

Request for Proposal  
Financial Statement Preparation & Audit Services for Fiscal year 2019 & 2020  
Pine County Housing and Redevelopment Authority

The Pine County Housing and Redevelopment Authority is soliciting a Request for Proposal for financial statement preparations and an annual fiscal audit beginning January 1, 2019-December 31, 2019 and January 1, 2020-December 31, 2020.

All financial statements and audits are to be conducted in accordance with generally accepted auditing standards set forth by the American Institute of Certified Public Accountants, the provision of the Single Audit Act of 1996 and the provision of U.S. Office of Management and Budget (OMB) Circular A-133, Audits of State, Local, and Non-profit Organizations, the Minnesota Legal Compliance Audit Guide for Local Government and within the parameters of the U.S. Department of Housing and Urban Development Handbook as applicable, including recent HUD Notices. In addition Real Estate Assessment Center (REAC) requires attestation by auditors on Financial Data Schedule (FDS) data as to "fair presentation in relation to audited basic financial statements" in accordance with the audit provision of the American Institute of Certified Public Accountants (AICPA) Statement on Auditing Standards (SAS) No. 29, Reporting on Information Accompanying the Basic Financial Statements in Auditor-Submitted Documents, and a separate attestation agreed-upon procedures engagement under AICPA Statement on Standards for Attestation Engagements (SSAE) No. 4, Agreed-Upon Procedures Engagements where the auditor compares the electronically submitted data in the REAC database to the hard copy of the audit report and FDS.

Programs include:

1. 28 units HUD Section 8 housing

Proposals are due by 4:00 PM August 20, 2021 and may be submitted to:  
Pine County; Attention David Minke; 635 Northridge Dr. NW; Pine City, MN 55063 or via email to [david.minke@co.pine.mn.us](mailto:david.minke@co.pine.mn.us).