



AGENDA

PINE COUNTY BOARD MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

Tuesday, October 2, 2018 **Board Room, Pine County Courthouse** **Pine City, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of September 18, 2018 County Board Meeting and Summary for publication
- F) Approve Minutes of the September 25, 2018 Special Meeting-Budget Meeting
- G) Minutes of Boards, Reports and Correspondence
Pine County Land Surveyor Monthly Report – September 2018
- H) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **September 2018 Disbursements**
Consider approval of Disbursements Journal Report, September 1, 2018 – September 30, 2018.
2. **Local Option Disaster Abatement**
Consider approval of an Application for Local Option Disaster Abatement for Lester Lowe, 314 Pokegama Avenue W, Henriette. PID 39.0006.000, pay 2018.
3. **Repurchase of Tax Forfeited Land**
Consider approval of:
 - A. Resolution 2018-52 for the repurchase of tax forfeited land with a 10-year contract for John J. Martin. PID 09.5705.000.

- B. Resolution 2018-53 for the repurchase of tax forfeited land with a 10-year contract for Daniel Roethler. PID 44.5071.000.
- C. Resolution 2018-54 for the repurchase of tax forfeited land, in full, for Brian J. Scanlan. PID 25.0285.001

Authorize Board Chair and County Auditor to sign.

4. **Tax Forfeited Land Auction**

Total monies received for the sale of tax-forfeited land at the land auction on September 21, 2018 was \$627,820. Twenty-two tracts out of 37 tracts were sold. Remaining unsold properties remain available for sale over the counter at the Auditor's Office. Informational only.

5. **Budget Adjustment**

Consider approval of the following budget adjustment:

Line item 12-420-600-0010-6299 from \$45,500 to \$5,500

Line item 12-420-600-0010-6297 from \$0 to \$40,000

No financial impact to these changes, merely accounting for the expenses in the appropriate places within the HHS budget.

6. **Northeast MN Regional Advisory Committee (RAC) 2018 Bylaws**

Consider approval of the 2018 Northeast MN Regional Advisory Committee (RAC) Bylaws and authorize Board Chair to sign.

7. **Reappointment of Medical Examiner**

Consider approve of Resolution 2018-51 for the appointment of Dr. A. Quinn Strobl as medical examiner for Pine County effective January 1, 2019 through December 31, 2021.

8. **Agreement of Institutional and Program Affiliation with University of Minnesota**

Consider approval to enter into an Agreement of Institutional and Program Affiliation with the Regents of the University of MN through its School of Nursing. This agreement will allow jail Mental Health Practitioner Christine Dresel to act as a preceptor for an advanced practice nursing student for the spring of 2019 semester. There is no financial impact. Authorize Board Chair and County Administrator to sign.

9. **Personnel (Full-Time Status/Completion of Probationary Period)**

Consider approve of regular employment status to PHN Sarah Johnson, effective October 10, 2018.

10. **Training**

- A. Consider Probation Director Terry Fawcett to attend the AMC Annual Conference, December 3-4, 2018, Bloomington, Minnesota. Registration: \$375; Lodging: \$115 plus tax; Meals: provided by conference. Total cost: \$490. Funds are available in the 2018 Probation budget.
- B. Consider attendance by Administrator David Minke and any County Commissioners wishing to attend, the AMC Annual Conference, December 3-4, 2018, Bloomington, Minnesota. Registration: \$375 each; Lodging: \$263.42 (2 nights at \$115 plus tax); Meals: provided by conference. Funds are available in the respective budgets.
- C. Consider Community Health Services Administrator Samantha Lo and Public Health Educator Hailey Freedlund to attend the annual MN Prevention Program Sharing Conference, October 25-26, 2018, in St. Cloud. Registration: \$80 (\$160 total), Meals: approx. \$41 (\$82 total), Accommodations: \$222 total, Travel: \$98 total. Total costs: \$562. All expenses

associated with the conference will be reimbursed by the Planning and Implementation Grant, as the grant requires coalition members to attend this conference.

- D. Consider Financial Workers Judith Tengwall, Bev Olson, Colleen Nelson, Anne Stitt and Sandra Larson to attend the annual MN Financial Worker and Case Aide Association Conference, October 24-26, 2018 in Plymouth. Registration: \$370/person (\$1,850 total), Meals: included in registration, Accommodations: \$110/person (\$440 total), Travel: \$155. Total costs: \$2,445. Funds are available in the 2018 HHS budget.

