

MINUTES
PINE COUNTY PLANNING COMMISSION
January 13, 2016 6:00 p.m.
Pine County Public Health Bldg.
1610 Hwy. 23
Sandstone, MN

Members Present: Skip Thomson, Richard Glattly, Jeff Shute, Richard Stepan, Patrick Schifferdecker, Scott Jensen, Patrick McCarthy
Members Absent: None
Staff Present: Caleb Anderson, Land and Resources Manager
Others Present: none

CALL TO ORDER

Caleb Anderson called the meeting to order at 6:01 p.m.

ELECTION OF OFFICERS

Glattly/Shute 7-0 to keep same officers as in 2015. Skip Thomson was elected Chairperson. Scott Jensen was elected Vice Chairperson. Richard Stepan was elected Secretary.

APPROVAL OF AGENDA

Shute/Schifferdecker 7-0 to approve the agenda as presented.

APPROVAL OF MINUTES

Glattly/Jensen 7-0 to approve the minutes as presented.

PUBLIC HEARING

none

OLD BUSINESS

Comprehensive Plan Update:

Anderson shared the status of the comprehensive plan. A survey is being disseminated through 2/1/2016. This will be followed by a series of public meetings. Commission members were given copies of the surveys as well as business cards that share the electronic survey web address.

McCarthy asked what response rate the Department hoped to achieve from the survey. **Anderson** responded that a 10% response rate would be ideal, however budget was not available to implement the amount of promotion required to achieve that level of success. **Schifferdecker** remarked that many surveys seek to achieve a response rate of 1% to 2% of the population they wish to represent.

NEW BUSINESS

1. Minor Subdivision Report

Glattly questioned the selection of which provision to approve the minor subdivisions from in section 4.01 of the ordinance. There were some that were approved under 4.01 (D), which may have been approved under 4.01(A) or 4.01(E). **Anderson** replied that the office frequently uses 4.01(D) as the default when a minor subdivision may be approved under multiple qualifications.

2. SSTS Ordinance Amendment

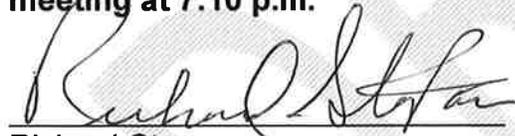
The Planning Commission reviewed staff's recommendation to amend section 4.06.01 of the Subsurface Sewage Treatment Systems Ordinance. The goal of the amendment was to clarify what sewage treatment options are acceptable for dwellings with hand carried water, and what sewage treatment options are acceptable for dwellings with pressurized water. The suggestions made by the Commission are shown in Appendix A.

3. Shoreland Ordinance Amendments

The Commission reviewed staff's recommendation to amend several sections for the Shoreland Ordinance. The amendments were due to lack of clarity, absence of important definitions, and some areas being less restrictive than state statute. The Commission's revisions to staff's recommendations are shown in Appendix B.

ADJOURN

McCarthyJensen 7-0 to adjourn the meeting. Chairman Thomson adjourned the meeting at 7:10 p.m.



Richard Stepan
Planning Commission Secretary



Skip Thomson
Planning Commission Chairperson