



## AGENDA

### *PINE COUNTY BOARD REGULAR MEETING*

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

**Tuesday, November 5, 2019, 10:00 a.m.**  
**Board Room, Pine County Courthouse**  
**Pine City, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of October 15, 2019 board meeting and Summary for publication
- F) Approve Minutes of October 29, 2019 Special Meeting-Committee of the Whole (HHS-Related Topics/County Assessor Update)
- G) Approve Minutes of October 29, 2019 Special Meeting-Committee of the Whole (Local Government Officials)
- H) Minutes of Boards, Reports and Correspondence
  - Pine County Land Surveyor Monthly Report – October 2019
  - Pine County Chemical Health Coalition Minutes – October 14, 2019
  - Pine County Housing and Redevelopment Authority Regular Meeting – August 28, 2019
  - Pine County Zoning Board Minutes – July 25, 2019 & September 26, 2019
- I) Approve Consent Items

### **CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

#### 1. **Donations**

- A. Consider acceptance of a \$300 donation from the Sandstone Area Chamber of Commerce (volunteering during Quarry Days) and a \$250 donation from the Hinckley Chamber of Commerce (volunteering during Corn and Clover Days) and designate both to the Pine County Sheriff's Reserve Fund.
- B. Consider acceptance of a \$200 donation from East Central Energy and designate to the Sheriff's Office K-9 program.

2. **Resolution for Repurchase of Tax Forfeited Land**  
Consider Resolution 2019-49 for Repurchase of Tax Forfeited Land on 4-year Contract for Paul T. Feifarek by personal representative Heather Mossow, PID 29.5082.000. Authorize board chair and county administrator to sign.
3. **Drug Task Force Joint Powers Agreement**  
Consider approval of the East Central Drug and Violent Offender Task Force Joint Powers Agreement and authorize board chair and county administrator to sign. This Joint Powers Agreement will extend the current Joint Powers Agreement through 2023.
4. **Personnel**
  - A. Consider approval of regular employment status for Financial Assistance Supervisor II Michelle Morgan, effective November 14, 2019.
  - B. Consider approval of regular employment status for Social Worker Cassandra Peterson, effective October 18, 2019.
5. **New Hire**
  - A. Consider authorizing the hiring of Jennifer Burlak as an Health & Human Services Office Support Specialist, effective November 12, 2019, grade 2, step 1, \$15.05 per hour.
  - B. Consider authorizing the hiring of Nicholas Miller as an IT Support Specialist, effective November 12, 2019, Grade 7, non-union, non-exempt position.
6. **Training**
  - A. Authorize Probation Director Terry Fawcett to attend the Association of Minnesota Counties Annual Conference, December 9-11, 2019 in St. Cloud. Registration \$375; Lodging \$188, Meal \$15. Total cost: \$578. Funds are available in the 2019 Probation budget.
  - B. Authorize Probation Supervisor Kevin Glass to attend the 2019 Changemaker Retreat, November 19-21, 2019, Giants Ridge, Biwabik. Lodging, training and meals are provided by the University of Minnesota. Lodging, training and meals provided by the University of Minnesota. Mileage: \$76.56. Funds are available in the 2019 Probation budget.
  - C. Authorize Planning and Implementation (P&I) Grant Coordinator Jenae Hicks to attend the P&I semi-annual meeting, November 7-8, 2019, Alexandria. This is a required meeting for all P&I coordinators. Lodging: \$300; Meals: \$54; Mileage: \$100. Total cost: \$454. All expenses will be covered by the P&I Grant under Public Health.

## **REGULAR AGENDA**

*Recess Regular Board Meeting and Convene Regional Rail Authority Meeting.*

1. **Pine County Regional Railroad Authority**  
Consider warranty deed to Real Estate Division, LLC allowing for an ingress and egress easement over Railroad Authority property (the old railroad bed that extends into Brook Park from Kanabec County) and authorize Board Chair and County Administrator to sign.  
*Adjourn Regional Railroad Meeting and Reconvene County Board Meeting.*

2. **Government Operations Committee**  
The Government Operations Committee met October 11, 2019. Commissioner Ludwig provided an update at the October 15, 2019 county board meeting. Government Operations Committee Minutes are provided for reference only; no action necessary.

3. **Health & Human Services Advisory Committee**  
The Health & Human Services Advisory Committee met October 15, 2019. Minutes attached. Information only, no board action necessary.
4. **Technology Committee**  
The Technology Committee met October 22, 2019. Minutes attached. Information only, no board action necessary.
5. **East Central Regional Development Commission – Transportation Management**  
Presentation by East Central Regional Development Commission RTCC Director Karen Onan.
6. **Pine Technical and Community College Presentation**  
Presentation by Pine Technical and Community College President Joe Mulford.
7. **Central Minnesota Jobs and Training Services Lease at South Pine Government Center**  
Consider approval of one-year lease with Central Minnesota Jobs and Training Services for space at the South Pine Government Center, effective November, 2019, and provides for the payment of \$4,000 in rent.
8. **Appointment to Housing and Redevelopment Authority (HRA) Board**  
Consider the reappointment of Dorothy Stockamp to a five-year term, October 5, 2019 – October 4, 2023, on the Pine County HRA Board of Commissioners.
9. **Board/Commission Per Diems**  
Discussion.
10. **Commissioner Updates**  
Meeting with Julie Blaha, Minnesota State Auditor  
AMC District 1 Meeting  
Arrowhead Counties Association: Cancelled  
Lakes & Pines Executive Committee  
Labor Negotiations  
NLX: Cancelled  
HRA Board meeting  
Snake River Watershed  
Lower St. Croix 1W1P  
East Central Regional Development Commission  
Other
11. **Other**
12. **Upcoming Meetings (Subject to Change)**
  - a. **Pine County Board Meeting, Tuesday, November 5, 2019, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
  - b. **Facilities Committee, Wednesday, November 6, 2019, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
  - c. **Soil & Water Conservation District, Wednesday, November 6, 2019, 2:00 p.m.**, 1610 Hwy. 23 No., Sandstone, Minnesota
  - d. **Minnesota Council on Aging, Thursday, November 7, 2019, 10:00 a.m.**, 250 Riverside Avenue North, Suite 300, Sartell, Minnesota.

- e. **East Central Solid Waste Commission, Monday, November 11, 2019, 9:00 a.m.,** 1756 180<sup>th</sup> St., Mora, Minnesota.
- f. **Personnel Committee, Tuesday, November 12, 2019, 9:00 a.m.,** Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- g. **Labor Negotiations, Tuesday, November 12, 2019, 11:00 a.m.,** Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- h. **Chemical Health Coalition, Tuesday, November 12, 2019, 4:00 p.m.,** East Central High School, Finlayson.
- i. **Ag Educator meeting, Friday, November 15, 2019, 9:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- j. **Lakes & Pines Community Action Council, Monday, November 18, 2019, 10:00 a.m.,** 1700 Maple Avenue East, Mora, Minnesota.
- k. **Pine County Board Meeting, Tuesday, November 19, 2019, 10:00 a.m.,** North Pine Government Center, 1602 Highway 23 No., Sandstone, Minnesota.

13. **Adjourn**