

**MINUTES OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

**Tuesday, October 6, 2015, 10:00 a.m.
Public Health Building, Sandstone, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney Reese Frederickson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

Consent Agenda:

9. Personnel

Correction: #4 under Personnel, change "4" to "D"

Add E. Authorize the hiring of Account Tech for HHS, Judy Billman, effective October 20, 2015, \$14.67 per hour, B22, step 2.

Add:

Consent #11. Consider approval of the FY 2016 & 2017 State of Minnesota Board of Water and Soil Resources Natural Resources Block Grant, total grant amount of \$106,225.

Upcoming Meetings (additions/revisions):

October 13, 2015--Negotiation Committee – Teamsters, 9:00 a.m., Comm. Conf. Rm.

October 13, 2015--Personnel Committee, CHANGE IN TIME: to commence at 11:00 a.m. or upon completion of Teamsters negotiations

October 19, 2015--Insurance Committee, 9:00 a.m., Board Room

October 28, 2015--Negotiation Committee-AFSCME, 9:00 a.m., Comm. Conf. Rm.

Set Budget Committee Meeting

Commissioner Chaffee moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Rossow moved to approve the Minutes of the September 15, 2015 County Board Meeting and Summary for publication. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Mohr moved to approve the Minutes of the September 22, 2015 Special Meeting and Committee of the Whole (Budget). Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the September 22, 2015 Special Meeting and Committee of the Whole - City/County Relations. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Ludwig moved to approve the Minutes of the September 23, 2015 Special Meeting and Committee of the Whole (SWCD). Second by Commissioner Rossow. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

East Central Regional Library Board Minutes – August 10, 2015

Pine County Land Surveyor Monthly Report, September 2015

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Rossow moved to approve the amended Consent Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

CONSENT AGENDA

1. September, 2015 Disbursements

Approve Disbursements Journal Report, September 1, 2015 – September 30, 2015.

2. Applications for Abatement

Approve Application for Abatement for Daryl and Carol Landis, 18365 Lakeview Loop, Pine City, PID 28.8900.004, pay 2014.

3. Tobacco License

Approve of new tobacco licenses for the following:

- a. Pine City Tobacco, a second establishment for Stacy Tobacco, LLC.
- b. Side Tracked Enterprises, LLC (formerly known as Cypress Inn)
- c. Stogies Tobacco, LLC (at a new location) (formerly known as Stogies Discount Tobacco).

4. Temporary Liquor License

Approve of a temporary one-day liquor license for City of Pine City doing business as Voyageur Bottle Shop.

5. Donation

Accept \$600 donation from the Multiple Sclerosis Society and designate to the Pine County Sheriff's Reserve Fund; to be used to offset the cost of equipment.

6. 2015 Waste Hauler License

Approve 2015 waste hauler license for LePage and Sons and authorize Board Chair to sign.

7. Amendment to Contract with East Central Solid Waste Commission

Approve contract amendment between the County of Pine and the East Central Solid Waste Commission for the Household Hazardous Waste Management Program and authorize the Board Chair and County Administrator to sign.

8. Contract to Provide SNAP Employment Services

Approve Pine County Health & Human Services to contract with Minnesota State Colleges and Universities-Pine Technical and Community College Employment and Training Center for providing employment and training services to SNAP participants, the cost not to exceed \$17,393. The contract is good for one year from October 1, 2015 through September 30, 2016.

9. Personnel

- A. Acknowledge the termination of probationary deputy sheriff Dan Adams effective September 30, 2015 and authorize immediate backfill from the eligibility list in place for the position.
- B. Authorize the hiring of deputy sheriff Charles Anderson, effective October 19, 2015, \$23.31 per hour, C42, step 3. Pine County approval for backfill given earlier in 2015.
- C. Approve promotion of Child Support Officer Jodi Blesener to Child Support Supervisor, effective

- October 7, 2015, \$25.29 per hour, C42, step 5.
- D. Approve the promotion of Deputy Sheriff Scott Grice to Sergeant, effective October 4, 2015, C43, \$28.98 per hour.
- E. Authorize the hiring of HHS Account Tech, Judy Billman, effective October 20, 2015, \$14.67 per hour, B22, step 2.

