



# MINNESOTA CAMPAIGN FINANCE BOARD

May 19, 2020

Dear House of Representatives Candidate:

The forms and information enclosed in this packet are to assist you in meeting the requirements of Minnesota Statutes Chapter 10A, which governs campaign finance and disclosure for state level candidates in Minnesota. As a candidate for election, you will be required to meet various statutory requirements and deadlines. Please review this letter and the enclosed disclosure calendar for information about the campaign finance and disclosure deadlines and requirements.

## UPCOMING CRITICAL DEADLINES:

- **WITHIN 14 DAYS AFTER YOU FILE AN AFFIDAVIT OF CANDIDACY** - You must complete and file the Economic Interest Statement. An Economic Interest Statement is required by statute from each candidate filing for state representative. Even incumbent candidates who already have an Economic Interest Statement on file with the Board must file a new statement within 14 days of filing for office.
- **JULY 21, 2020, PUBLIC SUBSIDY AGREEMENT** - The last day you may complete and file the Public Subsidy Agreement if you wish to be eligible to receive a public subsidy payment. Please read the Agreement carefully. Once the Agreement is signed and filed it may not be rescinded.
- **JULY 27, 2020, AFFIDAVIT OF CONTRIBUTIONS** - The last day you may file the Affidavit of Contributions. In order to file the Affidavit, you must accumulate between January 1, 2019, and July 20, 2020, at least \$1,500 in cash contributions. Only the first \$50 received from individual contributors who are eligible to vote in this state may be counted towards this amount.

Receiving the qualifying contributions and filing the Affidavit are two of the requirements to be eligible to receive a public subsidy payment. Please note that the deadline for collecting contributions that count towards the qualifying amount is one week earlier than the deadline for filing the Affidavit with the Board. In-kind contributions and anonymous contributions may not be counted towards the qualifying amount. The Affidavit may be filed using Campaign Finance Reporter, the free reporting software provided by the Board. Contact Board staff if you wish to receive a paper version of the Affidavit.

- **WITHIN 14 DAYS AFTER RAISING OR SPENDING MORE THAN \$750** (other than your own personal funds) to influence your nomination or election you must complete and file a Registration and Statement of Organization with the Board. If you have not already formed a principal campaign committee a registration form is included in this packet.
- **JULY 27, 2020, PRE-PRIMARY REPORT OF RECEIPTS AND EXPENDITURES DUE** This Report of Receipts and Expenditures is the first of two scheduled campaign finance reports filed with the Board during 2020. This report covers the period of January 1, 2020, through July 20, 2020.
- **ELECTRONIC FILING REQUIRED** All state house candidates are required to file the periodic Report of Receipts and Expenditures electronically. The Board provides at no charge the Campaign Finance Reporter Software. The software may be downloaded from the Board's website at <https://cfb.mn.gov/> - click on the Filer Resources menu option, and then under the Education and Tools header select Campaign Finance Reporter download page.

**Continued on back**

- **CANDIDATE/TREASURER TRAINING** During the pandemic the Board has concluded that it is not possible to safely conduct software or compliance training in a traditional lecture hall or classroom setting. Currently the Board is offering the candidate handbook on the website at: [cfb.mn.gov/pdf/publications/handbooks/candidate\\_handbook.pdf](http://cfb.mn.gov/pdf/publications/handbooks/candidate_handbook.pdf) . The handbook is a great resource for treasurers and first-time candidates.

Additionally there are five interactive compliance training videos available that were developed specifically for candidate committees at: [cfb.mn.gov/filer-resources/self-help/education-and-tools/online-videos/](http://cfb.mn.gov/filer-resources/self-help/education-and-tools/online-videos/) . On the same web page there are also eleven short videos on how to use the Campaign Finance Reporter software.

Board staff is also planning to host compliance and software user courses on WebEx later this summer. The Board website at <https://train.cfb.mn.gov/training/> will list the dates and times of WebEx classes once they are scheduled.

#### **Forms Included in This Packet**

- **Contribution and Expenditure Limits**
- **2020 Disclosure Calendar**
- **Economic Interest Statement**
- **Campaign Committee Registration Form**
- **Public Subsidy Agreement**

If you have questions about this packet, please call Melissa Stevens, Compliance Officer, at 651-539-1188, or [melissa.stevens@state.mn.us](mailto:melissa.stevens@state.mn.us).

