

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, September 4, 2018 - 10:00 a.m.
Board Room, Courthouse, Pine City, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Commissioners Josh Mohr, Steve Chaffee, John Mikrot and Matt Ludwig were present. Also present were County Administrator David Minke and County Attorney Reese Frederickson.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

Addition of revised Disbursement Report (Consent Agenda item #1).

Commissioner Chaffee moved to adopt the amended Agenda. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Ludwig moved to approve the Minutes of the August 21, 2018 county board meeting and Summary for publication. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Mohr moved to approve the Minutes of the August 23, 2018 Special Meeting-Committee of the Whole. Second by Commissioner Mikrot. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Pine County Zoning Board Minutes – June 28, 2018

Pine County HRA Senior Housing Board of Directors Regular Meeting – June 27, 2018

Pine County Land Surveyor Monthly Report – August 2018

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Mikrot moved to approve the amended Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

CONSENT AGENDA

1. **August 2018 Disbursements**

Approve amended Disbursements Journal Report, August 1, 2018 – August 31, 2018.

2. **Temporary Liquor License Approval**

Approve a three-day temporary liquor license for an event to be held at YMCA Camp Miller on September 7-9, 2018 by Eat for Equity, Inc.

3. **Updated Capital Asset Policy**

Approve the updated Pine County Capital Asset Policy. The threshold category of “Computer Software” will be updated to “Intangibles” and will allow intangible assets to be included in this category, in addition to computer software.

4. **Demolition Bid**

Accept the low bid from Jones Construction Services, Pine City, in the amount of \$9,200 for a demolition project on tax forfeited land located at 29612 Crooked River Road, Pine City. The structure does not meet setback per Shoreland Ordinance and the foundation is eroding over the embankment. Authorize Land Commissioner Greg Beck to sign Demolition Contract with Contractor.

5. **Media Consultant Contract – Planning and Implementation Grant**

Approve a contract for media consultation services for the Planning and Implementation Grant between Pine County Health & Human Services and Jamie Root-Larsen, Positive Community Norms (PCN). Contract period is July 1, 2018 – June 30, 2019, \$1,400 per month. Authorize Board Chair and County Administrator to sign.

6. **Personnel (Full-Time Status/Completion of Probationary Period)**

Approve the full-time status for Social Services Supervisor Patrick Meacham, effective September 20, 2018.

7. **Training**

- A. Approve Kelly Schroeder, County Assessor, to attend the Minnesota Association of Assessing Officers' Fall Conference, September 11-13, 2018, in St. Cloud. Registration \$355 (includes meals). No mileage incurred.
- B. Approve Hailey Freedlund, Public Health Educator, to attend the Community Health Conference, October 11-12, 2018 in Brainerd. Conference registration fees have been waived as Hailey will be presenting at the conference. Meals/Accommodations: approx. \$190. Mileage: use of county car.
- C. Approve Bonnie Rediske, Social Worker and Pine County Chemical Health Coalition Member, to attend the Minnesota Program Sharing Conference, October 25-26, 2018 in St. Cloud. Registration: \$100; Meals/Accommodations: Approx. \$115; Mileage: \$60. Total Cost: \$275. All expenses associated with attendance at the conference will be reimbursed by the Planning and Implementation Grant.
- D. Approve Sarah Norring, Rona Duvall, Marjanae Zerehi, Jessica Zirbes, Social Workers, and Lisa Stoffel, Social Services Case Aide, to attend the St. Louis County Health & Human Services Conference, October 11-12, 2018, in Duluth. Registration: \$60/person (\$300 total), Meals/Accommodations: \$24/person (\$120 total); Travel: \$159 total for the group; Total Cost: \$579. Some of the expense will be reimbursed to Pine County through the Region 7E Adult Mental Health Initiative.

REGULAR AGENDA

1. **Insurance Committee Report**

Commissioner Ludwig provided an overview of the August 22, 2018 Insurance Committee meeting, stating the Insurance Committee made the recommendation to:

- A. Accept the bid from *The Standard* company for their Basic and Buy-Up dental plans. These are voluntary dental plans and the employee is responsible for 100% of the premium.
- B. Accept the voluntary vision plan through *Superior Vision*. This is a new voluntary vision coverage not previously offered to employees. The employee is responsible for 100% of the premium and the plan requires a minimum enrollment of 10 employees.

The Insurance Committee will meet September 5, 2018 to discuss the 2019 health insurance renewal and adjusted proposal from Resource Training and Solutions.

Motion by Commissioner Ludwig to approve the Insurance Committee recommendations to accept *The Standard* basic and buy-up dental plans and the *Superior Vision* vision plan as optional plans at the employees' sole expense. Second by Commissioner Mikrot. Motion carried 5-0.

2. Central Minnesota Jobs and Training Services, Inc. (CMJTS)

CMJTS CEO Barbara Chaffee and staff presented an update on the 2016 and 2017 financial audit and annual report. No inconsistencies or concerns were noted in the audit and the organization received an unmodified opinion.. CMJTS client, Karin Omae, shared her success story utilizing the services available through CMJTS.

3. Commissioner Updates

NLX: Commissioner Ludwig stated the NLX budget was discussed--Hennepin County and the city of Minneapolis are undecided if they will remain as partners in the Alliance.

Central MN Council on Aging (Executive Committee): Chair Hallan stated funding was discussed.

Public Health Advisory Committee: Chair Hallan unable to attend.

Northeast Emergency Communications Board: Chief Deputy Paul Widenstrom was in attendance. Discussion of outdated equipment/radios and funding for replacement.

Snake River Watershed: Commissioner Mohr stated One Watershed One Plan (1W1P) was discussed; an update was given on two Pine County projects.

St. Croix 1W1P Policy Committee and Workshop: Chair Hallan stated the workshop/committee meeting took place on a boat ride on the St. Croix river. Soil borings had been previously taken along the river—one of the results was an increase in the phosphorous levels.

ECRDC: Commissioner Mikrot stated the annual audit was completed; results will be shared at the October meeting. A new planner has been hired. The request for a scenic byway designation for Mille Lacs has been approved.

Central MN EMS: Commissioner Ludwig stated budget, funding for first responders, and the continuance of the opioid grant was discussed.

Other

4. Other


A Special Meeting-Committee of the Whole (Budget Committee) has been scheduled for September 12, 2018 at 10:00 a.m., Pine City.

5. Upcoming Meetings

Upcoming meetings were reviewed.

6. Adjourn

With no further business, Chair Hallan adjourned the meeting at 10:48 a.m. The next regular meeting of the county board is scheduled for September 18, 2018 at 10:00 a.m. at the Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners