

A. Needs Statement

1. Besides funding, what is the single biggest challenge you are facing in financial assistance services?

The need for resources to meet the multi challenged and changing MFIP/DWP families.

7917 characters remaining

2. Besides funding, what is the single biggest challenge you are facing in employment services?

The economic upturn in the region continues to create an abundance of jobs in a variety of employment sectors. Many of the new jobs, however, do not provide a sustainable wage for individuals to separate themselves from public assistance. With the jobs that do provide a sustainable wage, many barriers exist that prevent our participants from secure employment: gaps in job skills; transportation needs; inadequate childcare; chemical/mental health barriers; no GED/HS Diploma; family violence issues; chronic medical issues, are some of the issues these participants face.

Still one of the biggest challenge facing employment services besides reducing barriers to employment for participant is increasing participant's capacity to strive for independence from public assistance programs. With more and more participants coming from families receiving public assistance for multiple generations the thought of not participating in a public assistance program becomes less remote. The challenge for employment services is to not only reduce the barriers to employment but to create a vision for the participant where they would believe they could get out of their current circumstances.

6812 characters remaining

A. Needs Statement (continued)

3. What strengths and resources do you have available to address the needs of your participants?

Please **check all** the resources available to participants in your service area and check whether the resource is available within MFIP financial or employment services "in-house" or from a partner organization (county resources with developed connections to MFIP), and/or an external community resource or both. If you lack sufficient resources in your area, check the Resource Gaps column, even if there are some resource sources. Add any "other" resources that you consider necessary.

MFIP Resources	Partner Resources	Community Resources	Resource Gaps	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ABE/GED
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Adult/elder services
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Career planning
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Childcare funds
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Chemical health services
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Computer lab access
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Credit counseling/financial literacy
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	English Language Learner (ELL)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Food shelf
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Housing assistance
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Job club
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Job development
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Job placement
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Job retention
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Job search workshops
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Mental health services
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	On-the-job training program
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Post-secondary education planning
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Short-term training
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Supported work
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paid work experience
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Transportation assistance (gas cards, bus cards)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vehicle repair funds
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Volunteer opportunities
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Youth program
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other

4. County Program Contact Information

Please name contacts for the following programs if different from the contact on the cover page. You only need to give a person's phone and email once.

MFIP STAFF CONTACT NAME	PHONE NUMBER	EMAIL ADDRESS
Colleen Nelson	320-216-4123	colleen.nelson@co.pine.mn.us

DWP STAFF CONTACT NAME	PHONE NUMBER	EMAIL ADDRESS
JoDee Simon	320-216-4122	jodee.simon@co.pine.mn.us

FINANCIAL ASSISTANCE SERVICES STAFF CONTACT NAME	PHONE NUMBER	EMAIL ADDRESS

A. Needs Statement (continued)

Employment Services Provider(s) Information

Statute [256J.50, subdivision 8](#): Each county, or group of counties working cooperatively, shall make available to participants the choice of at least two employment and training service providers as defined under Minnesota Statutes, section [256J.49, subdivision 4](#), except in counties contracting with workforce centers that use multiple employment and training services or that offer multiple services options under a collaborative effort and can document that participants have choice among employment and training services designed to meet specialized needs.

List your current employment services provider(s) and check the respective box to indicate which population served. If a Workforce Center is the only employment services provider, list the multiple employment and training services among which participants can choose. Section G of this form addresses provider choice.

NAME	ADDRESS	CONTACT PERSON	PHONE NUMBER
PTCC - Employment & Training Cente	900 4th St SE, Pine City, MN 55063	Dwayne Green, Executive Direc	320-629-4543

Population Served
 MFIP ES
 DWP ES
 FSS
 Teen Parents
 200% FPG

B. Service Models

Minnesota Family Investment Program (MFIP) and the Diversionary Work Program (DWP)

1. Do you have culturally specific employment services for different racial/ethnic groups?

- No Yes
 African American African immigrant Asian American Asian immigrant
 American Indian Hispanic/Latino Other

2. What strategies do you use for hard-to-engage participants? *Check all that apply.*

- Home visits Sanction outreach services Incentives SPECIFY:
 Off-site meeting opportunities Other

3. What types of job development do you do? *Check all that apply.*

- Sector job development Individual job development Other

4. Do you have an ongoing job development partnership or sector based job development with community employers to help participants with employment?

- No Yes *Check all activities employers provide.*
 Interview opportunities Job skills training Job placement Job shadowing On-site job training
 Work experience Helps plan training programs Other

5. Do you provide job retention services to employed participants while they are receiving MFIP?

- No Yes *Check all that apply.*
 Available to assist with issues that develop on the job Financial planning Soft skills training
 Mentoring Transportation Personal contact with the employee HOW OFTEN?
 Other

How long do you provide job retention services?
 Less than 3 months 3-6 months 7-12 months More than one year

6. Do you provide job advancement services to employed participants?

- No Yes
 Career laddering Networking Coaching/mentoring Ongoing job search
 Education/training Other

7. Do you utilize any career pathways programs or skill assessment and credentialing programs for your participants?

- No Yes *Check all that apply.*
 Pathways to Prosperity (P2P) Work Keys National Career Readiness Certificate (NCRC)
 Other SPECIFY:

B. Service Models (continued)**Family Stabilization Services (FSS)**

1. Do you have professionals available to assist with FSS cases?

No Yes *Check all that apply*

- Adult Mental Health professional
 Psychologist
 Adult Rehabilitation Mental Health Services (ARMHS) worker
 Public Health Nurse
 Chemical Health professional
 Social Worker
 Children's Mental Health professional
 Vocational Rehabilitation worker
 Other

2. Do you make referrals for children of FSS participants?

No Yes *Check all that apply*

- Children's Mental Health Services
 Public Health Nurse home visiting services
 Child Wellness Check-ups
 Women, Infants and Children Program (WIC)
 Other

3. Are any of these services for children offered to non-FSS families?

No Yes

Services for families no longer on MFIP/DWP but under 200% of Federal Poverty Guideline

1. Do you provide services to families who are not receiving DWP or MFIP assistance but are under 200% of the Federal Poverty Guideline (FPG)?

No Yes *Check all the services that apply*

- ABE/ELL Classes
 Job retention services
 Child care
 Referral to other programs
 Computer Lab Access
 Support Services
 GED
 Training/Job Skills Classes
 Job postings
 Other

B. Service Models (continued)

Minnesota Family Investment Program (MFIP) Services for Teen Parents

1. Are there specialized workers who work primarily with teens (for example, child care worker provides child care resources to teens only)?

- No Yes

Minors (under age 18)	Age 18/19	
<input type="checkbox"/>	<input type="checkbox"/>	Financial worker
<input type="checkbox"/>	<input type="checkbox"/>	Employment service worker
<input type="checkbox"/>	<input type="checkbox"/>	Social worker (Social Services)
<input type="checkbox"/>	<input type="checkbox"/>	Public health nurse
<input type="checkbox"/>	<input type="checkbox"/>	Child care worker
<input type="checkbox"/>	<input type="checkbox"/>	Other job role

2. Is there a single point of contact for teens, that is, one staff with primary responsibility for keeping in contact with the teen, working with the teen, and making connections to other services? Respond for each age group separately. If yes for an age group, check the one position that serves this function within that age group.

- No Yes

Minors (under age 18)	Age 18/19
<input type="radio"/> Financial worker	<input type="radio"/> Financial worker
<input type="radio"/> Employment service worker	<input type="radio"/> Employment service worker
<input type="radio"/> Social worker (Social Services)	<input type="radio"/> Social worker (Social Services)
<input type="radio"/> Public health nurse	<input type="radio"/> Public health nurse
<input type="radio"/> Child care worker	<input type="radio"/> Child care worker
<input type="radio"/> Other job role	<input type="radio"/> Other job role

3. Does your county have an active partnership with the local public health agency to get teen parents enrolled and engaged in public health nurse home visiting services? *Check one for each age group.*

Minors (under age 18)	Age 18/19
<input type="radio"/> Yes, mandatory	<input type="radio"/> Yes, mandatory
<input checked="" type="radio"/> Yes, voluntary	<input checked="" type="radio"/> Yes, voluntary
<input type="radio"/> No	<input type="radio"/> No

C. Measures

Performance Measures

1. Performance-based funding is determined by a service area's annualized Self-Support Index value. Review the information and report links in this section to see the effect of performance on funding and reporting, based on Statute 256J.626, subdivision 7.

