

Land Commissioner/Forester

Dept/Div: Auditor-Treasurer

FLSA Status: Non-Exempt

General Definition of Work

Performs difficult skilled technical work developing and administering County land management activities and programs, and related work as apparent or assigned. Work is performed under the limited supervision of the County Auditor - Treasurer. Limited oversight is exercised over Office Secretary.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Essential Functions

- Develop and administer Timber Sales Program; plan timber harvest in accordance with allowable cut; establish cut boundaries; conduct timber appraisals; determine specification of harvest based on silvicultural and forest policies; administer and oversee active logging operations; conduct timber sales and auctions in accordance with State statute
- Develop and administer Tax Forfeit Land Sales and Land Exchange Programs consistent with County Board objectives and State statute; determine annual land sale parcels; review sales terms, conditions and appraisals; provide legal notices and other administrative and technical requirements
- Develop and administer reforestation activities; maintain forest inventory; develop and administer environmental, recreational, wildlife and forest management projects; administer leases for trails, agriculture and gravel; administers Grant-in-Aid trail sponsorship program for ATV/OHV Snowmobile trails, multiple use trail systems on tax-forfeited lands and Soo Line recreational trails
- Plan and oversee development of forest road construction and access projects for forest management projects and public use
- Classify Tax Forfeited Lands by conservation, non-conservation and Memorial Forest consistent with County Board objectives and State statute; advises the County Auditor, Tax Forfeit Land Advisory Committee and the County Board on issues pertaining to the management of County Tax Forfeit properties; coordinate efforts and activities with County staff, local officials and State agencies in accomplishing land management and program goals;
- Represent the interests of Pine County through attendance at conferences, meetings and serving on committees
- Prepares reports and studies as required

Knowledge, Skills and Abilities

Thorough knowledge of County and department policies, practices and procedures; general knowledge of Minnesota statutes, rules and regulations;

Education and Experience

Bachelor's degree with coursework in Forest or Land Management, or related field and considerable experience working with natural resources, or equivalent combination of education and experience.

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Physical Requirements

This work requires the occasional exertion of up to 100 pounds of force; work frequently walking and speaking or hearing and occasionally requires standing, sitting, using hands to finger, handle or feel, climbing or balancing, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling, pushing or pulling, lifting and repetitive motions; work requires close vision, distance vision, ability to adjust focus, depth perception and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data, using of measuring devices, operating motor vehicles or equipment and observing general surroundings and activities; work regularly requires exposure to outdoor weather conditions and occasionally requires working near moving mechanical parts; work is generally in a moderately noisy location (e.g. business office, light traffic).

Special Requirements

Pesticide Applicator's License within two years
Timber Appraisal
Forest and Land Management Practices and Techniques Training
Survey/Forest/Land Measurements
Land Management Laws/Ordinances/Regulations Training annually
Valid driver's license.