



AGENDA

PINE COUNTY BOARD REGULAR MEETING

- District 1 Commissioner Hallan
- District 2 Commissioner Mohr
- District 3 Commissioner Chaffee
- District 4 Commissioner Mikrot
- District 5 Commissioner Ludwig

Tuesday, November 19, 2019, 10:00 a.m.

North Pine Government Center

1602 Hwy. 23 No., Sandstone, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of November 5, 2019 county board meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
None.
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review October, 2019 Cash Balance

| Fund | October 31, 2018 | October 31, 2019 | Increase(Decrease) |
|------------------------------------|-------------------------|-------------------------|---------------------------|
| General Fund | 3,209,367 | 3,015,928 | (193,439) |
| Health and Human Services Fund | 619,298 | 352,105 | (267,194) |
| Road and Bridge Fund | 211,278 | 4,883,973 | 4,672,695 |
| Land Management Fund | 1,774,794 | 2,043,829 | 269,035 |
| TOTAL (inc non-major funds) | 17,825,770 | 24,476,976 | 6,651,206 |

2. October 2019 Disbursements and Claims over \$2,000

Consider approval of Disbursements Journal Report, October 1, 2019 – October 31, 2019 and Claims over \$2,000.

3. Applications

Consider approval of the following 2020 tobacco license applications, and approve board chair and county

auditor to sign: Bear's Den, Bruno; Beroun Crossing Country Store, Pokegama Township; Casey's General Store, Sandstone; Casey's General Store, Pine City; Nemadji Enterprises Inc., Nickerson Township; Country Side Campground LLC, Sandstone Township; Rock K Lazy E (Banning Bar), Finlayson Township; Rocking K Lazy E, Convenience Store; West Beroun Liquor LLC, Pokegama Township; Bear Creek Tavern, Arlone Township; Moose Lake Golf Club, Windemere; Pine City Country Club Inc., Pine City Township; Chris' Food Center, Sandstone; Chris' Food Center, Pine City; Crossroads Convenience Store, Hinckley; Daggett's, Hinckley; Dave's Oil, Hinckley; Denham Run Bar & Grill, Sturgeon Lake; Duquette General Store, Duquette; Family Dollar, Hinckley; Family Dollar, Sandstone; Finlayson Municipal, Finlayson; Firehouse, Hinckley; Holiday, Hinckley; Holiday, Pine City; Kurt's Station, Hinckley; Kwik Trip, Hinckley; Main Street Grocery, Askov; Minit Mart, Sturgeon Lake; Minit Mart, Hinckley; Mini Mart, Rock Creek; Murphy's Oil, Pine City; Off the Road Bar & Grill, Brook Park; Petry's Bait, Finlayson; Pine City Tobacco, Pine City; Rich's Bar, Sandstone; Sandstone Arco, Sandstone; Sandstone Petro Plus, Sandstone; Side Tracked Enterprises, Brook Park; Slim's Service, Hinckley; Squirrel Cage, Willow River; Speedway, Pine City; Super Smokes, Pine City; Tadpoles, Pine City; Tobies Station, Hinckley; Wal-Mart-Pine City.

4. **Donations**

Consider acceptance of the following donations to be designated for the Veterans Van: \$20,000 from the Pine County Veterans Council and \$2,000 from the Cloverleaf Chapter No. 4 Disabled American Veterans.

5. **Prosecution Contract – City of Pine City (2020-2021)**

Consider approval of the Agreement for Prosecution Services with the City of Pine City in the total amount of \$22,000 for calendar years 2020 and 2021. Authorize Board Chair and County Auditor to sign.

6. **2020 Recycling Contract**

Consider approval of the 2020 Recycling Program contract with Pine Habilitation and Supported Employment, Inc. (PHASE) in the amount of \$174,000 for the year, which amount is unchanged from 2019. Authorize Board Chair and County Administrator to sign.

7. **Personnel**

Approve regular employment status for Social Worker Carrie Reeves, effective November 11, 2019; Social Worker Miranda Auger, effective December 11, 2019; and Registered Nurse Amber Stumne, effective December 11, 2019.

REGULAR AGENDA

1. **Public Hearing – New and Amended Fees – at 10:00 a.m. or as soon thereafter as practicable.**

1. Presentation of the fee schedule changes
2. County Board questions and discussion
3. Open Public Hearing and take public testimony
4. Close Public Hearing
5. County Board additional discussion, if necessary
6. Consider adoption of the fee schedule updates
7. Consider adoption of Resolution 2019-52 increasing the Solid Waste Fee from \$8 to \$10 per improved, taxable, real property and mobile home parcel.

2. **Facilities Committee Report**

The Facilities Committee met November 6, 2019. (Minutes attached). The Facilities Committee made the following recommendation:

- A. Approve the lease with the City of Pine City at the South Pine Government Center for 2020 in the amount of \$46,689.