Starting for calendar year 2016, each service area funding allocation starts at 100 percent. Each year starting with the 2016 allocation, a bonus to a service area's Consolidated Fund allocation will be based on its performance on the Self-Support Index in the previous April to March year.

The **three-year Self-Support Index (S-SI)**: This measure starts with all adults receiving MFIP or DWP cash assistance in a quarter and tracks what percentage of them, three years later, are no longer receiving family cash assistance or are working an average of 30 hours a week if still receiving cash assistance. Those who left MFIP after reaching 60 counted months and those who left due to 100 percent sanction are only counted as a success if they worked an average of 30 hours per week in their last month of eligibility or if they began receiving Supplemental Security Income (SSI) after family cash assistance ended. To provide fair comparisons across service areas, DHS calculates a "Range of Expected Performance" for the S-SI that is based on local caseload characteristics and economic conditions. The service area's Self-Support Index value is whether the service area was above, within, or below its expected Range.

The S-SI and Range are annualized for the four quarters in the April through March year ending in the reporting year before the funding year. See the MFIP Annualized S-SI and WPR report for 2017 on the MFIP Reports page on the DHS website. A service area with an annualized S-SI "above" its customized Range of Expected Performance for 2017 will receive a 2.5 percent bonus added to its Consolidated Fund allocation for calendar year 2018.
[MFIP Annualized S-SI and WPR report \(PDF\)](#)

If your service area is receiving a bonus, congratulations! Please share a success strategy here:

Successful Strategies:

Reducing barriers to employment is both a basic and complicated task to achieve in developing successful strategies to sustain performance outcomes. The families coming to the Employment and Training Center (ETC) for services present a variety of barriers to employment: mental health, chemical dependency, lack of job skills, housing, transportation, childcare, and domestic violence.

Finding sustainable employment is key but with a lack of education and training many participants are stuck in low paying jobs. Short-term training and educational opportunities are always explored for all participants. However, with a no GED/HS Diploma rate of 22-30% often times the education issue starts at this primary level before the participant can think about building on any training program. A close working relationship with ABE has been essential.

With the increase in barriers to employment the Employment and Training Center has utilized many strategies to achieve success; life skills classes, motivational learning techniques, supported work experiences, financial incentives, and a variety of training programs. But, no single strategy is successful with every participant, individual needs have to be taken into account.

The one key element that always seems to predict successful outcomes is the relationship between the participant and ETC Workforce Development Representative (WDR). If the participant doesn't have a good working relationship with their WDR they won't believe what they are saying and won't buy into the program. ETC staff work very hard to form a partnership with the participants they are working with no matter what strategy they utilize. It is the building of this partnership that is the basis of a strong working relationship that typically leads to a successful outcome for the participant.

6151 characters remaining

In the future, if your service area has an annualized S-SI below its range for two consecutive years, you will have to **negotiate a multi-year improvement plan** with the commissioner. If no improvement is shown by the end of the second year of the multi-year plan, the next year's allocation must be decreased by 2.5 percent, to remain in effect until the service area performs within or above its Range of Expected Performance. For example, a service area scoring "below" for 2016 and 2017 would need to put in place a multi-year improvement plan. If continuing "below" for 2018 and 2019, there would be a 2.5 percent decrease for the 2020 Consolidated Fund allocation which would continue until an annualized S-SI above or within its Range. Then the service area would receive 100 percent of the allocation.

