



**AGENDA**

***PINE COUNTY BOARD REGULAR MEETING***

- District 1 Commissioner Hallan
- District 2 Commissioner Mohr
- District 3 Commissioner Chaffee
- District 4 Commissioner Mikrot
- District 5 Commissioner Ludwig

**Tuesday, August 21, 2018, 10:00 a.m.**  
**Pine County History Museum**  
**6333 H C Andersen Alle, Askov, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of August 7, 2018 county board meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
  - Pine County Chemical Health Coalition Minutes – August 13, 2018
  - East Central Regional Library Board Minutes – June 11, 2018
- G) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Review July, 2018 Cash Balance (attached)**

<b>Fund</b>	<b>July 31, 2017</b>	<b>July 31, 2018</b>	<b>Increase(Decrease)</b>
General Fund	5,152,496	5,196,207	43,712
Health and Human Services Fund	713,421	1,573,528	860,108
Road and Bridge Fund	3,382,348	4,588,413	1,206,065
Land Management Fund	1,276,065	1,307,000	30,935
TOTAL (inc non-major funds)	12,560,773	15,191,260	2,630,487

2. **Liquor License Approval**

Consider approval of the following Off/On/Sunday Liquor Applications/Licenses: Floppie Crappie, Chengwatana Country Club, Vannelli’s Landing, Bear Creek Tavern.  
 Consider approval for 2:00 a.m. closing for Vannelli’s Landing.

3. **Temporary Liquor License**

Consider approval of a temporary liquor license for Audubon Center of the North Woods.

4. **Application for Repurchase**

Consider approval of Resolution 2018-47 for the repurchase of tax forfeited land in full for Richard D. Anderson and Michael J. Anderson. Authorize Board Chair and County Auditor to sign.

5. **Donation**

Consider acceptance of a \$500 donation from Town and Country Insurance. The donation will be used for the Sheriff's Office K-9 unit.

6. **Budget Adjustment Request**

Consider approval of the following Health & Human Services budget adjustments:

- a. Line item 12-430-719-0006-5348 CP Grant: Reduce from \$258,950 to \$154,427 (less \$104,523 in revenue as the ICWA aid will now go into its own line item)
- b. Line item 12-430-719-0007-5350 ICWA aid from -0- to \$104,523 (additional \$104,523 to appropriately account for the new ICWA aid)

There is no financial impact to these changes. The amendment changes where the money is budgeted, not the amount.

7. **Tax Forfeit Conveyances**

A. Consider approval of Resolution 2018-45 for the conveyance of tax-forfeit lands to the City of Pine City (Conservation Deed), PIDs 42.0179.000 and 42.0205.000, for the value of \$1. A Conservation Deed is appropriate to retain green space in preservation of the land in its natural state. Authorize Board Chair and County Auditor to sign.

B. Consider approval of Resolution 2018-46 to request release of tax-forfeit land (PID 23.0221.000 split) to the Minnesota Department of Natural Resources (DNR). The property must be released from tax forfeiture in order to be managed by the DNR. Authorize Board Chair and County Auditor to sign.

8. **MnCCC and TriMin Inc. Contract for Computer Services**

Consider approval of maintenance and support contract and ratification statement with TriMin for IFS for the period of January 1, 2019 through December 31, 2021 for the Auditor-Treasurer and Human Services departments. Authorize Board Chair and County Administrator to sign.

9. **Promotion**

Ratify the promotion of part-time Corrections Officer Brandon Koehnle to full-time corrections officer, effective August 14, 2018. No change in grade or wage.

10. **Training**

A. Authorize RN Team Lead Jessica Fehlen, PHN Dawn Moffett, RN Christina Schoeberl, and Public Health Case Aide Samantha Ekeroth to attend the Intro to Motivational Interviewing-A Counseling Approach that Fits with Native Values, September 26-28, 2018, in Minneapolis. Registration: \$220/participant; Meals: approx. \$81/participant; Accommodations: \$182/participant; Travel: a county car will be used. Total: \$1,932 for all participants. The family home visiting collaborative grant will pay for the expenses associated with this training.

