe

County Attorney Reese Frederickson stated Mille Lacs County has requested modifications to the revised Joint Powers Agreement between Pine County, the Mille Lacs Band of Ojibwe and Mille Lacs County previously approved on July 7, 2015.

Motion by Commissioner Chaffee to approved the modified Joint Powers Agreement Between Pine County, the Mille Lacs Band of Ojibwe, and Mille Lacs County for LETG Connection with the Mille Lacs Band of Ojibwe and authorize Board Chair, County Administrator and County Attorney to sign. Second by Commissioner Rossow. Motion carried 5-0.

7. Commissioner Updates

Soil & Water Conservation District: Commissioner Ludwig stated BWSR was present and the Water Plan was reviewed; the State feels there could be more governmental relationships developed. Ludwig also requested the Commissioners to complete the survey to AMC for the upcoming meeting with Soil & Water.

Comprehensive Land Use Plan Steering Committee: Chair Hallan stated a kick-off meeting was held September 10, 2015.

Central Minnesota Jobs and Training Service: Chair Hallan will be attending training in Washington DC in March.

East Central Solid Waste Commission: Chair Hallan stated the new cell is open for business and will be receiving garbage next week.

East Central Regional Library: Commissioner Chaffee was unable to attend meeting.

Other:

Commissioner Rossow stated the Transportation Committee met September 14, 2015. The committee discussed 2016 construction projects, 2016-2020 highway improvement plan, drainage policy, jurisdictional road transfers, railroad crossing maintenance in Pine City, ATVs and opening more county roads for ATV use, and traffic counts on county state aid and county roads for funding purposes.

Chair Hallan stated the Economic Development Steering Committee met on September 14, 2015.

8. Other

Meeting Additions:

1. Rep. Thissen and Rep. Sundin will meet September 17, 2015 at 9:00 a.m. at the Board Room, Courthouse, Pine City, for a roundtable discussion on expanding broadband service in Pine County and other communities in Greater Minnesota.
2. Tax Forfeited Land Sale, September 18, 2015, 10:00 a.m., Board Room, Courthouse, Pine City.

9. Upcoming meetings were reviewed.

Chair Hallan called for a recess at 10:40 a.m. and stated the Board will reconvene as a Committee of the Whole.

The Board reconvened at 11:00 a.m.

Committee of the Whole

- A. Extension Regional Director Susanne Hinrichs presented the 2016 Extension budget to the Board.
- B. Discussion/review of the General Fund and options for the property tax levy were discussed.

10. Adjourn

With no further business, Chair Hallan adjourned the county board meeting at 12:45 p.m. The next regular meeting of the county board is scheduled for October 6, 2015 at 10:00 a.m. at the Public Health Building, Sandstone, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board