

**MINUTES OF THE  
PINE COUNTY BOARD MEETING  
Regular Meeting**

**Tuesday, December 1, 2015, 10:00 a.m.  
Public Health Building, Sandstone, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present was County Administrator David Minke. County Attorney Reese Frederickson arrived at 10:04 a.m.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following additions to the Agenda:

***Consent Agenda, Item #5 —New Hire***

Authorize the hiring of part-time deputy sheriff Bradley Peters, effective December 7, 2015, \$21.10 per hour, grade C42, step 1.

***Upcoming Meeting***

Kanabec-Pine Community Health Board, Wednesday, December 16, 2015, 1:00 p.m., Kanabec County Courthouse, Mora, Minnesota. (previously scheduled for 9:00 a.m.)

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the November 17, 2015 County Board Meeting and Summary for publication. Second by Commissioner Mohr. Motion carried 5-0.

**Minutes of Boards, Committees and Correspondence**

Pine County Land Surveyor Monthly Report – November 2015

Pine County HRA Senior Housing Regular Minutes – October 28, 2015

Pine County HRA Senior Housing Annual Minutes – October 28, 2015

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Rossow moved to approve the Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

**CONSENT AGENDA**

**1. November, 2015 Disbursements**

Approve Disbursements Journal Report, November 1, 2015 – November 30, 2015.

**2. Application for Abatement**

Approve the Application for Abatement for Greg Waldhalm, 3263 Laketown Road, Sturgeon Lake, PID 46.0034.000, Pay 2014 and 2015.

**3. Grant Submission – Greater Pine Area Endowment**

Approve HHS Director Becky Foss to submit a grant request to the Great Area Endowment in the amount of \$15,000 for Restorative Justice training.

#### **4. Transfer of Corrections Officers**

A. Approve promotion of part-time Corrections Officer Samantha Miller to full-time corrections officer, effective December 6, 2015. Classification to remain as B23 and wage to remain as \$16.69, step 3.

B. Approve promotion of part-time Corrections Officer Jeremiah Friday to full-time corrections officer, effective December 6, 2015. Classification to remain as B23 and wage to remain as \$16.69, step 3.

#### **5. New Hire**

Authorize the hiring of part-time Deputy Sheriff Bradley Peters, effective December 7, 2015, \$21.10 per hour, grade C42, step 1.

### **REGULAR AGENDA**

#### **1. Public Hearing – Barry Township Septic Ordinance**

Land Services Director Kelly Schroeder stated Barry Township has made written request to have the Barry Township Sewage and Wastewater Treatment Ordinance, adopted December 3, 1998, repealed and requests Pine County regulate the sewage treatment systems within Barry Township.

Chair Hallan opened the public hearing at 10:05 a.m. to consider adoption of an ordinance repealing Barry Township Sewage and Wastewater Treatment Ordinance and replacing with Pine County Ordinance 2015-05. There being no public comment, Chair Hallan closed the meeting at 10:06 a.m.

**Motion** by Commissioner Ludwig to adopt Pine County Ordinance 2015-05 an ordinance on behalf of Barry Township, Minnesota, in which Pine County will regulate the sewage treatment systems within Barry Township in accordance with the Pine County Subsurface Sewage Treatment Systems Ordinance adopted February 4, 2014. Second by Commissioner Chaffee. Motion carried 5-0.

#### **2. Technology Committee**

Chair Hallan provided an overview of the November 17, 2015 Technology Committee meeting. Discussion was held regarding the RMS program in the sheriff's office and the issuing of an RFP, the Statewide Security Monitoring Project/Homeland Security Grant, and the latest update on the county email recovery.

#### **3. Introduction of Corrections Agent**

Probation Director Terry Fawcett introduced new employee, Corrections Agent Leanne Shipka.

#### **4. Hope Lodge Donation Drive**

Land Services Director Kelly Schroeder stated Pine County employees have elected for the holiday season, to participate in a donation drive for the Richard M. Schulze Family American Cancer Society Hope Lodge.

#### **5. Commissioner Updates**

**Kanabec-Pine Community Health Board:** Chair Hallan requested a Committee of the Whole be scheduled to commence after the December 15, 2015 county board meeting to discuss Pine County's future participation with the Kanabec-Pine Community Health Board.

**Law Library:** Commissioner Mohr stated discussion was held regarding the possible change of online research providers and stated the final Legal Assistance Information handout for the public has been completed and provided to the sheriff's office.

**Arrowhead Counties Association:** Commissioner Rossow stated legislative priorities were established: #1 Payment in Lieu of Taxes, #2 Blandin Tax Court case, #3 3-way tie for Outdoor Heritage Trust Account, Wetland Banking on Tax Forfeited Land and Bonding Bill initiatives.

**Extension Committee:** Commissioner Mohr stated SNAP Educator Jimmie Johnson provided an overview of his responsibilities; 4-H Coordinator Danielle O'Neill was introduced to the committee.

Rush Line Corridor Task Force: Commissioner Mohr stated he was unable to attend due meeting conflict with the Extension Committee meeting.

NE Regional Radio Board: Chair Hallan stated there was not a quorum of participants present to address a policy change regarding the quorum requirements.

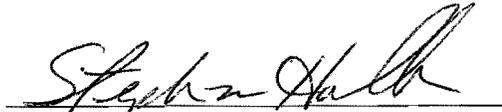
Snake River Watershed: Commissioner Mohr stated in the Spring the Watershed District will be involved with the Soil & Water Conservation District for a redo of a Cross Lake project, previously completed 10 years ago, which was under engineered.

NLX-cancelled

Other: None.

6. Upcoming meetings were reviewed.

With no further business, Chair Hallan adjourned the county board meeting at 10:46 a.m. The next regular meeting of the county board is scheduled for December 15, 2015 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



Stephen M. Hallan, Chair  
Board of Commissioners



David J. Minke, Administrator  
Clerk to County Board