REGULAR AGENDA

1. **Shoreland Ordinance Amendments Public Hearing – to commence at 10:00 a.m. or as soon thereafter is practicable**
 - A. Presentation of the ordinance
 - B. County Board questions and discussion
 - C. Open Public Hearing and take public testimony
 - D. Close Public Hearing
 - E. County Board additional discussion, if necessary
 - F. Consider adoption of Ordinance 2018-50 Amending the Pine County Shoreland Management Ordinance.

2. **Technology Committee**

The Technology Committee met on September 25, 2018. Minutes attached. Informational Only. No action necessary.

3. **2017 Financial Statement**

Consider formal acceptance of the 2017 Financial Statement and authorize publication.

4. **Willow River Transfer Station Project**

Consider authorizing Land Services Director Kelly Schroeder to purchase DNR owned property (PID 31.0208.000) pending a Memorandum of Agreement of the operation of the transfer station with Sturgeon Lake Township at their October 11th meeting.

5. **Noxious Weed and Invasive Plant Grant Program**

Consider authorizing the Land Services Department to apply for a \$20,000 grant to hire an intern and purchase herbicide. The intern will work with private and public landowners to treat meadow knapweed and spotted knapweed within Dell Grove and Pine Lake townships. The intern will be under the supervision of the Land and Resources Manager.

6. **Commissary Partnership Agreement**

Consider approval of Commissary Partnership Agreement between the Pine County jail and Summit Foods to provide expanded commissary services. There is no cost to the county; the commission for the jail will remain at the current rate of 27 percent. Authorize Board Chair to sign.

7. **Community Coach Memorandum of Understanding**

Consider approval of the 2019 Memorandum of Understanding between the Mille Lacs Band of Ojibwe and Pine County relative to the Cultural Community Coach. Authorize Board Chair and County Administrator to sign.

8. **Commissioner Updates**

Solid Waste Tour – Carlton County

Arrowhead Counties Association
Snake River Watershed
Minnesota Department of Human Services, MLBO meeting
NLX – meeting cancelled
Central MN Council on Aging (Executive Committee)
Public Health Advisory Committee
Arrowhead Transit
Northeast Emergency Communications Board
Lakes & Pines annual meeting
Other

9. Other

10. Upcoming Meetings (Subject to Change)

- a. **Pine County Board Meeting, Tuesday, October 2, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- b. **Special Meeting: Auditor-Treasurer Interviews, Wednesday, October 3, 2018, 8:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- c. **Facilities Committee, Thursday, October 4, 2018, 9:00 a.m.**, Job Trailer at North Pine Government Building Site, 1602 Hwy. 23, Sandstone, Minnesota.
- d. **Central MN Council on Aging (regular board meeting), Thursday, October 4, 2018, 10:00 a.m.**, 250 Riverside Avenue No., Suite 300, Sartell, Minnesota.
- e. **East Central Regional Juvenile Center, Thursday, October 4, 2018, 12:15 p.m.**, 7565 Fourth Avenue, Lino Lakes, Minnesota.
- f. **East Central Solid Waste Commission, Monday, October 8, 2018, 9:00 a.m.**, 1756 180th St., Mora, Minnesota.
- g. **East Central Regional Library, Monday, October 8, 2018, 9:30 a.m.**, Cambridge Public Library, 244 South Birch, Cambridge, Minnesota.
- h. **Pine County Chemical Health Coalition, October 8, 2018, 3:00 p.m.**, Hinckley-Finlayson High School, Hinckley, Minnesota.
- i. **Personnel Committee, Tuesday, October 9, 2018, 9:00 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- j. **State Community Health Services Advisory Committee quarterly meeting, Wednesday, October 10, 2018, 10:00 a.m.**, Cragun's Conference Center, Brainerd, Minnesota.
- k. **Community Health Conference, October 11-12, 2018**, Cragun's, Brainerd, Minnesota.
- l. **Soil & Water Conservation District, Thursday, October 11, 2018, 9:00 a.m.**, John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
- m. **Law Library, Thursday, October 11, 2018, 12:00 p.m.**, Law Library, Courthouse, Pine City, Minnesota.
- n. **Joint Boards meeting, Thursday, October 11, 2018, 6:00 p.m.**, Jury Assembly Room, Courthouse, Pine City, Minnesota.
- o. **Pine County Coalition of Lake Associations (COLA) meeting, Friday, October 12, 2018, 9:00 a.m.**, Soil & Water Conservation District Conference Room, 130 Oriole Street East, Sandstone, Minnesota.
- p. **Lakes & Pines Community Action Council, Monday, October 15, 2018, 10:00 a.m.**, 1700 Maple Avenue E., Mora, Minnesota.
- q. **Pine County Board Meeting, Tuesday, October 16, 2018, 10:00 a.m.**, Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.

11. Adjourn