



AGENDA

PINE COUNTY BOARD REGULAR MEETING

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|------------|----------------------|
| District 1 | Commissioner Hallan |
| District 2 | Commissioner Mohr |
| District 3 | Commissioner Chaffee |
| District 4 | Commissioner Mikrot |
| District 5 | Commissioner Ludwig |

Tuesday, June 4, 2019, 10:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of May 21, 2019 county board meeting and Summary for publication
- F) Approve Minutes of the May 28, 2019 Special Meeting-Committee of the Whole (Extension/County Investments)
- G) Approve Minutes of the May 28, 2019 Special Meeting-Committee of the Whole (Local Government Officials)
- H) Minutes of Boards, Reports and Correspondence
 - Pine County Chemical Health Coalition Minutes – May 13, 2019
 - Pine County Land Surveyor Monthly Report – May 2019
 - Initiative Foundation correspondence – May 14, 2019
- I) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **May 2019 Disbursements**
Consider approval of Disbursements Journal Report, May 1, 2019 – May 31, 2019.
2. **PERA Resolutions**
Consider approval of Resolutions 2019-29 and 2019-30 for the Public Employees Retirement Association Police Officer Declarations for JohnClair Kubesh and Grant Crider. These Resolutions/Declarations indicate the employees have met all of the requirements of the Police and Fire Plan membership requirements from their date of hire. Authorize Board Chair to sign Resolutions.

3. **Gas Tank Removal Bid**

Consider accepting the low bid of Carlson-McCain in the amount of \$13,596 with variable costs of \$5,500 for a total of \$19,100.

4. **New Access at North Pine Government Campus**

Consider MNDOT permit approval for new access location at North Pine Government Campus and approve Extinguishment of Access and authorize Board Chair and County Administrator to sign.

5. **Personnel**

A. Consider approval of the regular employment status for Social Worker Samantha Ziegler, effective June 11, 2019.

B. Consider the appointment of Correction Officer JohnClair Kubesh to part-time deputy sheriff, effective June 10, 2019, Grade 10, Step 1, \$24.70 per hour.

6. **New Hire**

A. Authorize the hiring of Registered Nurse Amber Stumne, effective June 10, 2019, grade 10, step 4, \$27.06 per hour, contingent upon successful background check.

B. Authorize the hiring of MnChoices Assessor Miranda Auger, effective June 10, 2019, grade 10, step 1, \$23.98 per hour, contingent upon successful background check.

C. Authorize the hiring of Health Educator Krista Jensen, effective June 24, 2019, grade 10, step 5, \$28.09 per hour, contingent upon successful background check.

D. Authorize the hiring of part-time Corrections Officer Brandon Janssen, effective June 11, 2019, grade 7, step 1, \$19.33 per hour, pending satisfactory physical.

E. Authorize the hiring of part-time Corrections Officer Evan Peterson, effective June 11, 2019, grade 7, step 1, \$19.33 per hour, pending satisfactory physical.

F. Authorize the hiring of part-time Deputy Sheriff Grant Crider, effective June 10, 2019, Grade 10, Step 1, \$24.70 per hour.

G. Authorize the hiring of part-time Dispatcher Isaac Simpson, effective June 5, 2019, Grade 6, Step 1, \$19.33 per hour.

H. Authorize the hiring of part-time Dispatcher Nickole Mensen, effective June 5, 2019, Grade 6, Step 1, \$19.33 per hour.

7. **Training**

A. Consider Child Support Officer Tiffanie Anderson to attend the National Child Support Enforcement Association's Leadership Symposium, August 11-14, 2019, in Minneapolis. Registration: \$499; Meals: approx. \$50; Lodging: \$607; Total cost: \$1,156. Funds are available in the 2019 Health & Human Services budget.

B. Consider Case Aide (and CQI coordinator) Samantha Burch and Family Home Visitor Dawn Moffett to attend the Family Home Visiting CQI Breastfeeding Improvement Collaborative In-Person Learning Session, June 26-27, 2019, in Minneapolis. Lodging: \$175; Meals: \$30. Total cost: \$205. This learning session is required as part of the Evidenced Based Home Visiting Grant and all expenses are covered by the grant.

REGULAR AGENDA

1. **Health & Human Services Committee Meeting Report**

The Health & Human Services Committee will meet June 3, 2019. Minutes will be provided for review at the June 18, 2019 county board meeting.