B. Authorize RN Team Lead Jessica Fehlen, PHN Dawn Moffett, and RN Christina Schoeberl to attend the Zero to Three Conference, October 2-6, 2018 in Denver, Colorado. Registration: \$770/participant; Meals: approx. \$148/participant; Accommodations: \$880/participant; Travel: \$223/participant. Cost: \$2,021 per person. Total cost: \$6,063. The family home visiting collaborative grant will pay for the expenses associated with this conference.

C. Authorize Community Health Services Administrator Samantha Lo to attend the MN Community Health Conference, October 10-12, 2018, in Brainerd. Registration: \$85; Accommodations/meals:

\$335; Travel: approx. \$120. Total: \$540. Funds are available in the 2018 Health & Human Services budget.

## REGULAR AGENDA

### 1. Personnel Committee Report

The Personnel Committee met August 14, 2018 (Minutes attached) and made the following recommendations:

#### A. Health & Human Services

- i. Acknowledge the resignation of Children's Services Case Aide, Piper Sauter, effective August 18, 2018, and request backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer. Position is Grade 5 with a minimum starting wage of \$17.40 and is contained in the 2018 HHS budget.

#### B. County Attorney's Office

- i. Acknowledge the resignation of Assistant County Attorney Christopher Nippoldt, effective August 25, 2018, and request backfill of the position and any subsequent vacancies that may occur due to an internal promotion or lateral transfer. Position is a Grade 14 with a salary range of \$62,962-\$81,869 and is contained in the 2018 County Attorney's Office budget.

#### C. Probation

- i. Hosting Project Attend: Approve Pine County Probation to provide day-to-day supervision to a Project Attend employee; however, the employer/contractor relationship will remain with the St. Croix River Education District.
- ii. Approve the addition of a full-time Probation Agent and authorize recruitment.

Other items are informational only.

### 2. Request for Public Hearing for County to Provide Conduit Financing for the Audubon Center of the North Woods

Consider adoption of Resolution 2018-48 calling for the public hearing on a project by the Audubon Center of the North Woods under Minnesota Statutes, Chapter 469 to consider issuance of \$80,000 in bank-qualified, tax-exempt conduit revenue bonds. Authorize Board Chair and County Administrator to sign.

### 3. Pine County Historical Society Budget Presentation

### 4. Commissioner Updates

Mille Lacs Band Ojibwe meeting  
Law Library  
East Central Solid Waste Commission  
East Central Regional Library  
Pine County Chemical Health Coalition  
Resource Training & Solutions Insurance Advisory Committee  
Canvassing Board  
Zoning Initiative Public Meeting #2  
Other

### 5. Other

6. **Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Tuesday, August 21, 2018, 10:00 a.m.**, Pine County History Museum, 6333 H C Anderson Alle, Askov, Minnesota.
- b. **Groundbreaking Ceremony for North Pine Government Center, Tuesday, August 21, 2018, 1:30 p.m.**, 1602 Hwy. 23 No., Sandstone, Minnesota.
- c. **NLX, Wednesday, August 22, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- d. **Central MN Council on Aging (Executive Committee), Wednesday, August 22, 2018, 1:30 p.m.**, 350 Riverside Avenue No., Suite 300, Sartell, Minnesota.
- e. **Public Health Advisory Committee, Wednesday, August 22, 2018, 5:00 p.m.**, South Pine Government Center, 315 Main Street, Pine City, Minnesota.
- f. **Special Meeting-Committee of the Whole (Budget Committee), Thursday, August 23, 2018, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- g. **Snake River Watershed Board, Monday, August 27, 2018, 9:00 a.m.**, Kanabec County Courthouse, 18 North Vine, Rooms 3 & 4, Mora, Minnesota.
- h. **East Central Regional Development Commission, Monday, August 27, 2018, 7:00 p.m.**, 100 Park Street So., Mora, Minnesota.
- i. **Special Meeting-Committee of the Whole (Budget Committee), Thursday, August 30, 2018, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- j. **Central MN EMS, Friday, August 31, 2018, 10:00 a.m.**, Stearns County Service Center, Waite Park, Minnesota.
- k. **Pine County Board Meeting, Tuesday, September 4, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.

7. **Adjourn**

**Please Join the County Commissioners at 1:30 p.m. on August 21st for the Ground Breaking for the North Pine Government Center: 1602 Hwy 23 North, Sandstone.**