Sincerely,



Jeff Sigurdson  
Executive Director

This document is available in alternative formats to individuals with disabilities by calling 651-539-1180; 800-657-3889; or through the Minnesota Relay Service at 800-627-3529.

## 2019 – 2020 ELECTION CYCLE SEGMENT CONTRIBUTION LIMITS

All contribution limits apply to the total of cash contributions, in-kind contributions, and loans received during the two-year period from January 1, 2019, through December 31, 2020.

**Individual and Candidate Contribution Limits.** Applies to the aggregate of contributions received during 2019 and 2020 from an individual, political committee, or a political fund (excluding political party units), unregistered associations, and from the candidate’s personal funds.

Office	2019 - 2020 Contribution Limit Total Amount for Two-Year Period	2019 – 2020 Candidate’s Personal Contribution Limit - Total Amount for Two-Year Period (applicable only to candidates who have signed a public subsidy agreement)
<b>Governor/Lt. Governor</b>	\$2,000	\$10,000
<b>Attorney General</b>	\$1,500	\$7,500
<b>Secretary of State and State Auditor</b>	\$1,000	\$5,000
<b>Senate</b>	\$1,000	\$5,000
<b>House of Representatives</b>	\$1,000	\$5,000
<b>Judicial Office</b>	\$2,500	Not applicable

**Aggregate Political Party Unit and Terminating Principal Campaign Committee Contribution Limits.**

Applies to the aggregate of contributions received during 2019 and 2020 from all political party units and terminating principal campaign committees. Party units include a party caucus in the legislature, a state party, and party units in legislative districts, congressional districts, counties, municipalities, and precincts in aggregate.

Office	2019 - 2020 Political Party and Terminating Committee Contribution Limit Total Amount for Two-Year Period
<b>Governor/Lt. Governor</b>	\$20,000
<b>Attorney General</b>	\$15,000
<b>Secretary of State, State Auditor</b>	\$10,000
<b>Senate</b>	\$10,000
<b>House of Representatives</b>	\$10,000
<b>Judicial Office</b>	\$25,000

**Aggregate contribution limits.** All candidates (except judicial candidates) are subject to an aggregate contribution limit. This limit is not dependent on the signing of a public subsidy agreement. The aggregate contribution limit does not increase for first-time candidates or for candidates who do not sign a public subsidy agreement. This limit applies to the aggregate of all contributions and loans from lobbyists, political committees or political funds, and associations not registered with the Board.

Office	Aggregate Limit for 2019 -2020 Election Cycle Segment
<b>Governor/Lt. Governor</b>	\$339,500
<b>Attorney General</b>	\$45,300
<b>Secretary of State, State Auditor</b>	\$22,700
<b>Senate</b>	\$20,600
<b>House of Representatives</b>	\$13,700

**CAMPAIGN EXPENDITURE LIMITS FOR 2019 – 2020 ELECTION CYCLE SEGMENT**

All expenditure limits apply to the total campaign expenditures incurred during the two-year period from January 1, 2019, through December 31, 2020. All expenditure limits apply only to candidates who sign a public subsidy agreement.

Office	A 2019 - 2020 Base Spending Limit	B Limit for Candidate Running for Office for the First Time	C Limit for Candidate with Closely Contested Primary	D Limit for First Time Candidate with Closely Contested Primary
Governor/Lt. Governor	\$1,697,400	\$1,867,140	NA	NA
Attorney General	\$226,400	\$249,040	NA	NA
Secretary of State, State Auditor	\$113,300	\$124,630	NA	NA
Senate	\$102,800	\$113,080	\$123,360	\$135,696
House of Representatives	\$68,500	\$75,350	\$82,200	\$90,420

**Spending limit.** The spending limit includes the total of:

1. Monetary campaign expenditures,
2. In-kind campaign expenditures, and
3. Unpaid campaign expenditures.

**Election Cycle Segments.** The spending limit is higher in a two-year segment during which an election is held for the office sought.

**First-Time Candidate.** A candidate is eligible for a 10% increase in the base campaign expenditure limit if the following conditions are met:

1. The candidate has not previously held the same office. For the legislature the office is House of Representatives or State Senate, without regard to any specific district.
2. The candidate has not previously been on the primary or general election ballot for that office.
3. The candidate has not in the past 10 years raised or spent more than \$750 in a run for any other office whose territory now includes a population that is more than one-third of the population in the territory of the office the candidate is now seeking.