10. Training

- A. Approve Probation Agents Amber Chase, Travis Fisher and Karly Kostich to attend Secondary Vicarious Trauma training for corrections professionals, hosted by Rice County Probation in Faribault, Minnesota November 30-December 1, 2015. There is no cost for the training. Lodging: \$91.62 (\$83 plus tax). Staff will use Pine County Probation vehicle.
- B. Approve Social Workers Patrick Meacham and Rona Duvall to attend the St. Louis County Health and Human Services Conference, October 15-16, 2015, in Duluth. Registration: \$100, lodging: \$0, Meals: \$92, Travel costs: \$220. Total cost for conference: \$412.
- C. Approve Fraud Investigator Osten Berg to attend the MN Fraud Investigators Association 2015 Fall Training, October 15, 2015, Oak Ridge Conference Center in Chaska. Registration \$75, Accommodations \$124, Travel \$162. Total Cost: \$361.
- D. Approve GIS/Environmental Technician Joe Sanders and Land & Resources Manager Caleb Anderson to attend the Introduction of Onsite Systems, November 30-December 2, 2015, and Installing Onsite Systems, December 3-4, 2015, in Alexandria, Minnesota. The cost of the courses are \$615 per person, \$336.16 per person for hotel accommodations and up to \$135 in meals per person for the five-day training, for a total cost of \$1,086.16 per person. No mileage cost will be incurred as a county vehicle will be used.

11. Board of Water and Soil Resources – Natural Resources Block Grant

Approve FY 2016 & 2017 State of Minnesota Board of Water and Soil Resources Natural Resources Block Grant, total grant amount of \$106,225, and authorize Board Chair and County Administrator to sign. All required matches are in-kind matches or already within budget.

REGULAR AGENDA

1. Public Hearing – Solid Waste/HHW Special Assessment

Chair Hallan opened the public hearing at 10:10 a.m. for consideration (1) to adopt an amendment of the Solid Waste Ordinance to establish a method for collection of solid waste management fees, and (2) approve Resolution 2015-33 to set a solid waste management fee. Land Services Director Kelly Schroeder explained the requested revisions to the Solid Waste Ordinance and stated the \$6 per improved parcel special assessment would be used to open a household hazardous waste facility at the Transfer State in Hinckley and would replace the previous levy dollars associated with HHW.

Motion by Commissioner Rossow to adopt the amendment of the Solid Waste Ordinance. Second by Commissioner Mohr. Motion carried 5-0.

Motion by Commissioner Rossow to approve Resolution 2015-33 to set a solid waste management fee in the amount of \$6.00 per improved parcel. Second by Commissioner Chaffee. Motion carried 5-0.

2. Mille Lacs Band of Ojibwe Fee to Trust Application

Katie Draper, Government Affairs and Lisa Johnson, Director of Real Estate from the Mille Lacs Band of Ojibwe provided an overview of the Band's application to transfer parcel 23.0088.001, held by the Mille Lacs Band of Ojibwe, to the United States in trust for the benefit of the Mille Lacs Band of Ojibwe Indians.

Motion by Commissioner Chaffee to support the transfer of parcel 23.0088.001 to the United States in trust for the benefit of the Mille Lacs Band of Ojibwe Indians. Second by Commissioner Ludwig. Motion carried 5-0.

3. Transportation Committee

The Transportation Committee met September 14, 2015. Commissioner Rossow provided an overview of the September 14, 2015 meeting. Discussion was held regarding 2016 construction projects, the 2016-2020 draft 5-year Highway Improvement Plan and ATVs in the right-of-way.

Motion by Commissioner Rossow to approve the proposed 2016-2020 Highway Improvement Plan. Second by Commissioner Hallan. Motion carried 5-0.

4. Pine County Land Department Access Acquisition Policy

County Auditor-Treasurer Cathy Clemmer stated the Land Advisory Committee directed that a policy be drafted to set forth a process in determining, prioritizing and acquiring access to tax-forfeited lands for the improvement of timber and forest management and land sale purposes.

Motion by Commissioner Rossow to approve the Land Department Access Acquisition Policy and authorize Board Chair and County Administrator to sign. Second by Commissioner Chaffee. Motion carried 5-0.

5. E911 Road Name Change

Emergency Management Coordinator Denise Baran stated during the E911 address transition period a portion of Sunset Lane had been renamed to Bent Oak Lane. All residents along this portion of the re-named road have requested the road revert to its original name of Sunset Lane.

