

# MINUTES OF PINE COUNTY BOARD MEETING

## *Regular Meeting*

**Tuesday, May 19, 2015, 10:00 a.m.**

**Board Room, Pine County Courthouse, Pine City, Minnesota**

Chair Steve Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney Reese Frederickson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following additions to the Agenda:

Consent Item 6D: Hiring of Case Aide Candace Bartheidel

Regular Item: Other, 11A: Deficient Bridges Resolution 2015-16

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the May 5, 2015 county board meeting and Summary for publication. Second by Commissioner Rossow. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

East Central Regional Library Minutes – April 13, 2015

Commissioner Chaffee moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Mohr moved to approve the amended Consent Agenda. Second by Commissioner Rossow. Motion carried 5-0.

### **CONSENT AGENDA**

#### **1. April, 2015 Cash Balance**

Approve:

<b>Fund</b>	<b>April 30, 2014</b>	<b>April 30, 2015</b>	<b>Increase(Decrease)</b>
General Fund	(1,775,691.57)	69,072.23	1,844,763.80
Health and Human Services Fund	(372,867.61)	(879,252.03)	(506,384.42)
Road and Bridge Fund	2,603,068.50	4,233,533.83	1,630,465.33
Land Management Fund	1,973,213.04	2,191,429.45	218,216.41
TOTAL (inc non-major funds)	\$5,886,555.91	\$9,900,010.23	\$4,013,454.32

#### **2. Application for Abatement**

Approve Application for Abatement for MN Energy Resources Corp., Sturgeon Lake Township, PID P31.9905.000, pay 2015.

**3. 2015 Timber Sale**

County Auditor-Treasurer Cathy Clemmer provided an update from the May 13, 2015 timber sale. Total sale value - \$769,872.55. Clemmer thanked Land Commissioner/Forester Greg Beck for his hard work.

**4. Federal Supplemental Boating Safety Patrol Grant**

Approve a \$4,500 Federal Supplemental Boating Safety Patrol grant to help enforcement of laws on area lakes and rivers and authorize Board Chair, County Administrator and County Sheriff to sign Grant Agreement. The grant covers patrol hours only.

**5. Fraud Prevention Investigation (FPI) Grant Contract**

Approve the State of Minnesota Department of Human Services Multi-County Grant contract and authorize Board Chair and County Attorney to sign. Contract date is July 1, 2015 through June 30, 2017. No county tax levy dollars pay for this service.

**6. Hiring**

- A. Approve the hiring of Environmental/GIS Technician Joe Sanders, effective May 20, 2015, \$16.60 per hour, B24, step 1.
- B. Approve the hiring of Planning and Zoning Records Temp Andrea Ollig, effective June 4, 2015, \$10.00 per hour.
- C. Approve the hiring of 4-H Summer Assistant Dorothy Scharf, effective June 1, 2015, \$10.00 per hour.
- D. Approve the hiring of Case Aide Candace Bartheidel, effective June 1, 2015, \$13.91 per hour, B22.

**7. Resignation and Backfill**

Acknowledge the resignation of Sgt. Tom Meier effective May 4, 2015 and authorize backfill of position from the active eligibility list.

**8. Training**

- A. Approve IT Supervisor Ryan Findell to attend the 2015 MCCC Annual Conference, June 1-4, 2015, Alexandria. Registration \$65, lodging \$376.89; meals \$115.95; mileage approximately \$139. Total cost: approx. \$696.84.
- B. Approve Auditor-Treasurer Cathy Clemmer to attend the MACATFO Summer Conference, June 23-25, 2015, Ruttger's Bay Lake Lodge, Deerwood. Registration \$25, lodging/meals \$548.59. Total Cost: \$573.59.

**REGULAR AGENDA**

**1. Public Hearing – Sandstone Township Septic Ordinance Public Hearing**

Land and Resources Manager Caleb Anderson stated Sandstone Township has requested to have their sewage and wastewater ordinance repealed and have the county regulate the sewage treatment systems within Sandstone Township in accordance with the current Pine County Subsurface Sewage Treatment Systems Ordinance.

