



**DEPARTMENT OF PLANNING, ZONING, AND SOLID WASTE**

635 Northridge Dr NW, Suite 250 • Pine City, MN • 55063  
(320) 216-4220 • (800) 450-7463 Ext: 4220 • Fax (320) 591-1640

**SHORELAND CONDITIONAL USE APPLICATION**

**Petitioner Information**

Property Owner: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Email: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Other Phone/Fax: \_\_\_\_\_  
Agent/Attorney: \_\_\_\_\_ Agent/Attorney Phone: \_\_\_\_\_

**Site Information**

Property Address: \_\_\_\_\_  
Size (In Acres) \_\_\_\_\_ Parcel ID Number \_\_\_\_\_  
Zoning District \_\_\_\_\_ Current Property Use \_\_\_\_\_

*Please Answer the following Questions. Additional paper may be used if needed.*

- 1.) Proposed Use: \_\_\_\_\_
- 2.) Is the proposed use listed as a conditional use for the applicable district in Sections 4.2- 4.7 of the Shoreland Management Ordinance? (Please Circle)? Yes No
- 3.) How will the property maintain safe and healthful conditions? \_\_\_\_\_  
\_\_\_\_\_
- 4.) Explain why a shoreland location is needed for the proposed use: \_\_\_\_\_  
\_\_\_\_\_
- 5.) What steps will be taken to limit the visibility of structure and other facilities from the water? \_\_\_\_\_  
\_\_\_\_\_
- 5.) Describe the types, uses, and numbers of watercrafts that the project will generate: \_\_\_\_\_  
\_\_\_\_\_
- 6.) Describe whether the proposed use is compatible with uses on adjacent lands: \_\_\_\_\_  
\_\_\_\_\_
- 7.) What evidence be provided that the property will have an adequately sized sewage treatment system? \_\_\_\_\_  
\_\_\_\_\_



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**SHORELAND CONDITIONAL USE CHECKLIST**

- 1. \_\_\_\_\_ Completed Application Form.
- 2. \_\_\_\_\_ \$650.00 Application Fee, payable to "Pine County Zoning".
- 3. \_\_\_\_\_ Proof of Ownership (Deed or Title Insurance Policy).
- 4. \_\_\_\_\_ A beneficiary disclosure statement for property, if held in trust.
- 5. \_\_\_\_\_ **10** initial copies of the Certificate of Survey and Site Plans for the property involved showing the following items:
  - a. \_\_\_\_\_ Title
  - b. \_\_\_\_\_ Scale of drawing
  - c. \_\_\_\_\_ "North Arrow" showing north at top of the drawing
  - d. \_\_\_\_\_ Any structure on the property
  - e. \_\_\_\_\_ Topography at 1 or 2 foot contours
  - f. \_\_\_\_\_ Wooded areas (if present)
  - g. \_\_\_\_\_ Natural drainage to, from, and on the property
  - h. \_\_\_\_\_ Base Flood Elevation (if present on the property)
  - i. \_\_\_\_\_ Wetlands on the property (if present)
  - j. \_\_\_\_\_ Location map
  - k. \_\_\_\_\_ Developer/owner
  - l. \_\_\_\_\_ Date of drawing
  - m. \_\_\_\_\_ Designer/Surveyor
  - n. \_\_\_\_\_ Present zoning classification on property and adjacent property
  - o. \_\_\_\_\_ Adjacent property owners' names

I understand that by signing this form that the property in question may be visited by county staff and/or board/commission members during normal business hours throughout the petition process. I certify that the information and exhibits submitted are true and correct to the best of my knowledge

**Signature of Property Owner:** \_\_\_\_\_ **Date:** \_\_\_\_\_

FEE PAID: \_\_\_\_\_ CHECK #: \_\_\_\_\_ RECEIPT #: \_\_\_\_\_