

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, August 21, 2018 - 10:00 a.m.
6333 H C Andersen Alle, Askov, Minnesota**

Chair Steve Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, John Mikrot, Jr., and Matt Ludwig. Also present were County Administrator David Minke and County Attorney Reese Frederickson. Commissioner Steve Chaffee was absent (excused).

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan called for revisions to the Agenda. There were no revisions.

Commissioner Ludwig moved to approve the Agenda. Second by Commissioner Mohr. Motion carried 4-0.

Commissioner Mikrot moved to approve the Minutes of the August 7, 2018 board meeting and Summary for publication. Second by Commissioner Mohr. Motion carried 4-0.

Minutes of Boards, Reports and Correspondence

Pine County Chemical Health Coalition Minutes – August 13, 2018

East Central Regional Library Board Minutes – June 11, 2018

Motion by Commissioner Mohr to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Mikrot moved to approve the Consent Agenda. Second by Commissioner Mohr. Motion carried 4-0.

Chair Hallan provided additional information on the tax forfeit conveyances, consent Agenda Item #7.

CONSENT AGENDA

1. July, 2018 Cash Balance

Fund	July 31, 2017	July 31, 2018	Increase(Decrease)
General Fund	5,152,496	5,196,207	43,712
Health and Human Services Fund	713,421	1,573,528	860,108
Road and Bridge Fund	3,382,348	4,588,413	1,206,065
Land Management Fund	1,276,065	1,307,000	30,935
TOTAL (inc non-major funds)	12,560,773	15,191,260	2,630,487

2. **Liquor License Approval**
 Approve the following Off/On/Sunday Liquor Applications/Licenses: Floppie Crappie, Chengwatana Country Club, Vannelli's Landing, Bear Creek Tavern.
 Approve 2:00 a.m. closing for Vannelli's Landing.
3. **Temporary Liquor License**
 Approve a temporary liquor license for Audubon Center of the North Woods.
4. **Application for Repurchase**
 Approve Resolution 2018-47 for the repurchase of tax forfeited land in full for Richard D. Anderson and Michael J. Anderson. Authorize Board Chair and County Auditor to sign.
5. **Donation**
 Accept a \$500 donation from Town and Country Insurance. The donation will be used for the Sheriff's Office K-9 unit.
6. **Budget Adjustment Request**
 Approve the following Health & Human Services budget adjustments:
 - a. Line item 12-430-719-0006-5348 CP Grant: Reduce from \$258,950 to \$154,427 (less \$104,523 in revenue as the ICWA aid will now go into its own line item)
 - b. Line item 12-430-719-0007-5350 ICWA aid from -0- to \$104,523 (additional \$104,523 to appropriately account for the new ICWA aid)
 There is no financial impact to these changes. The amendment changes where the money is budgeted, not the amount.
7. **Tax Forfeit Conveyances**
 - A. Approve Resolution 2018-45 for the conveyance of tax-forfeit lands to the City of Pine City (Conservation Deed), PIDs 42.0179.000 and 42.0205.000, for the value of \$1. A Conservation Deed is appropriate to retain green space in preservation of the land in its natural state. Authorize Board Chair and County Auditor to sign.
 - B. Approve Resolution 2018-46 to request release of tax-forfeit land (PID 23.0221.000 split) to the Minnesota Department of Natural Resources (DNR). The property must be released from tax forfeiture in order to be managed by the DNR. Authorize Board Chair and County Auditor to sign.
8. **MnCCC and TriMin Inc. Contract for Computer Services**
 Approve maintenance and support contract and ratification statement with TriMin for IFS for the period of January 1, 2019 through December 31, 2021 for the Auditor-Treasurer and Health & Human Services departments. Authorize Board Chair and County Administrator to sign.
9. **Promotion**
 Ratify the promotion of part-time Corrections Officer Brandon Koehnle to full-time corrections officer, effective August 14, 2018. No change in grade or wage.
10. **Training**
 - A. Authorize RN Team Lead Jessica Fehlen, PHN Dawn Moffett, RN Christina Schoeberl, and Public Health Case Aide Samantha Ekeroth to attend the Intro to Motivational Interviewing-A Counseling Approach that Fits with Native Values, September 26-28, 2018, in Minneapolis. Registration: \$220/participant; Meals: approx. \$81/participant; Accommodations: \$182/

- participant; Travel: a county car will be used. Total: \$1,932 for all participants. The family home visiting collaborative grant will pay for the expenses associated with this training.
- B. Authorize RN Team Lead Jessica Fehlen, PHN Dawn Moffett, and RN Christina Schoeberl to attend the Zero to Three Conference, October 2-6, 2018 in Denver, Colorado. Registration: \$770/participant; Meals: approx. \$148/participant; Accommodations: \$880/participant; Travel: \$223/participant. Cost: \$2,021 per person. Total cost: \$6,063. The family home visiting collaborative grant will pay for the expenses associated with this conference.
- C. Authorize Community Health Services Administrator Samantha Lo to attend the MN Community Health Conference, October 10-12, 2018, in Brainerd. Registration: \$85; Accommodations/meals: \$335; Travel: approx. \$120. Total: \$540.