Chair Hallan opened the public hearing at 10:06 a.m. to consider adoption of an ordinance repealing the Sandstone Township Sewage and Wastewater Ordinance on behalf of Sandstone Township. There being no comment, Chair Hallan closed the meeting at 10:07 a.m.

**Motion** by Commissioner Chaffee to adopt the Pine County Ordinance 2015-01 on Behalf of Sandstone Township to repeal the Sandstone Township Sewage and Wastewater Ordinance. Second by Commissioner Ludwig. Motion carried 5-0.

## 2. Facilities Committee

The Facilities Committee met May 11, 2015 and made the following recommendation:

Approve server room chiller installation by Daikin Applied, in the amount of \$47,332.00.

Commissioner Ludwig stated currently the server room at the courthouse is cooled by the building cooling system. To keep the server room cool, the coolant for the remainder of the building is colder than necessary. By installation of an additional server room cooler, the system would pay for itself in two years due to savings in energy reduction.

Other items for information only.

**Motion** by Commissioner Ludwig to approve the purchase and installation of a server room cooler from Daikin Applied in the amount of \$47,332.00. Second by Commissioner Mohr. Motion carried 5-0.

## 3. Personnel Committee

The Personnel Committee met May 12, 2015 and made the following recommendations:

### Jail

- i. Approve the hiring of a sixth jail sergeant in lieu of a full-time corrections officer.
- ii. Approve the creation of a lead court security officer, B24.
- iii. Approve the promotion of Court Security Officer Steve Olson to lead court security officer, effective May 20, 2015, \$17.95 per hour (B24).
- iv. Acknowledge the resignation of part-time Corrections Officer Benjamin Jahnz, effective April 22, 2015, and approve backfill.

### Health & Human Services

- i. Acknowledge the resignation of part-time Registered Nurse Jamie Dickey, effective May 6, 2015, and approve backfill as a full-time registered nurse position.
- ii. Approve starting pay scale for nurse candidate, dependent upon qualifications, above step 1 of the AFSCME HHS wage scale.

### Highway

Acknowledge the resignation of Highway Maintenance Worker Nick Pearson, effective May 26, 2015, and approve backfill.

Other items are for informational purposes only.

Commissioner Chaffee provided an overview of the May 12, 2015 Personnel Committee meeting.

**Motion** by Commissioner Chaffee to approve the recommendations of the Personnel Committee. Second by Commissioner Rossow. Motion carried 5-0.

## 4. Request for Public Hearing – Liquor Ordinance Amendment

Discussion was held regarding the necessity of a public hearing to amend Pine County's Liquor Ordinance for inclusion of issuance of seasonal on-sale liquor licenses.

**Motion** by Commissioner Rossow to schedule a Public Hearing for June 16, 2015, at 10:15 a.m., to consider amendment of the Pine County Liquor Ordinance relating to seasonal liquor licensing.

## 5. MPCA Grant – Electric Car

County Engineer Mark LeBrun provided information regarding the county applying for a MPCA grant for a two-year electric car lease. LeBrun stated the county costs would be for insurance and electricity. The vehicle should be available by October 15, 2015.

**Motion** by Commissioner Rossow to approve the application for a \$12,000 MPCA Grant for a two-year electric car lease and authorize appropriate signatures. Second by Commissioner Mohr. Motion carried 5-0.

**6. Final Payment – Contract #1401**

County Engineer Mark LeBrun reported to the board, and discussion was held, regarding the completion of Contract #1401: related to SP 058-621-017; located on CSAH 21, from TH 48 to CSAH 30.

**Motion** by Commissioner Chaffee for final payment to Hardrives, Inc. in the amount of \$86,655.46 and authorize County Administrator to sign the Certificate of Final Contract Acceptance. Second by Commissioner Mohr. Motion carried 5-0.

