

MINUTES OF PINE COUNTY BOARD MEETING
Regular Meeting

Tuesday, October 15, 2013, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota

Chair Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Mitch Pangerl, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. Dave Ostenson welcomed Commissioner Ludwig and expressed his opposition to the NLX.

Commissioner Pangerl requested, due to District 5 now being represented by Commissioner Ludwig, a Committee of the Whole be scheduled to discuss the Northern Lights Express (NLX). Chair Hallan indicated NLX would be discussed as part of the Railroad Authority item at the Committee of the Whole/Budget Committee meeting on October 30, 2013.

Chair Hallan requested the following revisions to the Regular Agenda:

Regular:

Add #2 Jail iii:	Jeff Starr resignation and back fill.
Remove #2 Administrator:	Extended leave status - PH Nurse Beth Lyon Referred back to Personnel Committee.

Commissioner Chaffee moved to approve the amended Agenda. Second by Commissioner Pangerl. Motion carried 5-0.

Commissioner Rossow moved to approve the Minutes of the October 1, 2013 board meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

Pine County Land Surveyor Monthly Report – September, 2013

Pine County HRA Senior Housing Board of Director regular meeting Minutes/August 28, 2013

Pine County HRA Senior Housing Board of Director closed meeting Minutes/September 11, 2013

Pine County Health & Human Services Advisory Committee Minutes – September 4, 2013

Commissioner Pangerl commented as to previously requested meeting with the Pine County HRA. This meeting will be scheduled.

Commissioner Pangerl moved to acknowledge the Minutes of Boards, Committees and Correspondence, with questions. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Pangerl moved to approve the Consent Agenda. Second by Commissioner Rossow. Motion carried 5-0.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review September, 2013 Cash Balance

Fund	September 30, 2012	September 30, 2013	Increase(Decrease)
General Fund	\$426,889.47	\$880,846.81	\$453,957.34
Health and Human Services Fund	\$1,817,975.12	\$941,131.49	(\$876,843.63)
Road and Bridge Fund	\$5,901,730.83	\$7,564,446.33	\$1,662,715.50
Land Management Fund	\$1,303,741.79	\$1,995,822.25	\$692,080.46
TOTAL (inc non-major funds)	\$11,942,797.81	\$13,679,996.55	\$1,737,198.74

2. Applications for Abatement:

Approve:

- A. Arrow Ministries, 70749 State Hwy. 23, Bruno, PID 25.0016.000, pay 2013
- B. Thomas Gadbois, 56037 Fleming Logging Road, Sandstone, PID 11.0048.000, pay 2013

3. Donations

- A. Approve acceptance of \$350 donation from the National Multiple Sclerosis Society to the Pine County Sheriff's Volunteer Posse for their participation in the MS 150.
- B. Approve acceptance of \$653 in donations from various individuals to a fund for payment of the care of seized animals.
- C. Approve acceptance of \$300 donation from the Askov Rutabaga Festival and Fair Association to the Pine County Sheriff's Volunteer Posse for their participation in the 2013 Askov Rutabaga Day celebration.

4. Training

- A. Approve attendance by Edward Melzark and Robert Fischer, Pine County Environmental Technicians to attend the General Continuing Education course through the U of M in St. Cloud, November 20-21, 2013. Cost of the course is \$250 each, for a total of \$500. All expenses are within the 2013 Planning and Zoning budget. The course is worth 12 direct credits. Each employee needs 18 credits prior to their license expirations in 2015.
- B. Approve the following staff to attend the St. Louis County Health & Human Services Conference, October 17-18, 2013, Duluth: Kathy Borowick/Social Worker, Vicki Hanson/Social Worker, Betty Kosloski/Case Aide, Jennifer Nelson/Social Worker, Ben Neubauer/Social Worker, and Jaci Orr/Social Service Supervisor. Total registration: \$300; total travel \$210. Funds are available in the 2013 Health & Human Services/Social Services Staff Development budget.

REGULAR AGENDA

1. Facilities Committee

Commissioner Pangerl provided an overview of the Facilities Committee meeting which met October 2, 2013. The 2013/2014 & 2014/2015 snow plow bid process has started, tuckpointing of the PGC will begin in the spring of 2014, the energy wheel has been installed, discussion was held regarding the demolition of the old jail and boiler replacement at the PGC, and maintenance has been informed of the temperature situation in the conference room at the Public Health Building, Sandstone, and is looking into it. Commissioner Chaffee commented on the glare caused by the sun in the offices on the east side of the courthouse and the need for shades. Commissioner Rossow questioned if the demolition cost of the old jail will include the cost of the construction of the parking lot that will be in its place.

2. Personnel Committee

The Personnel Committee met October 8, 2013 with Chair Hallan in attendance due to the unavailability of Commissioner Rossow. The following recommendations were made:

Jail:

- i. Approve the hiring of two (2) full-time corrections officers.
- ii. Accept the resignation of part-time Dispatcher Donald Scullard and approve the back fill of position.
- iii. Item added at board meeting: Accept the resignation of Court Security Officer Jeff Starr effective October 14, 2013 and approve the back fill of position.

Commissioner Chaffee commented on the difficulty of keeping part-time correction officers on staff.

Motion by Commissioner Chaffee, with addition of item iii, to approve the recommendations of the Personnel Committee. Second by Commissioner Rossow. Motion carried 5-0.

Highway:

Accept the resignation of Survey Crew Chief Alex Larson and approve the back fill of position.

