



AGENDA

PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

Tuesday, April 3, 2018, 10:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Welcome East Central Schools 9th Grade
- D) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- E) Adopt Agenda
- F) Approve Minutes of the March 16, 2018 Special Meeting-Committee of the Whole (Comprehensive Plan discussion)
- G) Approve Minutes of March 20, 2018 County Board Meeting and Summary for publication
- H) Minutes of Boards, Reports and Correspondence
 - Wellhead Protection Plan for the City of Askov Part II – March 20, 2018
 - Notice from Minnesota Emergency Medical Services Regulatory Board of Notice of Completed Application submitted by Children’s Minnesota for a new license to provide statewide Advanced Life Support Specialized Ambulance Services – March 20, 2018
 - Pine County Land Surveyor Monthly Report – March 2018
 - Pine County Chemical Health Coalition Minutes – March 12, 2018
- I) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **March 2018 Disbursements**

Consider approval of Disbursements Journal Report, March 1, 2018 – March 31, 2018. The Disbursements Journal Report was not available at the time of the posting of this agenda, however will be provided at the county board meeting.

2. **Application for Abatement**
 - A. Consider Application for Abatement for James and Corinne Wentzlaff, 11133 Elm Circle, Pine City, PID 28.0827.000, pay 2017.
 - B. Consider Application for Abatement for Perry and Velma Fey, 37590 Degerstrom Road, Askov, PID 25.0099.000, pay 2018.

3. **2018 Timber Auction**

Consider approval of five parcels, with over 7,000 cords, to be offered at an appraised value of \$201,630 at the timber auction on Wednesday, May 16, 2018, 10:00 a.m., Pine County Courthouse, Pine City, Minnesota.

4. **2018 Agreement for Prosecution Services – City of Rock Creek**

Consider approval of an Agreement for Prosecution Services between the County of Pine and the City of Rock Creek in the amount of \$3,500 for 2018. Authorize Board Chair and County Auditor to sign.

5. **2018 Household Hazardous Waste Staffing Contract**

Consider approval of the Professional Services Contract for Household Hazardous Waste Staffing for 2018 and authorize Board Chair and County Administrator to sign. The contract amount (\$21,000) is within the Solid Waste budget for staffing. Any additional hours paid outside of the contract at the rate of \$20 per hour will not exceed budget for the service.

6. **Agreement between Road & Bridge Supervisors and Pine County (2018-2020)**

Consider approval of the Agreement between the Pine County Road and Bridge Supervisors Unit and the County of Pine, January 1, 2018 through December 31, 2020. Authorize Board Chair and County Administrator to sign.

7. **New Hire**
 - A. Consider approval of the hiring of Public Health Nurse Sarah Johnson, effective April 9, 2018, \$27.85 per hour. Grade 11, Step 4.
 - B. Consider approval of the hiring of Registered Nurse Kelsi Ervin, effective May 21, 2018, \$26.27 per hour. Grade 10, Step 4.
 - C. Consider approval of the hiring of part-time Dispatcher Trisha Dunks, effective April 3, 2018, \$18.22 per hour. Grade 6, Step 1.
 - D. Consider approval of the hiring of part-time Sheriff’s Secretary Katie Vork, effective April 3, 2018, \$16.41 per hour. Grade 4, Step 1.

8. **Promotion**

Consider approval of the promotion of Christina Frey from support enforcement aide (grade 5) to child support officer (grade 8), effective April 16, 2018, at \$22.28 per hour.

9. **Training**
 - A. Consider Human Resources Manager Jackie Koivisto to attend the Minnesota Counties Human Resource Management Association conference April 19-20, 2018 in St. Cloud. Registration: \$150, Accommodations: \$104.51, Mileage: \$72.49. Total cost: \$327. Funds are available in the 2018 Administrator’s budget.
 - B. Consider Probation Director Terry Fawcett to attend the Substance Abuse Prevention Skills Training/Ethics in Prevention training, June 11-15, 2018, in Bemidji. There is no cost to the county as registration, lodging and per diem are covered under the Positive Community Norms grant.

- C. Consider Probation Supervisor Kevin Glass, Senior Agent Amber Chase, and Correction Agents Michelle Sellner and Christopher Stolan to attend the Minnesota Association of County Probation Officer's (MACPO) Annual Conference. Registration: \$375 (x3/Amber Chase is on the MACPO board, free registration); Lodging: \$1,176; Use of county vehicle. Total cost: \$2,301. Funds are available in the 2018 Probation budget.

REGULAR AGENDA

1. Introduction of Social Services Supervisor

Introduction of Patrick Meacham, Social Services Supervisor, by Health & Human Services Director Becky Foss.

2. MnDOT Annual Report

MN Department of Transportation presentation.

3. Wetland Conservation Act Administration

- A. Consider approval of Resolution 2018-15 accepting the authority and administrative responsibility to implement Wetlands Conservation Act (WCA) within Pine County and continue under the SWCD's adopted fee schedule until the county board adopts such fee schedule.
- B. Consider approval of Resolution 2018-16 delegating the Land Services Director or the Land Services Director's designee, including a private contractor, as the decision-making authority for WCA activities.

4. Commissioner Updates

Northeast Emergency Communications Board
Pine City Mill Site Redevelopment
Snake River Watershed
Economic Development Committee
NLX
We Believe: MN Against Domestic Violence presentation
Insurance Committee
Central MN EMS
Other

5. Other

6. Upcoming Meetings (Subject to Change)

- a. **East Central Schools Government Day, Tuesday, April 3, 2018, 9:00 a.m. – 2:15 p.m.,** Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, April 3, 2018, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- c. **Facilities Committee, Wednesday, April 4, 2018, 9:00 a.m.,** Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- d. **Soil & Water Conservation District, Thursday, April 5, 2018, 9:00 a.m.,** John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
- e. **Central MN Council on Aging (Joint Board Advisory), Thursday, April 5, 2018, 10:00 a.m.,** 350 Riverside Avenue No., Suite 300, Sartell, Minnesota.
- f. **Public Health Advisory Committee, Thursday, April 5, 2018, 4:00 p.m.,** South Pine Government Center, South Conference Room, Pine City, Minnesota.

- g. **Rock City City Council Meeting, Thursday, April 6, 2017, 7:00 p.m.,** Rock Creek City Hall, 7080 Minnesota 70, Pine City, Minnesota.
- h. **East Central Solid Waste Commission, Monday, April 9, 2018, 9:00 a.m.,** 1756 180th Street, Mora, Minnesota.
- i. **East Central Regional Library Board, Monday, April 9, 2018, 10:00 a.m.,** 244 South Birch Street, Cambridge, Minnesota.
- j. **Pine County Chemical Health Coalition, Monday, April 9, 2018, 3:00 p.m.,** East Central High School, Finlayson, Minnesota.
- k. **Personnel Committee, Tuesday, April 10, 2018, 9:00 a.m.,** Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- l. **Basics of Planning & Zoning, Thursday, April 12, 2018, 9:00 a.m.,** Tierney Brothers, 1771 Energy Park Drive, #100, St. Paul, Minnesota.
- m. **Law Library, Thursday, April 12, 2018, 12:00 p.m.,** Law Library, Courthouse, Pine City, Minnesota.
- n. **Extension Committee, Thursday, April 12, 2018, 3:00 p.m.,** Jury Assembly Room, Courthouse, Pine City, Minnesota.
- o. **Transportation Committee, Monday, April 16, 2018, 9:00 a.m.,** Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- p. **Pine County Board Meeting, Tuesday, April 17, 2018, 10:00 a.m.** Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.

7. **Adjourn**