

**MINUTES OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

**Tuesday, November 3, 2015, 10:00 a.m.
Public Health Building, Sandstone, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney Reese Frederickson and County Administrator David Minke. Commissioner Josh Mohr was absent (excused).

The Pledge of Allegiance was said.

Chair Hallan called for public comment. Brady Skog-Hofford requested information on landlord-tenant issues.

Chair Hallan requested the following revisions to the Agenda:

Add: Regular Agenda – Closed meeting pursuant to M.S. §13D.03 for discussion of labor negotiations.

Commissioner Chaffee moved to approve the amended Agenda. Second by Commissioner Rossow. Motion carried 4-0.

Commissioner Rossow moved to approve the Minutes of the October 20, 2015 County Board Meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Pine County Land Surveyor Monthly Report, October 2015

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Chaffee. Motion carried 4-0.

Commissioner Rossow moved to approve the Consent Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

CONSENT AGENDA

1. October, 2015 Disbursements

Approve Disbursements Journal Report, October 1, 2015 – October 31, 2015.

2. Application for Repurchase of Tax Forfeited Land

Approve Resolution 2015-38 for Repurchase of Tax Forfeited Land on a 10-year contract (PID 20.0193.000) for Arthur Woodford and authorize Board Chair and County Auditor to sign.

3. Application for Cancellation of Certificate of Forfeiture

Approve Resolution 2015-39 approving the County Auditor's recommendation of cancellation of the tax forfeiture and authorize Board Chair and County Administrator to sign.

4. Donation

Accept \$1,000 donation from Kwik Trip Store in Hinckley and designate to the Pine County Sheriff's Reserve Fund. This donation will be used to help with the cost of uniforms and equipment.

5. Police Officer Declaration - PERA

Approve Public Employees Retirement Association Police Officer Declaration 2015-37 for part-time deputy sheriff Michael Shepard. This Resolution/Declaration indicates that the employee has met all of the requirements of the Police and Fire Plan membership requirements from his date of hire. Authorize Board Chair to sign.

6. New Hire

Authorize the hiring of full-time Deputy Sheriff Joshua Pepin, effective November 2, 2015, \$21.10, C42, step 1.

7. Personnel (Full-Time Status/Completion of Probationary Period)

Approve regular, permanent status for Lori Fore, Public Health Supervisor, effective November 6, 2015.

8. Training

Authorize HHS Director Becky Foss to attend MACSSA New Directors School from November 18-20, 2015 in St. Paul. Conference fee: \$125; mileage – county car.

REGULAR AGENDA

1. Recognition of Retirement

The Board recognized the retirement of Account Tech Carol Ferrie and thanked her for 14 years of service to Pine County.

2. Technology Committee

Chair Hallan provided an overview of the October 20, 2015 Technology Committee meeting. The IT Department has now been able to recover all of the lost emails. Chair Hallan commended the IT Department for their diligent work throughout the process.

3. Out-of-Home Placements

Health & Human Services Director Becky Foss provided an update on the out-of-home placements to date. Foss stated it appears for 2015 that the department will be at or below projected expenditures in this area barring any unforeseen, significant circumstances.

4. Agreement between HHS and University of Minnesota (Restorative Justice)

Health & Human Services Director Becky Foss stated with the assistance of the University of Minnesota, Pine County will develop evidence-based restorative justice policies and protocols for juveniles. The agreement period is 11/1/15 to 6/30/16. HHS will pay \$27,500 for the services. The initial \$15,000 due on 2/1/16 will be billed out to the child protection grant; the second payment of \$12,500 has been budgeted for in the 2016 budget.

Motion by Commissioner Rossow to approve the Agreement between Health and Human Services and the University of Minnesota (Restorative Justice) and authorize Health & Human Services Director to sign. Second by Commissioner Ludwig. Motion carried 4-0.

5. Wellness Incentive Pilot Program

County Administrator David Minke provided an overview of the Wellness Incentive Pilot Program in cooperation with Resource Training & Solutions. Employees may earn up to \$350 for completing several wellness tasks, with the funds deposited into the employee's healthcare savings account. Employees under a collective bargaining agreement must enter into a memorandum of agreement authorizing participation and must be on county health insurance to be eligible to participate. The 2015 activities will need to be completed by December 4, 2015.

