



DEPARTMENT OF PLANNING, ZONING, AND SOLID WASTE
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Septic Permit Checklist for Homeowners

	Septic Permit Fee	<p>Check, Cash and Credit Cards Accepted.</p> <p>The permit fee can vary depending on the septic system type. Typically, the permit fee is \$300.00.</p>
	Septic System Design	<p>Submit the design you received from your State-licensed septic designer.</p>
	Septic System Management Plan	<p>The management plan tells you how to take care of your septic system. The document is approximate 6 pages long. The last page must be signed by homeowner.</p>
	Site Staked	<p>The septic area, boring/perc holes, and tank location must be marked with flags or wooden stakes.</p> <p>The septic designer should have staked the septic area.</p>
	Septic Site Protection New Construction	<p>The primary and secondary septic sites must be fenced.</p>
	Property Line Marked	<p>If the septic system is within 20' of the property line, the property line must be staked.</p> <p>In addition, if the septic system is within 10' of the property line, the property line must be located either by a surveyor or the property pins must be found.</p>