**Closely Contested Primary election.** A candidate is eligible for a 20% spending increase for having a closely contested primary election if the following conditions are met:

1. The candidate won the primary election, and had at least one opponent in the primary election,
2. The candidate received fewer than twice as many votes as any one of the opponents in the primary. The closely contested primary spending increase is available for use only after the primary election.

This document is available in alternative formats to individuals with disabilities by calling 651-539-1180; 800-657-3889; or for TTY/TDD communications contact us through the Minnesota Relay Service at 800-627-3529.



## 2020 Disclosure Calendar for Candidates for Senate, House, and District Courts

Minnesota Campaign Finance and Public Disclosure Board

**Please Note:** This calendar does not apply to legislative or district court candidates who are not filing for office in 2020.

### 2020

- January 31 **2019 year-end report of receipts and expenditures due.** Period covered: 1/1/2019 through 12/31/2019.
- February 3 \$25 per day late filing fee begins for failure to file the year-end report of receipts and expenditures.
- February 11 through May 18 Legislative session. Senate and House candidates may not accept or solicit contributions from political committees, political funds, lobbyists, or unregistered associations. This prohibition applies to incumbent and non-incumbent candidates, but does not apply to judicial and special election candidates.
- May 19 Publication of estimates of election year 2020 public subsidy amounts available for legislative candidates.
- May 19 Candidate filing period opens to run for office. Senate and House candidates must file a statement of economic interest within 14 days after filing for office. Judicial candidates do not need to file a statement of economic interest until after taking the oath of office.
- June 2 Last day for candidates to file to run for office.
- June 16 Notification to legislative candidates of the minimum amount of public subsidy they may expect to receive.
- July 17 60<sup>th</sup> day after the legislature adjourned. Constituent services by legislative candidates (incumbents only) after this date are reported as 100% campaign expenditures.
- July 20 Last day for Senate and House candidates to raise contributions to qualify for public subsidy.
- July 20 Last day of transactions included in the pre-primary report of receipts and expenditures.
- July 21 Last day for Senate and House candidates to sign and file a Public Subsidy Agreement.
- July 21 through August 10 **24 Hour Reporting of Large Contributions – Pre-primary-election**  
Contributions and loans from any one source totaling more than \$500 for legislative candidates and more than \$400 for district court candidates must be reported to the Board in person by the end of the next business day after receipt or by electronic means within 24 hours after receipt and also on subsequent reports of receipts and expenditures for the year. Failure to file the notice on time will result in a \$50 per day late filing fee. **Note:** Candidates who are unopposed at the primary election do not need to report large contributions during this period.

July 27	Last day to file an Affidavit of Contributions to qualify for public subsidy.
July 27	<b>Pre-primary report of receipts and expenditures due.</b> Period covered: 1/1/2020 through 7/20/2020.
July 28	\$50 per day late filing fee begins for failure to file the pre-primary report of receipts and expenditures.
August 11	PRIMARY ELECTION
August 25	Public subsidy payment distributed to eligible candidates not later than one week after the canvassing board certification of the primary election.
October 19	Last day of transactions included in the pre-general report of receipts and expenditures.
October 20 through November 2	<b>24 Hour Reporting of Large Contributions – Pre-general-election</b> Contributions and loans from any one source totaling more than \$500 for legislative candidates, and more than \$400 for district court candidates, must be reported to the Board in person by the end of the next business day after receipt or by electronic means within 24 hours after receipt and also on subsequent reports of receipts and expenditures for the year. Failure to file the notice on time will result in a \$50 per day late filing fee. <b>Note:</b> Candidates who lost the primary election do not need to report large contributions during this period.
October 26	<b>Pre-general report of receipts and expenditures due.</b> Period covered: 1/1/2020 through 10/19/2020. <b>Note:</b> Candidates who lost the primary election do not need to file this report.
October 27	\$50 per day late filing fee begins for failure to file the pre-general report of receipts and expenditures.
November 3	GENERAL ELECTION
December 31	Public subsidy agreements expire.

## 2021

February 1	<b>2020 year-end report of receipts and expenditures due.</b> Period covered: 1/1/2020 through 12/31/2020.
February 2	\$25 per day late filing fee begins for failure to file the year-end report of receipts and expenditures.