**7. State of Minnesota Payment – Highway 70 Detour**

County Engineer Mark LeBrun provided information relating to the payment by the Department of Transportation for use of county roads during the Highway 70 detour.

**Motion** by Commissioner Ludwig to approve Resolution 2015-14 State of Minnesota Department of Transportation and Pine County Detour Agreement for Trunk Highway No. 70 Detour in the amount of \$17,220.15 and authorize Board Chair and County Administrator to sign Resolution and Agreement. Second by Commissioner Chaffee. Motion carried 5-0.

**8. State of Minnesota Payment – Highway 23 Detour**

County Engineer provided information relating to the payment by the Department of Transportation for use of county roads during the Highway 23 detour.

**Motion** by Commissioner Rossow to approve Resolution 2015-15 State of Minnesota Department of Transportation and Pine County Detour Agreement for Trunk Highway No. 23 Detour in the amount of \$1,028.34 and authorize Board Chair and County Administrator to sign Resolution and Agreement. Second by Commissioner Mohr. Motion carried 5-0.

**9. April Financial Update**

County Administrator David Minke provided an update of the budget through April, 2015 reviewing the expenditure and revenue of the major funds through October. The budget is on track.

**10. Commissioner Updates**

Soil & Water Conservation District: Commissioner Ludwig stated:

- a) bids have come in for the sealing of the two Sandstone wells;
- b) discussed a recent meeting SWCD meeting relating to an erosion/ drainage/terrain problem on the north end of Cross Lake
- c) the no till drill has already been rented out several times since its arrival.

East Central Solid Waste Commission: Chair Hallan stated work progressing on new cell, but still a hold up on the permit process; warranty issues with recently purchased equipment.

East Central Regional Library Board: Commissioner Chaffee stated the meeting was business as usual; the Library's auditor was present and stated the Library Board has a healthy fund balance.

Law Library: Commissioner Mohr stated the Law Library Board will be putting together material for the Sheriff's Office to hand out to the public stating what legal services are available to the public.

Lakes & Pines: Commissioner Rossow stated several grants were approved (one being for helping low income individuals file their income taxes; Lakes & Pines to open a satellite office in Moose Lake.

Other:

Snake River Watershed Board: Commissioner Mohr provided an overview of the outreach and education grants available for the watershed.

RushLine: Commissioner Mohr stated RushLine is working on strategic studies and they approved insurance.

Extension Committee Meeting: Commissioner Mohr provided an overview of a discussion with Nathan Johnson, Kittson County Ag Educator regarding interest in an agriculture educator in Pine County.

John Wright Building: Meeting with the school district at 2:00 p.m. on May 19, 2015 regarding mold.

**11. Other**

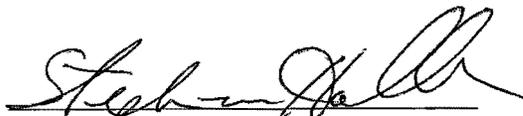
County Engineer Mark LeBrun provided an overview of the deficient bridges in Pine County which require replacement or rehabilitation within the next five years. The county intends to proceed with the design and contract documents for the bridges immediately after being notified that the state transportation bond funds are available.

**Motion** by Commissioner Ludwig to approve the Deficient Bridges Resolution 2015-16 and authorize Board Chair and County Administrator to sign. Second by Commissioner Chaffee. Motion carried 5-0.

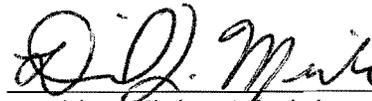
12. Upcoming Meetings were reviewed.

**13. Adjourn**

With no further business, Chair Hallan adjourned the county board meeting at 11:04 a.m. The next regular meeting of the county board is scheduled for June 2, 2015 at 10:00 a.m. at the Public Health Building, Sandstone, Minnesota.



Stephen M. Hallan, Chair  
Board of Commissioners



David J. Minke, Administrator  
Clerk to County Board