Supplemental information about the Performance Management System and Performance Improvement Plans can be found on CountyLink: www.dhs.state.mn.us/HSPM. If you would like additional information, contact the DHS Performance Management team at DHS.HSPM@state.mn.us or 651-431-5780.

C. Measures (continued)

Racial/Ethnic Disparities

- 2. A **racial/ethnic disparity** for a service area is defined as a **one-year Self-Support Index** that is five or more percentage points lower for a non-white racial/ethnic group than for the white group of MFIP/DWP-eligible adults in that area. Access the report "Two-Year Performance Trends of Racial/Ethnic and Immigrant Group". This report lists (1) service areas that have any racial/ethnic disparities requiring action and (2) the table of differences for all service areas.

[Performance Measures by Racial/Ethnic or Immigrant Group \(PDF\)](#)

If your service area is in the disparity list, please answer the following question:

DHS will work with you to reduce these disparities.

What strategies and action steps for each of the groups with disparities do you plan for the coming biennium?

8000 characters remaining

D. Program Monitoring/Compliance

1. What procedures do you have in place to ensure that program funds are being used appropriately as directed in law? *Check all that apply.*

- Budget control procedures for approving expenditures
 Cash management procedures for ensuring program income is used for permitted activities
 Internal policies around use of funds, i.e. participant support services
 Other

2. What procedures do you have in place to ensure program policies are followed and applied accurately? *Check all that apply.*

- Case consultation Sample case review by workers Sample case review by supervisors
 Other

If your service area has not made changes to your random drug testing policy since the last BSA, go to Section E.

3. What procedures/policies do you have in place for administering random drug tests of convicted drug felons on MFIP as required by Minnesota Statutes, section 256J.26, subdivision 1?

- Written policy within the MFIP unit Coordination with Corrections
 Currently establishing new policy/procedure(s) Other

If your random drug testing policy has changed since the last BSA, please submit a copy to Tria Chang at Tria.Chang@state.mn.us

E. Collaboration and Communication with Others

1. How many employment services front-line staff are employed in your county or consortium?

How many employment services front-line staff in your county or consortium have MAXIS access?

How many managers/supervisors have MAXIS access?

2. Describe the process your service area uses to identify and resolve discrepancies between MAXIS and WF1 data in areas such as Family Stabilization Services coding, employment/hours, sanction status, etc.

Each month a full day meeting is conducted with Eligibility Workers and Job Counselors in attendance and MFIP participant cases are reviewed one at a time with consideration of data continuity and integrity. The review includes areas of ES status code with related MAXIS STAT panels, WF1 activity hours, employment details, school attendance and sanction status. Administrative Reviews are also conducted at this meeting, gathering input from all in attendance; 48 / 54 / 60 TANF months and 100% sanctions.

7494 characters remaining

F. Emergency Services

1. Does your county provide emergency or crisis services from your Consolidated Fund?

No Yes

If yes, enter your most up-to-date emergency/crisis services plan

Pine County Emergency Assistance Policy
Effective January 1, 2014
Updated 4, 2017

County Emergency Assistance (EA) Funds are a capped county allocation. When the allocation has been used in its entirety, funding will not be available.

Emergency Assistance Funds:

- must resolve the crisis, not postpone it.
- will be approved for the most cost-effective solution.

I. BASIC ELIGIBILITY FACTORS.

The household's gross income must be below 200% FPG during the month of application, see Attachment C.

At least one member of the household must have lived in the State of Minnesota for 30 days. Identity of the caregiver and minor child must be verified.

Use of EA Funds is limited to once in 18 months per household. In order to be eligible, no member of the applicant household may have received from any Minnesota county any of the following within 18 months of the crisis fund application:

- Emergency Assistance
- County Crisis Funds
- Emergency General Assistance
- Emergency Minnesota Supplemental Aid

County EA Funds are not available for a crisis resulting from a fraud disqualification on the part of any household member, or due to the criminal act and/or incarceration of the applicant.

The household must be in compliance, if applicable, with Employment Services, Financial Assistance, and Child Support services. They must access any available income resource.