# Campaign Finance & Public Disclosure Board

190 Centennial Office Building, 658 Cedar St, St Paul, MN 55155

cfb.mn.gov



## Original Statement of Economic Interest for Candidates for Elective Office

### Filing instructions

(General instructions for completing the form start on page 2)

- The statement must be received by the Campaign Finance and Public Disclosure Board within 14 days after a candidate files an affidavit of candidacy.
- Late fees will accrue for a statement not received by the due date.
- This form may be filed by mail to the address above, by email to [cfb.eis@state.mn.us](mailto:cfb.eis@state.mn.us), or by fax to 651-539-1196 or 800-357-4114.  
**Fax filers:** Keep the original and a fax confirmation notice as proof of timely filing.
- All information on this statement is public information and may be published on the Board's website.
- It is unlawful to use information filed with the Board for commercial purposes.
- Board staff may be reached by telephone at 651-539-1183 or 800-657-3889 or by email at [cfb.eis@state.mn.us](mailto:cfb.eis@state.mn.us).

### Candidate information

### Employment information

Name	Occupation (Includes categories such as student, retired, and homemaker.)
Address at which you wish to receive mail from the Board (You may use either a home or business address. This will not be posted to the Board's website.)	Name of employer (You may need to include your employer as a source of compensation on page 2. Also indicate here if self-employed or unemployed.)
City, state, zip	Business address (This address will be posted on the Board's website)
Telephone (Daytime)	Business city, state, zip
Email address	

### Office information

Office sought	District #
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### Certification

I, \_\_\_\_\_, certify that the information contained on this form, including information  
(Print name) on the schedules, is complete, true, and correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Notice: Any person who signs and certifies to be true a statement which the person knows contains false information or omits required information is subject to a civil penalty imposed by the Board of up to \$3,000 and is subject to criminal prosecution for a gross misdemeanor.**

This document is available in alternative formats to individuals with disabilities by calling 651-539-1180 or 800-657-3889 or through the Minnesota Relay Service at 800-627-3529.

## Reporting period

The reporting period begins on the first day of the calendar month before the month in which you filed your affidavit of candidacy and runs through the date that you filed.

## Sources of compensation

List all businesses from which you received more than \$250 in compensation in any calendar month during the reporting period. You should include any employer listed on the first page if it is a business as described below.

“Business” means an association, corporation, partnership, limited liability company, limited liability partnership, or other organized legal entity. An individual acting alone in the individual's own capacity, such as in the form of a sole proprietorship, is not a business for purposes of this statement, nor is a government agency.

"Compensation" means any payment for labor or personal services as a director, officer, owner, member, partner, employer, or employee of a business. Compensation does not include payments that do not result from the performance of services, such as rental income, social security payments, unemployment compensation, workers' compensation, pension benefits, or insurance benefits.

----- Check each applicable box -----

Name of source	Director	Officer	Owner	Member	Partner	Employer	Employee

## Business ownership

If you own 25% or more of a business **and** received more than \$250 in any month during the reporting period as an employee of that business, list the business or professional activity category from page 4 that best describes the main function of the business.

Business or professional activity category (See page 4)

## Independent contracting

If you received more than \$2,500 for work as an independent contractor in the past 12 months, list the business or professional activity category from page 4 that best describes the nature of that work.

Business or professional activity category (See page 4)



## Securities

List all businesses whose securities valued at more than \$10,000 you individually or jointly held at any time during the reporting period. Use the definition of business from the Sources of compensation section on the previous page.

“Securities” means stocks, shares, bonds, warrants, options, pledges, notes, mortgages, annuities, debentures, leases, and commercial paper. “Securities” does not include shares of mutual funds, shares of exchange-traded funds, or defined benefit pension plans. For stocks, list the name of the business- do not list the exchange symbol, total shares, or value.

For retirement accounts like IRAs or 401(k)s, list the individual investment items, other than mutual funds or exchange-traded funds, held through the account. For example, if you have an IRA managed by Charles Schwab, do not list Charles Schwab – IRA. Instead, obtain an itemized listing of the investments held in the IRA and report those investments, other than mutual and exchange-traded funds, that meet the definition of security and exceed \$10,000 in value.