Motion by Commissioner Ludwig to approve agreement with Resource & Training Solution to participate

in the Wellness Incentive Pilot Program, Adopt a Wellness Pilot Program policy to provide for non-union employee participation and obtain Memorandum of Agreements with any unions wishing to participate. Second by Commissioner Chaffee. Motion carried 4-0.

6. Updated Drainage System Policy

County Engineer Mark LeBrun provided an overview of the updated Drainage System Policy. The updated policy addresses statutory changes. Discussion was held regarding inspection timeline, beaver control, permanent buffer strip of perennial vegetation, repair and obstructions. Commissioner Rossow requested if a trapper is necessary for beaver control, it take place outside of the beaver trapping season. **Motion** by Commissioner Chaffee to approve the updated Drainage System Policy. Second by Commissioner Rossow. Motion carried 4-0.

7. Commissioner Updates

Kanabec-Pine Community Health Board: Chair Hallan stated the health board structure is headed in the right direction.

Arrowhead Counties Association: Commissioner Rossow stated legislative priorities were discussed, PILT, reimbursement of Legacy money, ICWA, bonding for projects.

NE Regional Radio Board: Chair Hallan stated it was a general meeting; stated concern due to not enough participants to have a quorum.

AMC District 1 meeting: Commissioner Chaffee and County Administrator Minke gave an overview of the meeting; voting took place on potential legislative actions.

Snake River Watershed: Chair Hallan attended in place of Commissioner Mohr; commented on presentation by a farmer involved in a soil & water project with Aitkin County. Grant money will be available in the next year.

East Central Regional Development Commission: Chair Hallan unable to attend meeting, however was informed by director the audit was reviewed.

NLX-cancelled

Central Regional EMS: Commissioner Ludwig stated Resolutions were submitted by 6 of the 12 counties. Opiate Grant-based on last 5 years of reported opiate deaths in Minnesota. Each region is funded by the number of overdoses of heroin -- we received \$35,000.

Pine County Township Officer Association meeting: Commissioner Rossow stated it was a good meeting. Commissioners Rossow and Hallan, County Attorney Frederickson, Sheriff Nelson, and Land Services Director Schroeder were in attendance. Sandstone Township Supervisor David Koland thanked everyone for their participation.

Other: None.

8. Other

Chair Hallan thanked the Sheriff's Office and EMS for their professionalism in the handling of an accident which happened in front of his home.

9. Upcoming meetings were reviewed.

Chair Hallan called for a recess at 10:55 a.m.

The Board reconvened at 11:05 a.m.

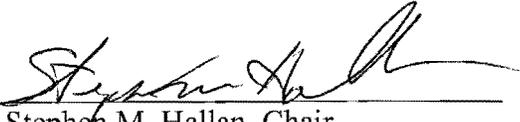
Motion by Commissioner Chaffee to close the meeting for the purpose of discussion of labor negotiation strategy in accordance with Minnesota Statutes §13D.03. Second by Commissioner Rossow. Motion carried 4-0.

The meeting was closed at 11:06 a.m. with the following present: Chair Hallan, Commissioners Chaffee, Rossow and Ludwig; County Attorney Reese Frederickson and County Administrator David Minke.

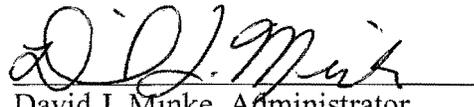
Motion by Commissioner Chaffee to open the meeting at 11:40 a.m. Second by Commissioner Ludwig. Motion carried 4-0.

Motion by Commissioner Rossow to approve the Collective Bargaining Agreements with Road and Bridge Maintenance, Courthouse Unit, Health & Human Services Unit and Sheriff's Administrative Support as presented. Second by Commissioner Chaffee. Motion carried 4-0.

With no further business, Chair Hallan adjourned the county board meeting at 11:42 a.m. The next regular meeting of the county board is scheduled for November 17, 2015 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board