Comment was made that contractually this position starts at step 1 on the pay scale creating difficulty of keeping qualified personnel.

Motion by Commissioner Pangerl to approve the recommendations of the Personnel Committee. Second by Commissioner Chaffee. Motion carried 5-0.

Administrator:

Extended leave status for Public Health Nurse Beth Lyon was removed from Agenda and referred back to November 12, 2013 Personnel Committee.

3. Small Cities Development Program Grant

Dana Rauschnot, Lakes and Pines Community Action Council was present. Rauschnot stated in 2012 the county approached Lakes & Pines to assist in applying to the SCDP for grant funds to fix up low to moderate income owner-occupied housing in Pine County. The Department of Employment & Economic Development is requesting a defined smaller target area for grant application that will make the most impact in the county. Rauschnot presented

three target areas: Yellow area: Brook Park, majority of Pokegama and Pine City townships and City of Pine City; Green area: Brook Park, approximately half of Pokegama Township and most of City of Pine City; and Orange area: Brook Park, approximately half of Pokegama, most of City of Pine City and north half of Pine City township.

Motion by Commissioner Pangerl to designate the “green area” of Brook Park, approximately half of Pokegama Township and most of City of Pine City as the target area, with the option that if all grant monies are not expended in the green area in the time allotted, the target area be opened up county-wide. Second by Chair Hallan. Motion carried 5-0. Chair Hallan requested Rauschnot come back to the board with an update on the progression of the grant.

4. Pine County All-Hazard Mitigation Plan

County Administrator David Minke stated that FEMA and the State of Minnesota have approved the All-Hazard Mitigation Plan. The Plan has to be approved by Pine County and each city and township affected by the flood before the buy-out can proceed.

Motion by Commissioner Chaffee to approve Resolution 2013-41 for the Adoption of the Pine County All-Hazard Mitigation Plan. Second by Commissioner Rossow. Motion carried 5-0.

5. Minnesota Department of Agriculture Cooperative Agreement

Land Services Director Kelly Schroder explained the Minnesota Department of Agriculture holds a pesticide clean up each year and that Pine County also holds two household hazardous waste clean up days per year. Schroeder indicated that by entering into the Cooperative Agreement with the Department of Agriculture, (1) it will not be necessary for the Dept. of Agriculture to hold their pesticide clean up; and (2) the Dept. of Agriculture would reimburse Pine County the cost of pesticide collection at \$.25 per pound for pesticides gathered at our clean up days.

Motion by Commissioner Rossow to approve the Minnesota Department of Agriculture Cooperative Agreement and authorize Board Chair to sign. Second by Commissioner Pangerl. Motion carried 5-0.

6. Commissioner Updates

- A. Commissioner Pangerl provided an update from the Extension Committee meeting.
- B. Chair Hallan provided an update from the East Central Solid Waste Commission (ECSWC) meeting. Hallan stated that Pine County has not passed a resolution banning the open burning of garbage. Hallan also stated that Pine County is one of the largest volume counties that does not bring garbage to a center for recycling.
- C. Administrator Minke recognized County Financial Worker and Case Aide Day, October 16, 2013, and thanked the employees for their hard work.
- D. Administrator Minke acknowledged and thanked the Pine County Historical Society for the framed photos to be hung in the courthouse.
- E. Commissioner Rossow stated the Arrowhead Counties Association will be meeting October 16, 2013 at 6:00 p.m. in Duluth.

7. **Other**

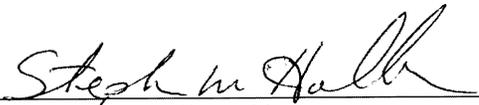
- A. Inquiries were made of Land Services Director household hazardous waste clean up dates with the possibility of adding an additional day. Schroeder to gather budget information and report back to the board.
- B. Commissioner Pangerl requested that quorum meetings be held in the County Board Room to negate the appearance of impropriety.

8. **Upcoming Meetings**

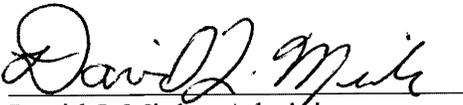
- a. **Meth Task Force Meeting, Monday, October 14, 2013, 3:00 p.m.**, Public Health Building, Sandstone, Minnesota.
- b. **Technology Meeting, Tuesday, October 15, 2013, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- c. **Pine County Board Meeting, Tuesday, October 15, 2013, 10:00 a.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- d. **Pine County Health and Human Services Meetings, Tuesday, October 15, 2013, to commence after Pine County Board Meeting**, Board Room, Pine County Courthouse, Pine City, Minnesota.
- e. **Arrowhead Counties Association, Wednesday, October 16, 2013, 6:00 p.m.**, Duluth, Minnesota.
- f. **AMC District Meeting, Friday, October 18, 2013, 8:00 a.m.**, Natural Resources Research Institute, 4th Floor Conference Room, 5013 Miller Trunk Highway, Duluth-Hermantown.
- g. **NLX meeting, Wednesday, October 23, 2013, 9:30 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- h. **Pine County Board Meeting, Tuesday, November 5, 2013, 1:00 p.m.**, Public Health Building, Sandstone, Minnesota.

9. **Adjourn**

With no further business, Chair Hallan adjourned the county board meeting at 10:45 a.m. The next regular meeting of the county board is scheduled for November 5, 2013 at 1:00 p.m. at the Public Health Building, Sandstone, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board