



**AGENDA**  
**PINE COUNTY BOARD MEETING**

- District 1    Commissioner Hallan (Vice-Chair)
- District 2    Commissioner Pangerl
- District 3    Commissioner Chaffee (Chair)
- District 4    Commissioner Rossow
- District 5    Commissioner Carlson

**Tuesday, August 21, 2012    1:00 p.m. Public Health Building, Sandstone, MN**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum  
The chair will recognize any resident and request that comments be limited to three minutes.
- D) Adopt Agenda
- E) Approve Minutes of August 7, 2012 Board Meeting
- F) Approve Consent Items

**Minutes of Boards, Committees and Board Memos, Newsletter**

**\*\*\*CONSENT AGENDA\*\*\***

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Approve the July Disbursements (attached)

**\*\*\*REGULAR AGENDA\*\*\***

1. **Presentation by the Central Minnesota Services Leadership Group**

## 2. County Auditor

Cash Balance select funds

Fund	June 30	July 31	Change
Revenue Fund	\$ 2,029,026	\$1,461,226	-\$567,800
Health and Human Services Fund	\$ 1,958,216	\$1,839,790	-\$118,426
Road and Bridge Fund	\$ 7,270,816	\$7,916,025	-\$645,209
Land Management Fund	\$ 605,800	\$1,130,256	\$524,456

3. **Application for Exempt Permit** for Pine Technical College Foundation to conduct Minnesota Lawful gambling on December 7, 2012.

## 4. Sheriff

### A) **Rebate from Northeast Minnesota Regional Radio Board**

The county received a rebate of \$8,004 from the Northeast Minnesota Regional Radio Board. Motion to accept and direct funds be placed into the ARMER radio fund to offset program costs.

### B) **Community Emergency Response Team Grant**

Motion to accept Community Emergency Response Team equipment (CERT) valued at \$4,350.

### C) **State of Minnesota Federal Boating Safety Supplemental Equipment Grant Agreement**

Motion to approve the grant in the amount of up to \$10,953 and authorize the Board Chair and County Administrator to sign the agreement.

### D) **Amendment to Court Data Subscriber Agreement**

Motion to approve the Court Data Services Subscriber Amendment to the CJDN (Criminal Justice Data Network) Joint Powers agreement with the State of Minnesota and authorize the County Sheriff and County Administrator to sign the agreement.

### E) **Donations**

1. Accept \$1,000 donation from the Pine County 4-H and designate to the K-9 program
2. Accept \$1,000 donation from the Pine County Fair Board and designate for the Sheriff's Volunteer Posse.

## 5. **Reappointment of HRA Commissioner**

Motion to reappoint Dean Dronen to the Pine County Housing and Redevelopment Authority for a 5-year term November 1, 2012-October 31, 2017.

## **6. Initiative Foundation Pledge**

In 2011 the county made a \$7,000 donation pledge to the Initiative Foundation. \$7,000 is included in the 2012 budget for this purpose. Motion to authorize the payment.

## **7. Call for Public Hearing**

Approve the public hearing for September 18 by adopting the attached resolution. There is no cost or obligation on the part of the county to sponsor this conduit financing.

## **8. Personnel Committee Report**

The Personnel Committee met on August 14 and recommends the following actions:

1. Accept resignation of full-time corrections officer Arnold Leen.
2. Accept resignation/change in status from full-time to part-time for corrections officer Jennifer Runyan.
3. Accept resignation of investigator Matthew Ludwig.
4. Increase hours from 30 to 37.5 for Roxanne Orvis until 12/31/12 to provide additional coverage for the Administrator's office.
5. Accept resignation of Dave Stevens, Maintenance Superintendent. Authorize the promotion of Shawn Linnell to Maintenance Engineer, replacing Dave Stevens.

Motion to (approve/deny) recommendation of the personnel committee.

## **9. Facility Committee Report**

The Facility Committee met on August 16 and will bring forth a recommendation on

1. Bids for Tuck pointing the Pine Government Center.
2. Lease amendment with the State of Minnesota for the Guardian Ad Litem Program at the Pine County Courthouse.

Motion to (approve/deny) recommendation of the facilities committee.

## **10. Authorization for Proposals for Life Insurance**

The county is required to complete a Request for Proposal (RFP) process at least every five years. Pine County is due this year.

Motion to Direct the Administrator to work with the county's insurance administrator to issue an RFP for life insurance and solicit quotes for Long-Term and Short-Term disability insurance.

## **11. Commissioner's Report**

## **12. Upcoming Meetings**

Pine County Budget Committee meeting, **Wednesday, August 22, 2012, 9:00 a.m.**  
MIS/Probation meeting room, Pine County Courthouse, Pine City, Minnesota.

Pine County Committee of the Whole, **Thursday August 30, 2012 10:00 a.m.**  
Boardroom, Pine County Courthouse, Pine City, Minnesota.

Pine County Board Meeting ,**Tuesday, September 4, 2012 10:00 a.m.**, Boardroom, Pine  
County Courthouse, Pine City, Minnesota.

Pine County Board Meeting, **Tuesday September 18, 2012, 1:00 p.m.**, **Public Health  
Building, Sandstone, Minnesota.**

### **13. Adjourn**