

Minutes of the Pine County Board Meeting
Regular Meeting
Tuesday, March 6, 2018, 10:00 a.m.
Board Room, Courthouse, Pine City, Minnesota

Chair Hallan called the meeting to order at 10:00 a.m. Commissioners Josh Mohr, Steve Chaffee, and Matt Ludwig were present. Also present were County Administrator David Minke and County Attorney Reese Frederickson. Commissioner John Mikrot Jr. was absent (excused).

The Pledge of Allegiance was said.

Chair Hallan called for public comment. Arlone township resident Terry Croup stated his opposition to countywide zoning, and parks and trails.

Chair Hallan requested the following revisions to the Agenda:

1. Addition: Regular Agenda Item #7A
 - Opportunity Zones Discussion
 - Consider ranking of the census tracts for the Opportunity Zone Application.
 - Consider letter to support the Opportunity Zone Application submitted by Mille Lacs Corporate Ventures on behalf of the Mille Lacs Band of Ojibwe
2. Correction: Regular Agenda Item #1
 - Remove and Replace Ordinance 2018-06 (correction of signature block of Board Chair)

Commissioner Ludwig moved to adopt the amended Agenda. Second by Commissioner Chaffee. Motion carried 4-0.

Commissioner Ludwig moved to approve the Minutes of the February 20, 2018 county board meeting and Summary for publication. Second by Commissioner Mohr. Motion carried 4-0.

Minutes of Boards, Reports and Correspondence

Pine County Chemical Health Coalition Minutes – February 12, 2018

Pine County Land Surveyor Monthly Report – February 2018

East Central Regional Library Board Minutes – January 8, 2018

East Central Regional Library Correspondence – February 12, 2018

Department of Natural Resources Correspondence – Boundary Change at St. Croix State Park

Commissioner Chaffee moved to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mohr. Motion carried 4-0.

Commissioner Mohr moved to approve the Consent Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

CONSENT AGENDA

1. **February 2018 Disbursements**
Approve Disbursements Journal Report, February 1, 2018 – February 28, 2018.

2. **Application for Abatement**
Approve application for abatement for RCS Properties of Finlayson LLC, 2220 State Hwy. 18, Finlayson, PID 38.5007.000, pay 2017.
3. **Approval of Tobacco License**
Approve new 2018 tobacco license for Walmart Inc. due to name change.
4. **Additional 2018 Waste Hauler Licenses**
Approve waste hauler licenses for Donna Tourville, PHASE, and Terry's Disposal. Authorize Board Chair to sign.
5. **Donation**
Approve a \$1,000 donation from the New Horizon Thrift Store, Pine City and designate to the Pine County Sheriff's Office K-9 program.
6. **Jail Transportation Management System**
Approve the Criminal Justice Systems Agreement (between Dakota County / Criminal Justice Network) and the Pine County Sheriff's Office; and approve the Transport Mutual Aid Agreement. Authorize Board Chair and Administrator to sign. Estimated annual maintenance fee of \$600.
7. **Personnel (Completion of Probationary Status)**
Approve regular employment status to Social Worker Martine Root, effective March 7, 2018.
8. **Training**
 - A. Approve Property Appraiser Molly Benoit to attend Basic Income Approach, August 13-17, 2018 and Income Approach to Valuation, August 27-31, 2018, both in Chanhasen. The cost of the Basic Income Approach course is \$380 and the cost of the Income Approach to Valuation course is \$480. Hotel accommodations for both courses at a rate of \$109 per night (plus taxes) (5 nights for each course), and up to \$75 in meal reimbursement expenses per course (dinner only, breakfast and lunch is included with the registration). A county vehicle will be used - no mileage will be incurred. Total cost for both courses is \$2,100.
 - B. Approve Probation Director Terry Fawcett to attend the 2018 International Conference on Restorative Practices, August 9-11, 2018 in St. Paul. Probation Director and County Attorney Reese Frederickson will be presenting at this conference. Conference fee: \$335 for non-members, early registration; hotel: \$135 per night (x2). Total cost: \$605. County car will be used for travel.