Name of business in which security is held	Name of business in which security is held

## Real property

Do not report your homestead. Report interests in all other real property located in Minnesota that you held individually or jointly on the date of your appointment. You must report the following interests: a fee simple interest (you are an owner, even if you owe a mortgage), a contract for deed as a buyer or seller, or a mortgage that you hold as a seller.

Report an option to buy if the value of the option is more than \$2,500 or if the fair market value of the optioned property is more than \$50,000 even if the value of the option itself is \$2,500 or less. For each property list the county in which the property is located. Also list the street address and city, or if the property does not have a street address, the section, township, and range where the property is located and the approximate acreage.

Upon written request and for good cause shown, the Board may waive the requirement that a public official disclose the address of a secondary residence of the official. Contact Board staff if you want to request this waiver.

----- Check one -----

MN County	Street address and city; or section, township, and range	Own (Even if paying a mortgage)	Contract for deed (As buyer or seller)	Option to buy: Option value greater than \$2,500	Option to buy: Property value greater than \$50,000	Mortgage (Only if held as seller)	Acreage (If applicable)

## Pari-mutuel horse racing interests

Report any investment, ownership, or interest in property connected to pari-mutuel horse racing in the United States or Canada, including a race horse. Include direct, indirect, partial or full interests held by you or an immediate family member.

----- Check one -----

	Partial interest	Full interest	Description of interest (Horse, stable, etc.)
Official direct interest			
Official indirect interest			
Family interest			

## Business and professional activity categories

Use these categories for the business ownership and independent contracting categories on page 2.

If you need more information to decide which category to use, please see the chart on the Internal Revenue Service website at <https://www.irs.gov/instructions/i1040sc#idm140495537003200>.

Accommodation  
Administrative and Support Services  
Agriculture, Forestry, Hunting, & Fishing  
Agriculture & Forestry Support Activities  
Amusement, Gambling, & Recreation Industries  
Broadcasting (except internet) & Telecommunications (including internet service providers)  
Construction of Buildings  
Construction - Heavy and Civil Engineering  
Construction - Specialty Trade Contractors  
Credit Intermediation & Related Activities  
Data Processing Services (including internet publishing)  
Educational Services  
Food Services & Drinking Places  
Health Care - Ambulatory Health Care Services  
Health Care - Hospitals  
Health Care - Nursing & Residential Care Facilities  
Information (publishing industries except internet)  
Insurance Agents, Brokers, & Related Activities  
Manufacturing - Chemical  
Manufacturing - Food  
Manufacturing - Leather & Allied Product  
Manufacturing - Nonmetallic Mineral Product  
Manufacturing - Other  
Mining  
Motion Picture & Sound Recording  
Museums, Historical Sites, & Similar Institutions  
Performing Arts, Spectator Sports, & Related Industries  
Personal & Laundry Services  
Professional, Scientific, & Technical Services (Architectural, Engineering, & Related Services)  
Professional, Scientific, & Technical Services (Computer Systems Design & Related Services)  
Professional, Scientific, & Technical Services (Legal, Accounting, Payroll, & Tax Preparation Services)  
Professional, Scientific, & Technical Services (Specialized Design Services)  
Professional, Scientific, & Technical Services (Other)  
Real Estate  
Religious, Grantmaking, Civic, Professional, & Similar Organizations  
Rental & Leasing Services  
Repair & Maintenance Services  
Retail - Building Material & Garden Equipment & Supplies Dealers  
Retail - Clothing & Accessories Stores  
Retail - Electronic & Appliance Stores  
Retail - Food & Beverage Stores  
Retail - Furniture & Home Furnishing Stores  
Retail - Gasoline Stations  
Retail - General Merchandise Stores  
Retail - Health & Personal Care Stores  
Retail - Motor Vehicle & Parts Dealers  
Retail - Sporting Goods, Hobby, Book, & Music Stores  
Retail - Miscellaneous Store Retailers  
Retail - Nonstore Retailers  
Securities, Commodity Contracts, & Other Financial Investments & Related Activities  
Social Assistance  
Transportation  
Transportation (couriers and messengers)  
Unclassified Establishments (unable to classify)  
Utilities  
Warehousing & Storage Facilities  
Waste Management & Remediation Services  
Wholesale Trade - Merchant Wholesalers (Durable Goods)  
Wholesale Trade - Merchant Wholesalers (Nondurable Goods)  
Wholesale Electronic Markets and Agents & Brokers

