



**AGENDA**

***PINE COUNTY BOARD REGULAR MEETING***

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

**Tuesday, November 7, 2017, 10:00 a.m.**  
**Pine County History Museum**  
**6333 H C Andersen Alle, Askov, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of October 17, 2017 County Board Meeting and Summary for publication.
- F) Approve Minutes of October 24, 2017 Special Meeting-Committee of the Whole meeting (Budget and Land Services Discussion)
- G) Approve Minutes of October 24, 2017 Special Meeting-Committee of the Whole meeting (Local Government Officials)
- H) Minutes of Boards, Reports and Correspondence
  - Pine County Chemical Health Coalition Minutes – October 9, 2017
  - Pine County Land Surveyor Monthly Report – October, 2017
- I) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. October, 2017 Disbursements**

Disbursements Journal Report October 1, 2017 – October 31, 2017.

**2. Applications for Local-Option Disaster Abatement**

Consider Application for Local-Option Disaster Abatement for James & Corinne Wentzlaff, 11133 Elm Circle, Pine City, PID 28.0827.000, pay 2016.

**3. Law Enforcement Contract with City of Sandstone**

Consider approval of a three-year (2018-2020) Law Enforcement Contract with the City of Sandstone. The City of Sandstone is contracting for a 10-hour per day, 5-day-per-week contract. The contract rates are as follows: 2018: \$50.88 per hour; 2019: \$53.42 per hour; and 2020: \$56.09. Authorize Board Chair, County Administrator and County Sheriff to sign.

**4. Sophie's Manor Contract**

Consider approval of Sophie's Manor Contract with Pine County Public Health to provide immunization services to employees of Sophie's Manor (Mantoux - \$25 per employee; Hepatitis B - \$55 per vaccine). Authorize Board Chair, County Administrator, and Community Health Administrator to sign.

**5. Jennifer White Contract for Clinical Supervision Services**

Consider approval of the Agreement Between Pine County Health & Human Services and Jennifer White for Clinical Supervision Services. The cost is \$120 per hour for a maximum of two hours per month. Authorize Board Chair, County Administrator, and Director of Health & Human Services to sign.

**6. Training**

Consider Public Health Nurse Dawn Moffett to attend the Health Families America (HFA) Parent Survey Training, December 11-14, 2017, West St. Paul. Registration \$0, Meals: \$136; Accommodations approx. \$509. Total cost: approx. \$645. Training costs will be covered by the home visiting funds the county will receive in November, 2017.

**REGULAR AGENDA**

**1. Public Hearing on County Fees – at 10:00 a.m. or as soon thereafter as practicable**

- A. Presentation of Fee Schedule for Pine County Sheriff's Office Civil Process & Records Division
- B. County Board questions and discussion
- C. Open Public Hearing and take public testimony
- D. Close Public Hearing
- E. County Board additional discussion if necessary
- F. Consider approval of proposed fee schedule for the Pine County Sheriff's Office Civil Process & Records Division.

**2. Public Hearing for Shoreland Ordinance Amendment - at 10:00 a.m. or as soon thereafter as practicable**

- A. Presentation of the Ordinance
- B. County Board questions and discussion
- C. Open Public Hearing and take public testimony
- D. Close Public Hearing
- E. County Board additional discussion if necessary
- F. Consider adoption of Ordinance 2017-06 amending the Pine County Shoreland Management Ordinance, the Pine County Subdivision and Platting Ordinance, and the Pine County Subsurface Sewage Treatment Systems Ordinance.

**3. Facilities Committee Report**

The Pine County Facilities Committee met October 31, 2017 and made the following recommendations (Minutes attached):

- A. Approve Memorandum of Agreement Between East Central Schools ISD #2580 and Pine County (John Wright Building in Sandstone)

**4. Negotiations Committee Report**

The Pine County Negotiations Committee met October 25, 2017 and made the following recommendations (Minutes attached):

- A. Delegate to the County Administrator the authority to enter into a Memorandum of Agreement Between the County of Pine and AFSCME MN COUNCIL 65, Local #1647 representing the Courthouse Unit, Human Services Unit, Highway Maintenance Unit and Sheriff's Administrative Support Unit relating to health insurance contributions for 2018, 2019 and 2020.
- B. Delegate to the County Administrator the authority to enter into a memorandum of Agreement for health insurance on the same terms with any other bargaining unit with a contract expiring at the end of 2017.
- C. Delegate to the County Administrator the Authority to enter into a Memorandum of Agreement Between the County of Pine and AFSCME MN COUNCIL 65, Local #1647 representing the Courthouse Unit, Human Services Unit, Highway Maintenance Unit and Sheriff's Administrative Support Unit relating to the bidding out of dental and vision insurance in 2019.

**5. Courthouse Security Grant Approval**

Approve the Safe and Secure Courthouse Initiative Grant Agreement with the State of Minnesota and authorize the Board Chair and County Administrator to sign.

**6. Commissioner Updates**

Mental Health Forum  
Arrowhead Counties Association  
Snake River Watershed  
East Central Solid Waste Commission  
Negotiations  
NLX  
Northeast Emergency Communications Board  
Soil & Water Conservation District  
Other

**7. Other**

**8. Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Tuesday, November 7, 2017, 10:00 a.m.**, Pine County History Museum, 6333 H C Anderson Alle, Askov, Minnesota.
- b. **East Central Solid Waste Commission (ECSWC), Monday, November 13, 2017, 9:00 a.m.**, 1756 180<sup>th</sup> St., Mora, Minnesota.
- c. **East Central Regional Library, Monday, November 13, 2017, 9:30 a.m.**, 244 South Birch Street, Cambridge, Minnesota.
- d. **Pine County Chemical Health Coalition, Monday, November 13, 2017, 3:00 p.m.**, Hinckley-Finlayson High School, Hinckley, Minnesota.
- e. **Personnel Committee, Tuesday, November 14, 2017, 9:00 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- f. **NLX, Wednesday, November 15, 2017, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- g. **Negotiations, Wednesday, November 15, 2017, 10:30 a.m.**, Pine City City Council Chambers, Pine Government Center, Pine City, Minnesota.
- h. **Arrowhead Counties Association, Wednesday, November 15, 2017, 6:00 p.m.**, Hampton Inn, Duluth, Minnesota.

- i. **Pine County Transit Advisory Meeting, (tentative) Thursday, November 16, 2017, 9:00 a.m., Commissioner Conference Room, Courthouse, Pine City, Minnesota.**
- j. **Extension Committee, Thursday, November 16, 2017, 3:00 p.m., Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.**
- k. **CANCELLED: Rush Line Task Force, Thursday, November 16, 2017**
- l. **Lakes & Pines Community Action Council, Monday, November 20, 2017, 10:00 a.m., 1700 Maple Avenue East, Mora, Minnesota.**
- m. **Health & Human Services Committee (rescheduled from 12/5/17), Tuesday, November 21, 2017, Board Room, Courthouse, Pine City, Minnesota.**
- n. **Pine County Board Meeting, Tuesday, November 21, 2017, 10:00 a.m., Board Room, Courthouse, Pine City, Minnesota.**

9. **Adjourn**