3. **Personnel Committee Report**

The Personnel Committee met November 12, 2019. (Minutes attached). The Personnel Committee made the following recommendations:

A. **Auditor-Treasurer**

- i. approve the hiring of a temporary Elections Assistant at a minimum starting wage of \$14/hour to assist with the three major elections in 2020. The position will be non-union and will work part-time hours January-March and June-November. Commissioner Chaffee also approved the Elections Assistant job description.

B. **Sheriff's Office**

- i. acknowledge the resignation of part-time Dispatcher Nickole Mensen, effective October 2, 2019, and authorized the backfill of the position and any subsequent vacancies.

4. **Lynn Zeleny**

Lynn Zeleny has requested an opportunity to speak to county commissioners regarding the transportation program related to the Medical Assistance program.

5. **Introduction of New Employee**

IT Manager Ryan Findell will introduce new IT Support Specialist Nicholas Miller.

6. **Essentia Health Fiscal Year 2019 Annual Report**

Presentation by Essentia Health-Sandstone Administrator Michael Hedrix and EMS Sr. Manager Joe Newton.

7. **Youth Tobacco Data**

Presentation by Community Health Services Administrator Samantha Lo and Health Educator Hailey Freedlund on the 2019 Student Survey results in regards to increasing youth tobacco usage rates.

8. **Land Sale Updates**

- A. Consider approval of Resolution 2019-50 cancelling the land sale on Tract 34 and withdrawing said tract from the sale.
- B. Consider approval of Resolution 2019-51 withdrawing Tract 9 from the land sale and offering to sell it to the City of Sandstone for \$1.00, below its market value due to the city's cleanup of the blighted conditions on the property under Minnesota Statute 282.01 Subd. 1a(d)(1).

9. **Septic Fix-Up Special Assessments**

Authorize the County Auditor to record a lien satisfaction for a non-compliant septic systems loan received by Patrick Van Heel and Suzanne (Novacek) Van Heel and authorize the Board Chair and County Administrator to sign Resolution 2019-53 extending a 13-year special assessment against parcel 17.0223.00 in the amount of \$13,362.81 to the property.

10. **Commissioner Updates**

Soil & Water Conservation District
MN Council on Aging (Board of Directors)
East Central Solid Waste Commission
Labor Negotiations
Pine County Chemical Health Coalition
Ag Educator Meeting

11. **Other**

12. **Upcoming Meetings (Subject to Change)**

- A. **Pine County Board Meeting, Tuesday, November 19, 2019, 10:00 a.m.**, North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
- B. **Transportation Committee, Tuesday, November 19, 2019, 11:00 a.m. (or upon conclusion of the Pine County Board Meeting)**, North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
- C. **Greater MN Parks & Trails call-in meeting only, Wednesday, November 20, 2019, 10:00 a.m.**, Telephone number will be provided upon receipt from GMPT.
- D. **Arrowhead Counties Association, Wednesday, November 20, 2019, 6:00 p.m.**, Hampton Inn, Duluth, Minnesota.
- E. **Extension Committee, Thursday, November 21, 2019, 3:00 p.m.**, Jury Assembly Room, Courthouse, Pine City, Minnesota.
- F. **Rush Line Corridor Task Force, Thursday, November 21, 2019, 4:30 p.m.**, Maplewood Community Center, 2100 White Bear Avenue, Maplewood, Minnesota.
- G. **Central Regional EMS, Friday, November 22, 2019, 10:00 a.m.**, Stearns County Service Center, Waite Park, Minnesota.
- H. **Snake River Watershed Joint Board, Monday, November 25, 2019, 9:00 a.m.**, Kanabec County Courthouse, 18 North Vine, Mora, Minnesota.
- I. **Special Meeting-Committee of the Whole (County Assessing Public Meeting), Tuesday, November 26, 2019, 6:00 p.m.**, North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
- J. **NLX, Wednesday, November 27, 2019, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- K. **Housing and Redevelopment Authority (HRA) Board, Wednesday, November 27, 2019, 1:00 p.m.**, Sandstone Manor, 510 5th Street, Sandstone, Minnesota.
- L. **Health & Human Services Committee Meeting, Monday, December 2, 2019, 9:00 a.m.**, South Pine Government Center, City Council Chambers, 315 Main Street So, Pine City, Minnesota.
- M. **Pine County Board Meeting, Tuesday, December 3, 2019, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- N. **Holiday Tree Event, Tuesday, December 3, 2019, upon conclusion of the Pine County Board meeting.**

13. **Labor Negotiations – Closed Session**

This portion of the meeting may be closed under Minnesota Statute 13D.03. If the board desires to close the meeting the following motion should be considered:

“I move to close this meeting as provided by Minnesota Statute 13D.03 to consider negotiation strategies and develop, discuss, and review labor negotiation proposals, for negotiations conducted pursuant to Minnesota Statute 179A.01 to 179A.25.”

14. **Adjourn**