



AGENDA

PINE COUNTY BOARD REGULAR MEETING

- District 1 Commissioner Hallan
- District 2 Commissioner Mohr
- District 3 Commissioner Chaffee
- District 4 Commissioner Mikrot
- District 5 Commissioner Ludwig

Tuesday, July 16, 2019, 10:00 a.m.
North Pine Government Center
1602 Hwy. 23 No., Sandstone, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of July 2, 2019 county board meeting and Summary for publication
- F) Approve Minutes of July 2, 2019 Special Meeting-Committee of the Whole (meeting with Congressman Stauber)
- G) Minutes of Boards, Reports and Correspondence
 - Pine County Zoning Board Minutes – May 23, 2019
 - Pine County HRA Senior Housing Regular Meeting Minutes – April 24, 2019 & May 22, 2019
 - Pine County Board of Equalization Minutes – June 17, 2019
- H) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review June, 2019 Cash Balance (attached)

Fund	June 30, 2018	June 30, 2019	Increase(Decrease)
General Fund	4,773,033	5,516,800	743,767
Health and Human Services Fund	1,439,038	1,490,610	51,572
Road and Bridge Fund	4,806,273	4,207,368	(598,906)
Land Management Fund	2,196,179	2,002,082	(194,097)
TOTAL (inc non-major funds)	15,143,301	15,389,309	246,009

2. **Applications for Exempt Permit**

A. Consider approval of the Application for Exempt Permit from the MN Deer Hunters Association – Quad Rivers Chapter to conduct Minnesota lawful gambling on September 28, 2019 at Doc’s Sports Bar and Grill Pavilion, 34427 Majestic Pine Dr., Sturgeon Lake, MN (Windemere Township).

3. **Personnel (Promotion)**

A. Consider promotion of part-time Dispatcher Russel Janes to full-time Dispatcher, effective July 21, 2019, pay grade and wage remain unchanged.

4. **New Hire**

A. Authorize the hiring of Cynthia Woltjer and Brandon Borchardt, part-time Recycling Center Attendants, effective July 17, 2019, \$14.62 per hour, non-union, non-exempt.

B. Authorize the hiring of Mallory Wilder, Registered Nurse, effective August 26, 2019, Grade 10, Step 3, \$26.03 per hour.

C. Authorize the hiring of Jamey Silva, part-time Sheriff’s Secretary, effective July 17, 2019, Grade 4, Step 1, \$16.90 per hour.

D. Authorize the hiring of Sabrina Robbins, temporary Eligibility Worker, effective July 17, 2019, Grade 6, Step 1, \$18.99 per hour.

REGULAR AGENDA

1. **Personnel Committee Report**

The Personnel Committee met July 9, 2019. (Minutes attached). The Personnel Committee made the following recommendations:

A. **Health & Human Services**

i. Approve the hiring of a temporary Eligibility Worker, Grade 6, minimum hourly wage of \$18.99.

ii. Acknowledge the resignation of Office Support Specialist Julia Larson, effective July 19, 2019 and approve backfilling the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

B. **Auditor-Treasurer**

i. Acknowledge the resignation of Accounting Technician Ashley Eckdahl, effective July 15, 2019 and approve backfilling the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

C. **Building Maintenance**

i. Approve to fill the Lead Maintenance Worker position from within the Courthouse Union with no additional staff added, approve the updated job description and the SAFE System ranking of Grade 5.

2. **Facilities Committee Report**

The Facilities Committee met July 10, 2019. Items are for information only.

3. **Transportation Committee Report**

The Transportation Committee met July 11, 2019. Minutes will be provided separately.

4. **Wind/Solar Presentation – Great Plains Institute**

Presentation by Jessi Wyatt and Jenna Green from the Great Plains Institute on the topics of wind and solar development, the SolSmart Program, and opportunities for Pine County.

5. Clean Water Partnership Loan Amendment

Consider approval of Resolution 2019-33 authorizing the amendment of the Clean Water Partnership Loan authorizing Chair Mohr to sign the amendment to extend the program for one year and have the additional \$300,000 available to the program. Authorize Board Chair and County Administrator to sign.

6. Award Bid for Contract #1904

Award bid for Contract #1904 to the lowest responsible bidder in the amount as determined by the County Engineer for the following: SAP 058-599-044, located on Balsam Road, 0.2 miles East of Lake 12 Road over unnamed tributary.

7. Second Quarter 2019 Financial Report

8. Commissioner Updates

East Central Solid Waste Commission
Pine County Chemical Health Coalition
NE MN Area Transportation Partnership meeting
Soil & Water Conservation District
Lakes & Pines Communication Action Council
Other

9. Other

10. Upcoming Meetings (Subject to Change)

- a. **Pine County Board Meeting, Tuesday, July 16, 2019**, North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota. Board Meeting will commence at 10:00 a.m., break for lunch, and reconvene at 1:00 p.m. or as soon thereafter as practicable.
- b. **Extension Committee, Thursday, July 18, 2019, 3:00 p.m.**, Jury Assembly Room, Pine County Courthouse, Pine City, Minnesota.
- c. **Land Advisory Committee, Friday, July 19, 2019, 9:00 a.m.**, John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
- d. **Snake River Watershed Joint Board, Monday, July 22, 2019, 9:00 a.m.**, Kanabec County Courthouse, 18 North Vine, Mora, Minnesota.
- e. **Lower St. Croix 1W1P Policy Committee, Monday, July 22, 2019, 4:00 p.m.**, Wyoming Library, 26855 Forest Blvd., Wyoming, Minnesota.
- f. **Technology Committee, Tuesday, July 23, 2019, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota
- g. **Pine City Mill Site Committee, Tuesday, July 23, 2019, 10:00 a.m.**, Pine City City Hall, South Pine Government Center, Pine City, Minnesota.
- h. **NLX, Wednesday, July 24, 2019, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota
- i. **Housing and Redevelopment Authority (HRA) Board, Wednesday, July 24, 2019, 1:00 p.m.**, Sandstone Manor, 510 5th Street, Sandstone, Minnesota.
- j. **Regional Advisory Board (RAC)/Northeast Emergency Communications Board, Thursday, July 25, 2019, 10:00 a.m.**, St. Louis County EOC Pike Lake, St. Louis County EOC – Pike Lake, 5735 Old Miller Trunk Highway, Duluth, Minnesota.
- k. **Rush Line Corridor Task Force, Thursday, July 25, 2019, 4:30 p.m.**, Maplewood Community Center, 2100 White Bear Avenue, Maplewood, Minnesota.
- l. **Insurance Committee, Monday, July 29, 2019, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- m. **Pine County Board Meeting, Tuesday, August 6, 2019, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.

n. **Health & Human Services Committee, Tuesday, August 6, 2019, 1:00 p.m.,** Commissioner Conference Room, Courthouse, Pine City, Minnesota.

➤ **Board to Recess and Reconvene at 1:00 p.m. or as soon thereafter as practicable**

- Update on Pine County Soil and Water Conservation District (SWCD) Strategic Plan – Jill Carlier
- 1W1P Implementation/Erin Loeffler-Board of Water and Soil Resources (BWSR)

11. Adjourn