



**AGENDA**

***PINE COUNTY BOARD REGULAR MEETING***

- District 1      Commissioner Hallan
- District 2      Commissioner Mohr
- District 3      Commissioner Chaffee
- District 4      Commissioner Mikrot
- District 5      Commissioner Ludwig

**Tuesday, October 15, 2019, 10:00 a.m.**  
**North Pine Government Center**  
**1602 Hwy. 23 No., Sandstone, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of October 1, 2019 county board meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence  
     Land Surveyor Monthly Report – September 2019
- G) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. Review September, 2019 Cash Balance**

<b>Fund</b>	<b>September 30, 2018</b>	<b>September 30, 2019</b>	<b>Increase(Decrease)</b>
General Fund	3,741,762	3,680,700	(61,062)
Health and Human Services Fund	1,232,488	776,082	(456,406)
Road and Bridge Fund	735,916	4,821,072	4,085,156
Land Management Fund	1,732,180	1,833,909	101,729
<b>TOTAL (inc non-major funds)</b>	<b>12,970,515</b>	<b>14,578,320</b>	<b>1,607,806</b>

**2. Donation**

Consider acceptance of a \$500 donation from Jonathan and Naomi Koenig and designate to the Pine County Sheriff's Office K-9 program.

3. **Victim Services Coordinator Grant for 2020**

Consider authorizing the Board Chair and County Administrator to sign the Victim Services Coordinator Grant for 2020. For 2020 and 2021 the county will receive a total of \$140,000. There is a matching requirement from the county; much of the match is in-kind and the remaining match expenses are budgeted for 2020.

4. **Personnel**

- A. Authorize regular employment status to Clerk III Dianne Johnson, effective October 9, 2019.
- B. Authorize regular employment status to Social Worker Kelly Diggan, effective October 9, 2019.
- C. Approve the lateral transfer of Andrea Anderson to the open social worker position working in case management programing for individuals 65 and older, effective October 21, 2019. No change in grade or pay.

5. **Training**

- A. Consider approval to attend the AMC District 1 Fall Meeting (October 16-17, 2019) and the AMC Annual Conference (December 9-11, 2019), for any commissioner desiring to attend and County Administrator David Minke.

AMC District 1 meeting: Each attendee: Registration \$35; Lodging \$107.

AMC Annual Conference: Each attendee: Registration: \$375, Lodging: \$91 plus tax per night.

Funds are available in the respective budgets.

- B. Consider Community Health Services Administrator Samantha Lo to attend the Healthy Family America Implementation Training, October 29-31, 2019, in Bloomington. Registration: \$0; Lodging: \$300; Meals: \$80, Mileage: \$87. Total cost: \$467. All costs are budgeted through the Evidenced Based Home Visiting Grant.

**REGULAR AGENDA**

1. **Introduction of New Employee**

Probation Director Terry Fawcett will introduce new Probation Case Aide Justine Ward.

2. **Facilities Committee Report**

The Facilities Committee met on October 1, 2019. (Minutes attached). Information only. No board action required.

3. **Personnel Committee Report**

The Personnel Committee met October 8, 2019. (Minutes attached). The Personnel Committee made the following recommendations:

A. **Information Technology**

- i. Acknowledge the resignation of IT Support Specialist Darlene Mallet and authorize the backfill of the position and any subsequent vacancies.

B. **Sheriff's Office**

- i. Acknowledge the resignation of part-time deputy John Clair Kubesh, effective September 30, 2019, and authorize the backfill of this position and any subsequent vacancies.
- ii. Acknowledge the resignation of part-time deputy Grant Crider, effective September 30, 2019, and authorize the back fill of the position and any subsequent vacancies (dependent upon the status of the DWI Grant).
- iii. Authorize the recruitment of two full-time deputy positions, including the additional full-time deputy, in the 2020 budget and the full-time temporary DWI enforcement position.

4. **Investment Committee Report**

The Investment Committee met on October 8, 2019. (Minutes attached). The Investment Committee made the recommendation to approve the revisions made to the updated investment policy.

5. **Government Operations Committee Report**

A Government Operations Committee meeting is scheduled for October 11, 2019 at 9:30 a.m. to discuss the county assessment process. A recommendation may be presented at the board meeting.

6. **Application for Repurchase**

Consider Resolutions 2019-47 (PID 08.0079.000) and 2019-48 (PID 08.0080.000) for Repurchase of Tax Forfeited Land in full, Bashir Moghul, and authorize Board Chair and County Administrator to sign.

