



AGENDA

PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

Tuesday, September 3, 2019, 10:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of August 20, 2019 county board meeting and Summary for publication
- F) Approve Minutes of the August 21, 2019 Special Meeting-Committee of the Whole (Budget).
- G) Approve Minutes of the August 27, 2019 Special Meeting-Committee of the Whole (Budget).
- H) Minutes of Boards, Reports and Correspondence
 - Chemical Health Coalition Minutes – August 12, 2019
 - Pine County Housing and Redevelopment Authority Minutes – June 26, 2019
 - Pine County Land Surveyor Monthly Report – August, 2019
- I) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **August, 2019 Disbursements and Claims Over \$2,000**
Consider approval of August, 2019 Disbursement Journal and Claims over \$2,000.
2. **Donations**
 - A. Accept \$1,000 donation from Mr. and Mrs. Peter Christian and designate to the Pine County Sheriff's Office K-9 program; to be used to help offset expense of canine program.
 - B. Accept \$500 donation from Jens Jensen Post No. 243 and \$100 from American Legion Post 151 for Veterans Outreach.

3. **Personnel**
 - A. Consider promotion of part-time deputy sheriff Colin Waddle to full-time status, effective September 1, 2019. No change in pay rate or grade.
 - B. Consider temporary, one-year transfer of deputy sheriff Cody LaRoue to DWI enforcement officer, effective October 1, 2019 through September 30, 2020; this position is funded by a \$97,582.45 DWI enforcement grant. No change in pay rate or grade.
4. **New Hire**
 - A. Authorize the hiring of Office Support Specialist Stacey N. Bisek, Grade 2, step 2, \$15.69 per hour.
5. **Training**
 - A. Consider Corrections Agent Michelle Sellner to attend the Minnesota Corrections Association Conference, October 22-25, 2019, in Nisswa, Minnesota. Registration \$275, Lodging \$300. Total cost: \$575. Agent will use county vehicle, as available. Funds are available in the 2019 Probation budget.
 - B. Consider Public Health Educator Hailey Freedlund to attend the Food Justice Summit, November 4-6, 2019, in Duluth, Minnesota. All funds are allocated through the regional SHIP grant, coordinated by Kanabec County. No impact on Pine County specific SHIP grant or county funds.
 - C. Consider County Administrator David Minke to attend the Minnesota Association of County Administrators (MACA) annual conference, October 2-4, 2019, at Deerwood, Minnesota. Registration \$175, Meals/lodging \$482, Mileage \$92. Total cost: \$749. Funds are available in the 2019 Administrator's budget.

REGULAR AGENDA

1. **Insurance Committee Report**
The Insurance Committee met August 19, 2019. Report was given at August 20, 2019 county board meeting. Minutes provided for information only.
2. **School Supply Drive / Shop with a Cop**
 - A. Consider acceptance of various donations totaling \$700 for the School Supply Drive.
 - B. Pine County Sheriff's Office Shop with a Cop update.
3. **Award Contract #1905**
Consider award of contract #1905 to the lowest responsible bidder as determined by the County Engineer, Knife River Corp., in the amount of \$1,288,145.31, for SAP 058-607-025 located on CSAH 7 between I-35 and CSAH 61 in Pine City.
4. **Commissioner Updates**
Snake River Watershed Joint Powers Board
Lower St. Croix 1W1P Policy Committee
East Central Regional Development Commission
Technology Committee: Cancelled
NLX
HRA Board meeting
Central Regional EMS
Other
5. **Other**

6. **Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Tuesday, September 3, 2019, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- b. **Facilities Committee – RESCHEDULED to October 1, 2019 at 8:30 a.m.**
- c. **Soil & Water Conservation District, Wednesday, September 4, 2019, 2:00 p.m.**, 130 Oriole Avenue, Sandstone, Minnesota.
- d. **MN Council on Aging (Board of Directors), Thursday, September 5, 2019, 10:00 a.m.**, 250 Riverside Avenue North, Suite 300, Sartell, Minnesota.
- e. **Health Insurance Committee, Monday, September 9, 2019, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- f. **East Central Solid Waste Commission, Monday, September 9, 2019, 9:00 a.m.**, 1756 180th St., Mora, Minnesota.
- g. **East Central Regional Library, Monday, September 9, 2019, 9:30 a.m.**, 244 South Birch Street, Cambridge, Minnesota.
- h. **Chemical Health Coalition, Monday, September 9, 2019, 3:00 p.m.**, East Central High School, Finlayson, Minnesota.
- i. **Personnel Committee, Tuesday, September 10, 2019, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- j. **Special Meeting-Committee of the Whole (Budget), Tuesday, September 10, 2019, 10:30 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- k. **Technology Committee, Wednesday, September 11, 2019, 9:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- l. **AMC Fall Policy Conference, September 11-13, 2019**, Arrowwood Conference Center, Alexandria, Minnesota.
- m. **Central Minnesota Workforce Development Board, Friday, September 13, 2019, 12:15 p.m.**, Workforce Center, 406 E. 7th St., Monticello, Minnesota.
- n. **Lakes & Pines Community Action Council, Monday, September 16, 2019, 10:00 a.m.**, 1700 Maple Avenue E., Mora, Minnesota.
- o. **Mille Lacs Band of Ojibwe meeting, Monday, September 16, 2019, 2:00 p.m.**, Meshakwad Community Center, Hinckley, Minnesota.
- p. **HHS Committee meeting, Monday, September 17, 2019: CANCELLED**
- q. **House Capital Investment Committee (for Oberstar trail funding), Tuesday, September 17, 2019, 8:30 – 8:45 a.m.**, Pine Technical and Community College, Pine City, Minnesota (board House Capital Investment Committee bus and then 15 minutes to tour the trail route)
- r. **Pine County Board Meeting, Tuesday, September 17, 2019, 10:00 a.m.**, North Pine Government Center, 1602 Highway 23 No., Sandstone, Minnesota.

7. **Adjourn**