



AGENDA

PINE COUNTY BOARD REGULAR MEETING

- District 1 Commissioner Hallan
- District 2 Commissioner Mohr
- District 3 Commissioner Chaffee
- District 4 Commissioner Mikrot
- District 5 Commissioner Ludwig

Tuesday, March 20, 2018, 10:00 a.m.

Pine County History Museum

6333 H C Andersen Alle, Askov, Minnesota

- A) Call meeting to order.
- B) Pledge of Allegiance.
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda.
- E) Approve Minutes of March 6, 2018 county board meeting and Summary for publication.
- F) Minutes of Boards, Reports and Correspondence.
 - Department of Human Services correspondence — February 23, 2018
 - Pine County HRA Senior Housing minutes —January 24, 2018
- G) Approve Consent Items.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review February, 2018 Cash Balance (attached)

Fund	February 28, 2017	February 28, 2018	Increase(Decrease)
General Fund	3,088,090	3,318,663	230,573
Health and Human Services Fund	554,102	629,766	75,664
Road and Bridge Fund	1,317,827	3,586,905	2,269,079
Land Management Fund	2,097,214	2,187,775	90,561
TOTAL (inc non-major funds)	8,058,515	11,676,603	3,618,088

2. **Application for Repurchase**

Consider approval of application for repurchase for Matthew Dennis, parcel 05.0262.002.

3. **Application for Exempt Permit**

Consider approval of application for Exempt Permit from Mission Creek Duck Unlimited to conduct Minnesota lawful gambling on April 15, 2018 at Wings North Hunt Club, 19379 Homestead Road, Pine City, MN.

4. **2018 State Boat and Water Safety Grant**

Consider approval and authorize signing of the 2018-2019 State Boat and Water Safety Grant.

5. **Training**

A. Consider approval for Probation Director Terry Fawcett to present at the University of Wisconsin-Platteville's Biannual Restorative Justice Conference, April 24, 2018 in Platteville. The conference costs are reimbursed up to \$400 for expenses including lodging and mileage.

B. Consider approval for Career Agent Sherry Johnson to attend the 2018 Janet Reno Forum at Georgetown University, May 21, 2018 in Washington D.C. Registration: \$50; Lodging: \$478/2 nights; Airfare: \$400. Total cost: \$1,030. Funds are available in the 2018 Probation budget.

6. **Resolution 2018-13 for Support of ECRDC Transportation Planning**

Consider approval of Resolution 2018-13 supporting East Central Regional Development Commission establishing regional transportation coordinating councils.

REGULAR AGENDA

1. **Facilities Committee Report**

The Facilities Committee met March 7, 2018 (Minutes attached) and made the following recommendation:
Approve the Proposal for Builders Risk Insurance from Zurich at an estimated amount of \$5,632 and delegate to the County Administrator authority to sign the policy. The premium of the final policy may vary depending on the actual construction bids.

Other items are informational only.

2. **Personnel Committee Report**

The Personnel Committee met March 13, 2018 (Minutes attached) and made the following recommendations:

Health & Human Services

A. Acknowledge the resignation of full-time Child Support Officer Kellie Gillespie, effective March 6, 2018 and approve backfill of this position and any subsequent vacancies.

B. Acknowledge the resignation of full-time Public Health Nurse Gretchen Erickson, effective March 2, 2018 and approve backfill of this position and any subsequent vacancies.

Public Works

A. Acknowledge the resignation of full-time Highway Maintenance employee James Long, effective February 9, 2018 and approve backfill of this position and any subsequent vacancies.

Auditor / Treasurer

A. Approve the updated Chief Deputy Auditor / Treasurer job description as presented, with the addition of election and customer service responsibilities.

Administration

A. Approve the new Auditor / Treasurer (Appointed) position as a grade 18. 2018 salary range \$79,477-\$103,355.

Other items are informational only.

3. **Final Payment Contract #1701**
Consider approval of final payment in the amount \$18,444.15 to MPJ Enterprises, LLC.

4. **Commissioner Updates**
Soil & Water Conservation District
Lakes and Pine Community Action
East Central Solid Waste Commission
East Central Regional Library
Pine County Chemical Health Coalition
Courthouse Security Committee
Township Annual Meetings
Other

5. **Upcoming Meetings (Subject to Change)**
 - a. **Arrowhead Counties Association Meeting, Wednesday March 21, 6:00 p.m.**, Hampton Inn, Duluth, Minnesota.
 - b. **Arrowhead Transit meeting, Thursday, March 22, 2018, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
 - c. **Northeast Emergency Communications Board, Thursday, March 22, 2018, 10:00 a.m.**, ITV/Commissioners Conference Room, Courthouse, Pine City, Minnesota.
 - d. **Pine City Mill Site Redevelopment meeting, Thursday, March 22, 2018, 2:00 p.m.**, South Pine Government Center, Pine City, Minnesota.
 - e. **Pine County Township Officers Association, Saturday March 24, 9 a.m.** Hinckley American Legion.
 - f. **Snake River Watershed Board, Monday, March 26, 2018, 9:00 a.m.**, Kanabec County Courthouse, 18 North Vine, Rooms 3 & 4, Mora, Minnesota.
 - g. **NLX, Wednesday, March 28, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
 - h. **Central MN EMS, Friday, March 30, 2018, 10:00 a.m.** Stearns County Service Center, Waite Park, Minnesota.
 - i. **East Central Schools Government Day at the Courthouse, Tuesday, April 3, 2018, 9:00 a.m. - 2:30 p.m.**, Board Room, Courthouse, Pine City, Minnesota.
 - j. **Pine County Board Meeting, Tuesday, April 3, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.

6. **Joint Meeting with the Soil and Water Conservation Board (estimate 11:00 a.m. start)**
Discussion of administration of the Wetland Conservation Act. The county currently delegates the authority to the SWCD.

7. **Other**

8. **Adjourn**