# Campaign Finance and Public Disclosure Board

190 Centennial Office Building, 658 Cedar St, St Paul, MN 55155 <https://cfb.mn.gov/>



## Registration and Statement of Organization Principal Campaign Committee

under Minn. Stat. §§ 10A.14 and 10A.19

### Instructions

- This statement is due at the Campaign Finance and Public Disclosure Board office within 14 days after the Candidate raises or spends in excess of \$750, or within 10 days after any change in previously filed information.
- All required sections must be filled in before the committee can be registered.
- This form may be emailed to [cf.board@state.mn.us](mailto:cf.board@state.mn.us) or faxed to 651-539-1196; 800-357-4114
- All information on this form or report is public information and may be published on the Board's website at <https://cfb.mn.gov/>
- It is unlawful to use this information for commercial purposes.
- Do not use pencil or red ink.
- Board staff may also be reached by phone at 651-539-1187 or 800-657-3889 or by email at [cf.board@state.mn.us](mailto:cf.board@state.mn.us)

### Registration

New Registration

Amendment: Registration No. \_\_\_\_\_

### Candidate

Candidate name	
Address (Line 1)	
Address (Line 2)	
City, state, zip	
Telephone (Daytime)	Email address (Required, or write "No email")

### Office sought

- Constitutional office (Specify) \_\_\_\_\_  Senate: Distr # \_\_\_\_\_  House of Representatives: Distr # \_\_\_\_\_  
 Supreme Court  Appeals Court  District Court: Distr # \_\_\_\_\_ Seat # \_\_\_\_\_

### Party affiliation

- Democratic Farmer Labor  Grassroots-Legalize Cannabis Party  Independence Party Minnesota  Libertarian Party Minnesota  
 Republican Party Minnesota  Green Party Minn  Legal Marijuana Now Party  Other \_\_\_\_\_

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Committee (Required)	Chair (Required)
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Committee name		Chair name	
Address (Line 1)		Address (Line 1)	
Address (Line 2)		Address (Line 2)	
City, state, zip		City, state, zip	
Telephone (Daytime)	Fax number	Telephone (Daytime)	
Committee website address		Email address (Required, or write "No email")	

Treasurer (Required)	Deputy treasurer (Optional)
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Treasurer name		Deputy treasurer name	
Address (Line 1)		Address (Line 1)	
Address (Line 2)		Address (Line 2)	
City, state, zip		City, state, zip	
Telephone (Daytime)		Telephone (Daytime)	
Email address (Required ,or write "No email")		Email address	

Committee bank account(s) (Must be opened before registering committee)
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1. Name of bank	2. Name of bank
Address of bank (Line 1)	Address of bank (Line 1)
Address of bank (line 2)	Address of bank (Line 2)
City, state, zip of bank	City, state, zip of bank

Certification
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I, \_\_\_\_\_, certify that this statement represents the single registration for this candidate for this office and that the statement is complete, true, and correct.

Print or type name

Signature of treasurer or candidate	Date
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**Any person who signs and certifies to be true a report or statement which the person knows contains false information, or who knowingly omits required information, is subject to a civil penalty imposed by the Board of up to \$3,000 and is subject to criminal prosecution for a gross misdemeanor.**

# Minnesota Campaign Finance and Public Disclosure Board

## PUBLIC SUBSIDY AGREEMENT House of Representatives

Candidate's Name	
Office Sought <b>House of Representatives</b>	District
Telephone with area code	Email address
Committee registration number	

### Terms of Agreement:

As a candidate for the House of Representatives, I wish to participate in Minnesota's public subsidy system, which consists of a political contribution refund program and a program of direct payments to candidates. I understand that signing this agreement does not guarantee that I will receive direct payments under that portion of the public subsidy system. As a condition of participating in the public subsidy programs, I hereby agree to the following:

1. I and my principal campaign committee will abide by the statutory campaign expenditure limit for a House of Representatives candidate through December 31, 2020. I understand that campaign expenditures include the total of my committee's monetary campaign expenditures, in-kind campaign expenditures, and unpaid campaign expenditures during the two-year election cycle and that the base expenditure limit for my committee during the 2019 - 2020 election cycle is \$68,500.
2. I will not contribute to my principal campaign committee more than \$5,000 in total during the two-year period from January 1, 2019, through December 31, 2020. I understand that my contribution total includes my cash and in-kind contributions and the outstanding balance of any loans I make to my principal campaign committee.
3. My principal campaign committee will return with its 2020 year-end report of receipts and expenditures the amount of public subsidy received (if any) that exceeds my actual campaign expenditures.
4. I and my principal campaign committee will make no independent expenditures.
5. I and my principal campaign committee will comply with Minnesota Statutes section 10A.38, which relates to closed captioning for deaf and hard-of-hearing persons.