REGULAR AGENDA

1. **Subdivision Ordinance Public Hearing--to commence at 10:00 a.m. or as soon thereafter as practicable**
Land Services Director Kelly Schroeder stated the Pine County Zoning Board recommended an amendment to the Pine County Subdivision and Platting Ordinance to remove lot line adjustments from the minor subdivision process.

The purpose of the amendment was discussed. Schroeder commented most lot line adjustments are between adjoining property owners to clean up encroachments and improper legal descriptions and do not create new parcels.

Chair Hallan opened the public hearing at 10:08 a.m. There being no public comment, Chair Hallan closed the public hearing at 10:09 a.m.

Motion by Commissioner Ludwig to adopt Ordinance 2018-06 amending the Pine County Subdivision and Platting Ordinance. Second by Commissioner Mohr. Motion carried 4-0.

ORDINANCE 2018-06
AMENDING THE
PINE COUNTY SUBDIVISION AND PLATTING ORDINANCE

The County Board of Pine County, Minnesota ordains that the Pine County Subdivision and Platting Ordinance shall be amended as follows:

Section 3.01 of the ordinance shall read:

3.01 Exempt Subdivisions of Land

The following subdivisions of land shall be exempt from the application of this Ordinance and may be recorded without Zoning Board review or approval:

- A. A subdivision of land that does not result in a remaining parcel of less than forty (40) acres in size or a subdivision which results in a parcel less than forty (40) acres when such parcel is part of the government survey and equals a quarter-quarter section.
- B. A subdivision of land by will, court order, or decree.
- C. Government lots as designated by the original government survey.
- D. The transfer of an easement interest in real estate.
- E. A lot line adjustment as described in section 4.05 of this ordinance.

Section 4.01 (D) of the ordinance shall be removed in its entirety. Item E shall subsequently be renamed Item D.

Section 4.05 shall be added as follows:

4.05 Lot Line Adjustments

Lot line adjustments between adjacent properties shall not require a certificate of minor subdivision issued by the Department, nor shall be required to submit application to the County, provided one of the following conditions are met:

- A. After enactment of the transfer, each affected parcel meets Township, City, and County minimum lot standards and road frontage.
- B. Property transfer involving one or more nonconforming parcels results in reduced nonconformity.

- C. Transfer is necessary to correct improper placement of site improvements. Transfers that will result in increased nonconformity must be minimum necessary for transfer of site improvement(s).

Passed and approved this 6th day of March, 2018 by the Pine County Board of Commissioners.

2. Technology Committee

Commissioner Hallan stated the Technology Committee met February 27, 2018. Discussion of jail software and hardware upgrades, county document and email retention, project updates, SSIS migration for Health & Human Services, iRecord completion, remote offsite commissioner/open meeting attendance, and vitals software replacement in the recorder's department were discussed.

3. Health & Human Services Advisory Committee

Commissioner Chaffee stated the Health & Human Services Advisory Committee met February 27, 2018. Out-of-home placements, VISTA position obtained through the Initiative Foundation (one year, full-time position), and plans for Infant and Early Childhood Home Visiting (MIECHV) third party funds, to include the hiring of an additional supervisor, were discussed.

4. Midwest Medical Examiner's Office Annual Report

Medical Examiner Dr. A. Quinn Strobl presented the 2017 Medical Examiner's Annual Report.

5. 2017 Juvenile Placement Report

Probation Director Terry Fawcett provided information regarding court-ordered juvenile placements in Pine County. Fawcett provided information regarding costs, budget busters, placements used, and trends.

6. Environmental Assistance Grant

Land Services Director Kelly Schroeder stated an Environmental Assistance Grant is available through the Minnesota Pollution Control Agency (MPCA), which grant could provide funding for up to 75% of the cost of the implementation of a transfer station project in the Willow River area. **Motion** by Commissioner Ludwig to approve Resolution 2018-11 committing to implementing the transfer station project and Resolution 2018-12 committing to the 25% match funds. Second by Commissioner Chaffee. Motion carried 4-0.

7. Health Insurance Policy Discussion

A health insurance policy change relating to insurance coverage for married couples who are both employees of Pine County and are considering retirement was discussed. Additional information has been requested from Justin Kroeger of Flexible Benefits Consulting.

7A. Opportunity Zones

County Administrator David Minke explained that Opportunity Zones is a new community development program established by congress in the Tax Cut and Jobs Act of 2017. Census tracts are used to identify areas that meet the criteria of the program. The county is to rank and submit its top three priority tracts to the governor's office prior to March 8, 2018. As the Mille Lacs Band of Ojibwe had identified the Hinckley tract as their top priority, the board discussed prioritizing the Pine City and Sandstone tracts. After discussion, the Sandstone tract was chosen

as the top priority by a coin toss, with the city of Pine City ranked second, and the city of Hinckley, third.

Motion by Commissioner Chaffee to rank the priority of the census tracts for the Opportunity Zone application as: Sandstone/950400 first, Pine City/950700 second, and Hinckley/950500 third. Second by Commissioner Ludwig. Motion carried 4-0.

Motion by Commissioner Chaffee to approve the letter of support for Opportunity Zone Application submitted by Mille Lacs Corporate Ventures on behalf of the Mille Lacs Band of Ojibwe designating the Hinckley area as their area of priority for the application process. Second by Commissioner Mohr. Motion carried 4-0.

8. Commissioner Updates

Meeting with Senator Smith's Office: Commissioner Ludwig stated the meeting was with Senator Smith's field staff. The purpose of the meeting was a meet and greet. Topics of discussion were support of broadband, DACA, farm bill discussion, and background checks for the purchasing of firearms.

Pine County Zoning Board: Commissioner Ludwig stated countywide zoning and blight was discussed.

State Community Health Services Advisory Committee (SCHSAC): Kathy Filbert, Community Health Services Administrator, gave an overview of the SCHSAC meeting including presentations, introduction of the new commissioner of health, and discussion of the influenza outbreak.

Snake River Watershed: Commissioner Mohr stated the Cross Lake project was completed last fall, a tour will be upcoming. A second phase of this project (across the road) will commence this year. Discussion of the application for 1W1P was discussed.

Initial Audit Conference: Chair Hallan commented the 2017 audit field work has begun and the completed audit will be available in August.

AMC Legislative Conference: Chair Hallan stated AMC scheduled with legislators during the conference – great job. While at the capital Hallan testified to the House Property Tax And Local Government Finance Committee on HF 2406, a bill related to tax sharing agreement, increasing the county's share from 10% to 20%.

NLX: Commissioner Ludwig stated NLX received the Finding of No Significant Impact (FONSI) letter, which was approved upon its first submission.

Law Library meeting: Commissioner Mohr stated replacement of missing material and possible installation of a surveillance camera was discussed. Also, the Law Library budget was approved (\$1,000 increase from last year's budget).

Other: Chair Hallan stated he has received concerns from citizens who have received flat tires with rocks stuck in the threads of their tires after driving gravel roads. Hallan stated the county engineer has indicated there has been no change in the material used.

9. Upcoming Meetings

Upcoming meetings were reviewed.

Addition to Calendar: Township Officer's Meeting, Saturday, March 24, 2018, 9:00 a.m., American Legion Hall, 306 Lawler Avenue, Hinckley.

10. Adjourn

With no further business, Chair Hallan adjourned the meeting at 12:07 p.m. The next regular meeting of the county board is scheduled for March 20, 2018 at 10:00 a.m. at the Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.

Stephen M. Hallan, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board of Commissioners