Within the three months prior to the date of application, the emergency must not be caused by a household member refusing to:

- comply with Employment Services, or
- accept or retain suitable employment.

These provisions may be waived provided a good cause reason exists. Good Cause for non-compliance with employment services is defined in the Combined Manual at 28.18; for suitable employment at CM 28.18.03. For access to County EA Funds, lack of transportation is not an acceptable good cause reason.

The household is defined as all persons whose primary residence is with the applicant, to be eligible for consolidated fund benefits a family must contain:

- A minor child, or
- A pregnant woman, or
- A noncustodial parent of a minor child receiving assistance.

Definition of minor child. (256J.08, Subd 60) "minor child" means a child who is living in the same home of a parent or other caregiver, is not the parent of a child in the home, and is either less than 18 years of age or is under the age of 19 years and is a full-time student in a secondary school or pursuing a full-time secondary level courses of vocational or technical training designed to fit students for gainful employment.

The household includes persons temporarily absent from the primary residence due to:

- employment out of the area, or
- incarcerated under the Huber Law.

At least one child or pregnant woman in the household must meet the MFIP citizenship requirements.

II. DOCUMENTED NEED FOR COUNTY EA FUND PAYMENT.

County EA funds may be issued only if all other available resources, including community resources, have been accessed.

421 characters remaining

G. Other

Administrative Cap Waiver

Minnesota Family Investment Program (MFIP) allows counties to request a waiver of the MFIP administrative cap (currently at 7.5%) for providing supported employment, uncompensated work or community work experience program for a major segment of the county's MFIP population. Counties that are operating such a program may request up to 15% administrative costs.

If your county is interested in applying for the waiver for the coming biennium, please complete the following four questions. Email Tria.Change@state.mn.us if you need assistance with the waiver.

1. Describe the activity(s) you will provide.

400 characters remaining

2. Explain the reasons for the increased administrative cost.

400 characters remaining

3. Describe the target population and number of people expected to be served.

400 characters remaining

4. Describe how the unpaid work experience is designed to impart skills and what steps are taken to help participants move from unpaid work to paid work.

400 characters remaining

G. Other (continued)**Addendum for Unpaid Work Experience Activities**

If your county is providing unpaid work experience activities for MFIP participants and you don't already have an Injury Protection Plan (IPP) in place, please [fill out the IPP form](#). Email the completed form to Tria.Chang@state.mn.us.

Provider Choice

Does your county:

- Have at least two employment and training services providers. Go to Section H.
- Have a workforce center that provides multiple employment and training services, offers multiple services options under a collaborative effort and can document that participants have choice among employment and training services designed to meet specialized needs. Go to Section H.
- Intend to submit a financial hardship request.

G. Other (continued)

Financial Hardship Request

FINANCIAL HARDSHIP - Exception to Choice of Employment Service Providers Requirement

MFIP provisions require counties to make a choice of at least two employment service providers available to participants unless a workforce center is being utilized (Minnesota Statutes, section 256J.50, subdivision 8). Counties may request an exception if meeting this requirement results in a financial hardship (Minnesota Statutes, section 256J.50, subdivision 9).

A financial hardship is defined as a county's inability to provide the minimum level of service for all programs if a disproportionate amount of the MFIP consolidated fund must be used to cover the costs of purchasing employment services from two providers or the cost of contracting with a workforce center.

To request approval of a financial hardship exception from the choice of provider requirement, please provide the following information.

- 1. If the county had a choice of providers in calendar year 2015, describe:
 - factors that have changed which indicate a financial hardship
 - why the hardship is expected to persist in the near future and
 - the magnitude of the hardship, which makes limiting delivery of employment services the best financial option for the county.

2000 characters remaining

- 2. Summarize options explored by the county, including use of other partners in a workforce center or other community agencies, such as a Community Action Program or a technical college. The summary should also include:
 - major factors which prevent the county from utilizing these options and include a cost analysis of each option considered; and
 - the process used to determine the cost of other options (RFP or other county process).