2. **Central Minnesota Jobs and Training Services, Inc. (CMJTS)**
Annual update by Executive Director for the Central Minnesota Jobs and Training Service Barbara Chaffee and staff. CMJTS is a partner in the Minnesota WorkForce Center System, serving 11 counties in Central Minnesota, including Pine County.
3. **Probation 2018 Comprehensive Plan**
Presentation by Probation Director Terry Fawcett of the 2018 Comprehensive Plan.
4. **Performance Management Program Participation**
Consider approving Resolution 2019-28 to Participate in the Council on Local Results and Innovation Performance Measurement Program and approving the 10 identified performance measures. Authorize Board Chair and County Administrator to sign.
5. **Oberstar Trail 2020 Capital Budget Request**
Consider authorizing County Auditor-Treasurer Kelly Schroeder to complete the preliminary request for funding in the State's 2020 Capital Budget.
6. **Recycle Center Attendant Positions**
Consider approving job description for the Recycle Center Attendant and approving filling two (2) part-time Recycle Center Attendant positions (grade 1, \$14.62-\$19.00 per hour, non-union).
7. **Pine City Canister Transfer Station Memorandum of Agreement**
Consider approval of the Memorandum of Agreement between the City of Pine City and Pine County for operation of a pilot project canister transfer station at the Pine City Compost Site. Authorize Board Chair and County Administrator to sign.
8. **Commissioner Updates**
Meeting with Katie Draper, MLBO
Snake River Watershed Cycle II Monitoring – Professional Judgment Team
NLX
HRA meeting
Pine City Mill Site Committee
Lower St. Croix 1W1P Policy Committee Meeting
AMC Spring District 1 meeting
Central Regional EMS
Other
9. **Other**
10. **Upcoming Meetings (Subject to Change)**
 - a. **Pine County Board Meeting, Tuesday, June 4, 2019, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
 - b. **Facilities Committee Meeting, Wednesday, June 5, 2019, 9:00 a.m.**, North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
 - c. **Soil & Water Conservation District, Wednesday, June 5, 2019, 2:00 p.m.**, John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
 - d. **Nemadji 1W1P Policy Committee, Thursday, June 6, 2019, 9:00 a.m.**, Carlton SWCD, 808 3rd St., Carlton, Minnesota.

- e. **MN Council on Aging, Thursday, June 6, 2019, 10:00 a.m.**, 250 Riverside Avenue North, Suite 300, Sartell, Minnesota.
- f. **East Central Regional Juvenile Center, Thursday, June 6, 2019, 12:30 p.m.**, 7565 Fourth Avenue, Lino Lakes, Minnesota.
- g. **East Central Solid Waste Commission, Monday, June 10, 2019, 9:00 a.m.**, 1756 180th St., Mora, Minnesota.
- h. **East Central Regional Library, Monday, June 10, 2019, 9:30 a.m.**, Aitkin Public Library, 110 First Avenue NE, Aitkin, Minnesota.
- i. **Pine County Chemical Health Coalition, Monday, June 10, 2019, 3:00 p.m.**, Hinckley/Finlayson High School, Hinckley, Minnesota.
- j. **Personnel Committee, Tuesday, June 11, 2019, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- k. **Investment Committee, Tuesday, June 11, 2019, 10:00 a.m. (or after conclusion of Personnel Committee)**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- l. **Law Library, Thursday, June 13, 2019, 12:00 p.m.**, Law Library, 2nd floor, Courthouse, Pine City, Minnesota.
- m. **Joint Boards Meeting, Thursday, June 13, 2019, 6:00 p.m.**, Pine Technical and Community College, Pine City, Minnesota.
- n. **Central MN Workforce Development Board, Friday, June 14, 2019, 12:15 p.m.**, Workforce Center, 406 E. 7th St., Monticello, Minnesota.
- o. **Board of Equalization, Monday, June 17, 2019, 6:00 p.m.**, Board Room, Courthouse, Pine City, Minnesota.
- p. **North Pine Government Center Grand Opening, Tuesday, June 18, 2019, 9:00 a.m.**, North Pine Government Center, 1602 Hwy 23 No., Sandstone, Minnesota.
- q. **Pine County Board Meeting, Tuesday, June 18, 2019, 10:00 a.m.** North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.

11. Adjourn