Motion by Commissioner Chaffee to rename that portion of Bent Oak Lane located on the west side of Lot 15, Block 2 of Kreidler and Johnson Subdivision, to its original name of Sunset Lane. Second by Commissioner Ludwig. Motion carried 5-0.

6. School Resource Officer Contract -- East Central Schools

Sheriff Jeff Nelson reported the East Central School District has requested to contract with the Pine County Sheriff's Officer for one, half-time School Resource Officer, of up to 20 hours per week. The District agrees to reimburse the Sheriff's Office for the actual hourly pay rate of the assigned duty. The term of this contract is one year and commences September 8, 2015.

Motion by Commissioner Ludwig to approve the School Resource Officer Contract with the East Central School District and authorize the Board Chair, County Administrator and County Attorney to sign. Second by Commissioner Mohr. Motion carried 5-0.

7. Strategic Plan Update

County Administrator David Minke provided an update for the 14 strategic goals set by the board.

8. Commissioner Updates

Kanabec-Pine Community Health Board: Chair Hallan stated the board is meeting and continues to be a work in progress.

AMC Policy Meeting: Chair Hallan, Commissioner Mohr and County Administrator Minke attended. Chair Hallan commented on Cass County and Indian tribe that is represented in Cass County and their Memorandum of Understanding relating to law enforcement and health and welfare.

Commissioner Mohr commented on the policies addressed in the Environment and Natural Resources session he attended. Administrator Minke commented on the statewide property tax on commercial industrial property policy that came up in general government session.

Rush Line Corridor Task Force: Meeting cancelled.

Arrowhead Counties Association: Chair Hallan attended the ACA meeting at AMC. County program aid and need-based/ tax-based equalization formulas were discussed.

Lakes & Pines: Commissioner unable to attend.

NLX: Commissioner unable to attend.

Law Library: Commissioner Mohr stated the finalization of the public legal services handouts for the Sheriff's Office was discussed; exploring other options for computerized law books.

Northeast Regional Radio Board: No meeting in September.

Snake River Watershed: Commissioner unable to attend.

East Central Regional Juvenile Center Advisory Committee: Probation Director Terry Fawcett stated the per diem rate for 2016 remained flat for member counties at \$239 versus a non-member fee of \$259. Total number of kids decreased, but number of days has increased.

Soil & Water Conservation District: Commissioner Ludwig stated SWCD would like to continue to periodically meet with the county board; a soil survey will be mandated by the federal government; forester on board.

9. Other

A Special Meeting-Committee of the Whole (Budget) meeting has been scheduled for October 20, 2015 at the Pine County Courthouse, Pine City, to commence upon the conclusion of the county board meeting. County Auditor-Treasurer Cathy Clemmer gave an update on the tax-forfeited land sale held on September 18, 2015. Forty-nine tracts of land were sold for a total amount of \$861,900.

Commissioner Chaffee stated long-time East Central Regional Library board member Bayliss Swanson recently passed away. The board offered it's condolences and a sympathy card will be sent to the family.

Chair Hallan gave an update on the Central Minnesota Council on Aging. Hallan stated the Older American Act dollars aren't increasing, however Pine County is one of the fastest growing 65 and older populations in the state. Hallan also stated the aging services transition is taking place from the regional development council to Family Pathways.

10. Upcoming meetings were reviewed.

Chair Hallan called for a recess at 11:16 a.m.

The Board reconvened at 11:25 a.m.

Motion by Commissioner Chaffee to close the meeting for the purpose of discussion of labor negotiation strategy in accordance with Minnesota Statutes §13D.03. Second by Commissioner Rossow. Motion carried 5-0.

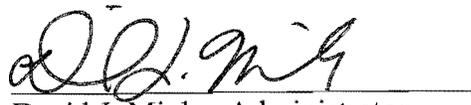
The meeting was closed at 11:25 a.m. with the following present: Chair Hallan, Commissioners Mohr, Chaffee, Rossow and Ludwig; County Attorney Reese Frederickson and County Administrator David Minke.

Motion by Commissioner Rossow to open the meeting at 12:20 p.m. Second by Commissioner Chaffee. Motion carried 5-0.

With no further business, Chair Hallan adjourned the county board meeting at 12:20 p.m. The next regular meeting of the county board is scheduled for October 20, 2015 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board