2000 characters remaining

- 3. If the county proposes to directly deliver MFIP employment services, provide a budget and staffing plan that clearly indicates consolidated funds will not be used to supplant county funds. The description should include information about what steps will be taken to ensure that county staff have the experience and skills to deliver employment services.

2000 characters remaining

The Department of Human Services (DHS) and the Department of Employment and Economic (DEED) will also review the amount budgeted by the county for employment and training during calendar year 2015 and use this amount as a guide to determine whether the amount budgeted by the county for calendar year 2016 is reasonable.

If a financial hardship is approved, DHS and DEED will closely monitor county programs to ensure outcomes are achieved and services are being delivered consistent with state law.

H. Budget

Click on the link below to review your service area's 2018 MFIP allocations:

[MFIP Consolidated Fund \(PDF\)](#)

In the budget table, indicate the amount and percentage for each item listed for the budget line items for calendar years 2018-2019. Also note:

- Total percent must equal 100.
- MFIP administration is capped at 7.5 percent unless the county is applying for an administrative cap waiver. To apply for the administrative cap waiver, respond to the questions in Section G under Administrative Cap Waiver.
- If "other" is used, briefly describe the line item.

2018 Budget

Budgeted Amount	Percent	Line Items
120,000.00	24.38%	Employment Services (DWP)
216,438.00	43.97%	Employment Services (MFIP)
65,000.00	13.20%	Emergency Services/Crisis Fund
25,232.00	5.13%	Administration (cap at 7.5%)
65,595.00	13.33%	Income Maintenance Administration
	0.00%	Other 1 <input type="text"/>
	0.00%	Other 2 <input type="text"/>
\$492,265.00	100.00%	Total

2019 Budget

Budgeted Amount	Percent	Line Items
120,000.00	24.38%	Employment Services (DWP)
216,438.00	43.97%	Employment Services (MFIP)
65,000.00	13.20%	Emergency Services/Crisis Fund
25,232.00	5.13%	Administration (cap at 7.5%)
65,595.00	13.33%	Income Maintenance Administration
	0.00%	Other 1 <input type="text"/>
	0.00%	Other 2 <input type="text"/>
\$492,265.00	100.00%	Total

Email Brandon.Riley@state.mn.us if you need assistance with this section.

Certifications and Assurances

Public Input

Prior to submission, did the county solicit public input for at least 30 days on the contents of the agreement?

No Yes

Was public input received?

No Yes

If received but not used, please explain.

4000 characters remaining

Assurances

It is understood and agreed by the county board that funds granted pursuant to this service agreement will be expended for the purposes outlined in Minnesota Statutes, section 256J; that the commissioner of the Minnesota Department of Human Services (hereafter department) has the authority to review and monitor compliance with the service agreement, that documentation of compliance will be available for audit; that the county shall make reasonable efforts to comply with all MFIP requirements, including efforts to identify and apply for available state and federal funding for services within the limits of available funding; and that the county agrees to operate MFIP in accordance with state law and federal law and guidance from the department.

Federal Funding Sources

The catalog of Federal Domestic Assistance (CFA) Number is 93.558 - Temporary Assistance for Needy Families (TANF)
The Award number for the period of January 1, 2018 - December 31, 2019 is 2014G996115.

Service Agreement Certification

Checking this box certifies that this 2018-2019 MFIP Biennial Service Agreement has been prepared as required and approved by the county board(s) under the provisions of Minnesota Statutes, section 256J. In the box below, state the name of the chair of the county board of commissioners or authorized designee, their mailing address and the name of the county.

DATE OF CERTIFICATION	NAME (CHAIR OR DESIGNEE)	COUNTY
11/21/2017	Matthew W. Ludwig	Pine

MAILING ADDRESS	CITY	STATE	ZIP CODE
635 Northridge Dr NW, Ste 200	Pine City	MN	55063

Save or Submit

To save your work, select the 'Save Form for Later' choice, then click the SUBMIT button. Your information will be saved, and you can come back to the form later.

To submit your information to DHS, select the 'Submit Final Form' choice, then click the SUBMIT button.

Save Form for Later

Submit Final Form