I have read and understand this agreement and I understand that it is a binding legal contract. I know that once I sign and file it, I may not cancel or rescind it even if I do not meet the other requirements to receive direct payments of public subsidy.

\_\_\_\_\_  
Signature of candidate

\_\_\_\_\_  
Date signed

**Statement of qualification for first-time candidate campaign expenditure limit increase (see instructions).** I have reviewed the requirements for a first-time campaign expenditure limit increase and by signing below, I claim eligibility for this increase.

\_\_\_\_\_  
Signature of candidate

\_\_\_\_\_  
Date signed

## **PUBLIC SUBSIDY AGREEMENT**

### **House of Representatives**

**Why file this agreement.** This agreement must be completed and filed by candidates for legislative office as a condition of eligibility for the political contribution refund program and the direct payments program of the Minnesota public subsidy system. **You may not issue political contribution refund receipts until you sign and file this agreement.**

**How to file this agreement.** This agreement may be filed by mailing it to: Campaign Finance and Public Disclosure Board, 658 Cedar St, Suite 190, St. Paul, MN 55155. It may also be filed by fax to 651-539-1196 or 800-357-4114 or by email to [cf.board@state.mn.us](mailto:cf.board@state.mn.us).

**You must confirm the filing of this agreement.** An agreement that is lost in the mail or is the subject of a failed or unreceived fax or email is not a filed agreement. After you file this agreement, you should confirm its receipt and filing by the Board. You may do this by checking the candidate information link on the Board's website at <https://cfb.mn.gov/> or by calling 651-539-1187.

**Deadline: To qualify for participation in the direct payments portion of the public subsidy system, this agreement must be signed and filed with the Board no later than July 21, 2020.**

**For assistance:** Questions may be directed to Board staff at 651-539-1187 or 800-657-3889.

#### **Additional requirements to qualify for direct payments of public subsidy**

Signing and filing this public subsidy agreement is just one step in qualifying for direct public subsidy payments. To be eligible to receive direct payments of public subsidy funds you must also:

1. Raise at least \$1,500 in monetary contributions from January 1, 2019, through July 20, 2020, from persons eligible to vote in Minnesota. To count a contribution in this total:
  - You must have the name and address of the contributor, no matter how small the contribution;
  - You may count only the first \$50 received from each contributor; and
  - You may not count in-kind contributions.
2. File, no later than July 27, 2020, an Affidavit of Contributions verifying that the required amount of qualifying contributions was received.
3. Be on the general election ballot either because you won the primary election or you had no opponent in the primary election.

#### **Spending limit increase for candidates running for office for the first time**

The spending limit is increased by 10% for a candidate who has not previously held the same office, whose name has not previously been on the primary or general election ballot for that office, and who has not in the past 10 years raised or spent more than \$750 to run for any other office whose territory now includes a population that is more than one-third of the population in the territory of the new office.

If you meet the above requirements for a spending limit increase, sign the statement of qualification for the first-time candidate campaign expenditure limit increase at the bottom of the public subsidy agreement form.

#### **Closed captioning**

As a condition of eligibility for the public subsidy programs, you agree to comply with Minnesota Statutes section 10A.38. This statute applies to any professionally produced visual or audio recording of two minutes or less that is produced by a candidate for the purpose of influencing the nomination or election of the candidate and disseminated as an advertisement via broadcast or cable television, radio, or the candidate's web site. You must include closed captioning or post on your website a transcript of the spoken content of such advertisements or file a statement with the Board setting forth the reasons for not doing so before the advertisement is disseminated.

This document is available in alternative formats to individuals with disabilities by calling 651-539-1180 or 800-657-3889; or for TTY/TDD communications contact us through the Minnesota Relay Service at 800-627-3529.