7. **Property Tax/CAMA System Opt-Out**

Consider authorizing County Auditor-Treasurer Kelly Schroeder to notify MnCCC of Pine County's wish to end participation in the Property Tax and CAMA System projects.

8. **Commissioner Appointments to Greater Minnesota Parks and Trails and Rural Minnesota Counties**

Appoint representatives to Greater Minnesota Parks and Trails and Rural Minnesota Counties organizations.

9. **Third Quarter 2019 Budget Report**

10. **2020 Budget Update**

11. **Schedule Special Meeting-Committee of the Whole Meeting**

Proposed date – Tuesday, October 29, 2019, 1:00 p.m., Board Room, Pine City.

The purpose of the meeting is to discuss topics related to Health and Human Services including:

MTM for transportation for MA clients, client reimbursements, Arrowhead Transit/Sandstone Dial-A-Ride, and the Job Training Center transition to Central Minnesota Jobs and Training Services (CMJTS).

12. **Commissioner Updates**

Lakes & Pines Community Action Council Annual Board Meeting

SCRED Legislative Forum (presentation of award to Project RISE Team)

State Community Health Services Advisory Committee (SCHSAC) Quarterly Meeting

MN Council on Aging

East Central Regional Juvenile Center

Minnesota Rural Counties Annual Business Meeting & Membership Program

Greater Minnesota Parks & Trails Annual Meeting

NE MN Area Transportation Partnership meeting

SWCD Meeting

Law Library

Joint Boards

East Central Solid Waste Commission

East Central Regional Library

Pine County Chemical Health Coalition

Real Estate Closing of the John Wright building

Other

13. **Other**

14. **Upcoming Meetings (Subject to Change)**

- A. **Real Estate Closing of the John Wright building, Tuesday, October 15, 2019, 8:30 a.m.,** Sandstone City Hall, Sandstone, Minnesota.
- B. **Pine County Board Meeting (Regular), Tuesday, October 15, 2019, 10:00 a.m.,** North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
- C. **Health & Human Services Committee, Tuesday, 1:00 p.m.,** North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
- D. **CANCELLED: Arrowhead Counties Association, Wednesday, October 16, 2019.**
- E. **AMC District 1 Pre-Meeting (October 16, 2019 at 6 p.m.) and AMC District 1 Meeting (October 17, 2019, 8:00 a.m.)** Koochiching County, Thunderbird Lodge, 2170 Co. Rd. 139, International Falls, Minnesota.
- F. **Lakes & Pines Community Action Council Executive Committee, Monday, October 21, 2019, 10:00 a.m.,** 1700 Maple Avenue E, Mora, Minnesota.
- G. **Technology Committee, Tuesday, October 22, 2019, 9:00 a.m.,** Commissioners Conference Room, Courthouse, Pine City, Minnesota.
- H. **AFSCME 65 Grievance Mediation, Tuesday, October 22, 2019, 10:30 a.m.,** Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- I. **Negotiations – AFSCME/Corrections Officer & Dispatch, Wednesday, October 23, 2019, 9:30 a.m.,** Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- J. **NLX, Wednesday, October 23, 2019, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- K. **Housing and Redevelopment Authority (HRA) Board, Wednesday, October 23, 2019, 1:00 p.m.,** Sandstone Manor, 510 5<sup>th</sup> Street, Sandstone, Minnesota.
- L. **Snake River Watershed Joint Board, Monday, October 28, 2019, 9:00 a.m.,** Kanabec County Courthouse, 18 North Vine, Mora, Minnesota.
- M. **Lower St. Croix 1W1P Policy Committee, Monday, October 28, 2019, 4:00 p.m.,** Wyoming Area Library, 26855 Forest Blvd., Wyoming, Minnesota.
- N. **East Central Regional Development Commission, Monday, October 28, 2019, 7:00 p.m.,** 100 Park St. So., Mora, Minnesota.
- O. **Special Meeting-Committee of the Whole – Transportation, Tuesday, October 29, 2019, 1:00 p.m.,** Board Room, Courthouse, Pine City, Minnesota.
- P. **Special Meeting-Committee of the Whole – Local Government Officials Meeting, Tuesday, October 29, 2019, 6:00 p.m.,** Jury Assembly Room, Courthouse, Pine City, Minnesota.
- Q. **Pine County Board Meeting, Tuesday, November 5, 2019, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.

15. **Adjourn**