REGULAR AGENDA

1. Personnel Committee

Commissioner Ludwig provided an overview of the August 14, 2018 Personnel Committee meeting. The Personnel Committee made the following recommendations:

A. Health & Human Services

- i. Acknowledge the resignation of Children's Services Case Aide, Piper Sauter, effective August 18, 2018, and request backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer. Position is Grade 5 with a minimum starting wage of \$17.40.

B. County Attorney's Office

- i. Acknowledge the resignation of Assistant County Attorney Christopher Nippoldt, effective August 25, 2018, and request backfill of the position and any subsequent vacancies that may occur due to an internal promotion or lateral transfer. Position is a Grade 14 with a salary range of \$62,962-\$81,869.

C. Probation

- i. The personnel committee discussed the day-to-day supervision for the Project Attend employee. The St. Croix River Education District (SCRED) requested that the position become a county position. The Personnel Committee recommended that the county could provide the day to day supervision, but the position should remain a part of SCRED.

Commissioner Ludwig commented that subsequent to the August 14th, 2018 Personnel Committee meeting, the St. Croix River Education District (SCRED) had requested Project Attend be removed from the county board agenda to allow further discussion between SCRED and the school district.

Commissioner Ludwig commented that no county board action is required at this time, but the item may be brought before the board at a later meeting for consideration.

- ii. Approve the addition of a full-time Probation Agent and authorize recruitment. This additional agent brings the total to six probation agents.

Motion by Commissioner Ludwig to approve the recommendations of the Personnel Committee, with the removal of 1(C)(i) Project Attend. Second by Commissioner Mikrot. Motion carried 4-0.

2. Request for Public Hearing for County to Provide Conduit Financing for the Audubon Center of the North Woods

Motion by Commissioner Mohr to approve Resolution 2018-48 Calling for a Public Hearing September 18, 2018 on a project by the Audubon Center of the North Woods under Minnesota

Statutes, Chapter 469 to consider issuance of \$80,000 in bank-qualified, tax-exempt conduit revenue bonds. Second by Commissioner Ludwig. Roll call vote called by Chair Hallan:

District 1: Chair Hallan – Aye

District 2: Commissioner Mohr – Aye

District 3: Commissioner Chaffee – Absent (excused)

District 4: Commissioner Mikrot – Aye

District 5: Commissioner Ludwig – Aye

Motion carried 4-0.

3. **Pine County Historical Society (PCHS) Budget Presentation**

Larry Helwig, President of the Pine County Historical Society, presented the PCHS 2019 budget request. In 2018 the county contributed \$20,000 to the historical society.

4. **Commissioner Updates**

Mille Lacs Band Ojibwe meeting: Chair Hallan stated the meeting was held at the new community center located at 38043 Hinckley Road, Hinckley. District III Representative Wally St. John was introduced. Funding for the Community Coach by the Mille Lacs Band was discussed.

Law Library: Commissioner Mohr was unable to attend. County Attorney Frederickson stated the library budget was reviewed and placement of a checkout box was discussed.

East Central Solid Waste Commission (ECSWC): Chair Hallan stated the recently purchased packer is in need of repair (under warranty).

East Central Regional Library: Commissioner Mohr stated the meeting took place in Princeton. Discussion items were state funding for the library, and a referendum for a new library and community center in Cambridge will be on the ballot in November. The Financial Committee met; Pine County's requested contribution for 2019 is \$329,722.

Pine County Chemical Health Coalition: Commissioner Mikrot commented new officers were elected. Items discussed were the use of e-cigs by youth and the use of wristbands for alcohol at the county fair.

Resource Training & Solutions Insurance Advisory Committee: Chair Hallan stated Resources released the medical insurance premium rate increases for across the state, the increases ranged from 5-28%; Pine County's increase was 9%. The county is working with Resource Training & Solutions to reduce the increase.

Canvassing Board: Commissioner Mikrot unable to attend. Commissioner Chaffee and Administration Officer Manager Debbie Gray, on behalf of Commissioner Mikrot, participated in the canvassing board process.

Zoning Initiative Public Meeting: Commissioner Ludwig stated "district purposes" were reviewed; the county will work on the district purposes definitions and submit them to interested parties for the opportunity for written feedback.

Other:

County Attorney Frederickson recently presented at a conference in Alaska centering on cult prosecution.

Commissioner Mohr stated 4-H Coordinator interviews have been completed. A candidate has been recommended to the University of Minnesota for hiring consideration.

The groundbreaking ceremony for the North Pine Government Center will take place August 21, 2018 at 1:30 p.m.

5. **Upcoming Meetings**

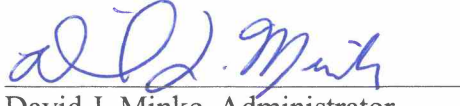
Upcoming meetings were reviewed.

6. **Adjourn**

With no further business, Chair Hallan adjourned the meeting at 10:55 a.m. The next regular meeting of the county board is scheduled for Tuesday, September 4, 2018 at 10:00 a.m. at the Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners