



AGENDA

PINE COUNTY BOARD OF COMMISSIONERS ORGANIZATIONAL and REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

Tuesday, January 8, 2019, 8:00 a.m.
Board Room, Pine County Courthouse
635 Northridge Drive NW
Pine City, Minnesota

- A) Call meeting to order (County Administrator)
- B) Pledge of Allegiance
- C) Election of County Board Chair and Vice-Chair for 2019
- D) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- E) Adopt Agenda
- F) 2019 Committee Assignments and other appointments
- G) 2019 County Board Schedule
- H) Approve Minutes of December 18, 2018 County Board Meeting and Summary for publication.
- I) Minutes of Boards, Committees and Correspondence
 - Pine County Land Surveyor Monthly Report – December 2018
 - Pine County Housing and Redevelopment Authority Regular Meeting Minutes – November 21, 2018
- J) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. December, 2018 Disbursements

Disbursements Journal Report, December 1, 2018 – December 31, 2018.

2. Application for Exempt Permit

Consider approval of Application for Exempt Permit from W.I.N.D.O.W. (Women in Need Depending on Other Women) to conduct Minnesota lawful gambling on January 31, 2019 at Doc's Sports Bar and Grill, 34427 Majestic Pine Drive, Sturgeon Lake, MN (Windemere Township).

3. Application for Local-Option Disaster Abatement

Consider approval of Local-Option Disaster Abatement Application for Shawn Roos, 77807 Stepan Road, Willow River, PID 17.0216.000, pay 2018 due to fire 02/05/18.

4. Donation

Consider acceptance of the following donations and designate to the Pine County Sheriff's Office K-9 program:

- A. \$255.64 - received through a fundraiser held at the Voyageur Bottle Shop in Pine City
- B. \$245 - received through a fundraiser held at the Firehouse Liquor Store in Hinckley in conjunction with the Minnesota Municipal Beverage Association.

5. Addendum to MENd Medical Services Agreement

Consider approval of Addendum to MENd Medical Services Agreement to add 60 hours of health technician services. There is no financial impact as health technician services costs are included in the 2019 jail budget. Authorize Board Chair and County Administrator to sign.

6. Child Welfare/Juvenile Justice Screening Grant

Consider approval of the Child Welfare/Juvenile Justice Screening Grant in the amount of \$16,279. Authorize Board Chair to accept and sign the Acceptance of Pine County Award.

7. Health & Human Services Contract with Arrowhead Transit

Consider approval of the Arrowhead Transit contract with Health & Human Services for transportation services to eligible social service clients. The agreement is from January 1, 2019 through December 31, 2020; the administrative rate for the service is 38 cents per mile; mileage reimbursement rate is set according to the IRS mileage rate. Authorize Board Chair and County Administrator to sign.

8. Health & Human Services Contract with Jennifer White for Clinical Supervision Services

Consider approval of a one-year contract (January 1 – December 31, 2019) between Pine County Health & Human Services and Jennifer White for clinical supervision services. The cost is \$120 per hour for a maximum of four hours per month. Authorize Board Chair and County Administrator to sign.

9. New Hire

Consider approval of the hiring of Social Worker Nicholas Loudon, effective January 23, 2019, contingent upon successful background check. Grade 10, step 2, \$25.01 per hour.

10. Training

- A. Consider approval of Probation Corrections Agent Devin Petersen to attend multiple trainings at Camp Ripley: (1) Predatory Offender Registration training and Core Correctional Practices: January 1, January 10-11, 2019: Lodging: \$32.50; Meals: \$31.80. (2) Motivational Interviewing Level II – Part I and LS/CMI Risk Assessment: February 4-7, 2019: Lodging: \$32.50 x 3= \$97.50; Meals: \$71.55 (four meals). (3) Motivational Interviewing Level II (Part II); Agent

Safety/Search & Seizure/Critical Incident Stress Management; ICOTS): March 4-6, 2019: Lodging: \$32.50 x 2= \$65; Meals: \$55.65 (seven meals). Agency vehicle used for all travel. Total cost: \$354. Funds are available in the 2019 Probation budget.

- B. Consider County Administrator David Minke, Commissioner Steve Hallan and any other commissioner who desires, to attend the AMC Legislative Conference, February 13-14, 2019 at the InterContinental Hotel, St. Paul. Per attendee: Registration/\$300; Lodging/\$183.33 per night. Parking fee/\$21 per day. Funds are available in the 2019 Commissioner and Administrator budget.
- C. Consider approval of Environmental Technician Lukas Olson to attend (1) Basic Design of Onsite Systems in Alexandria, MN on February 11-15,2019; (2) Soils class in New Ulm on May 22-24, 2019, and (3) Inspecting Onsite Systems in Alexandria, MN on June 4-6, 2019. Registration: \$465 for the Design Course, \$320 for the Soils course, and \$290 for the Inspecting Onsite Systems course. Lodging: 8 nights, estimated at \$900. Meals: for 10 days of travel, estimated at \$475. Total cost: \$2,450. Funds are available in the 2019 Zoning budget.

REGULAR AGENDA

Recess Regular Board meeting and Convene Rail Authority meeting.

1. Pine County Regional Railroad Authority Annual Meeting

Appoint Chair, Vice Chair, Secretary and Treasurer

(2018 appointments were Chair: Steve Hallan; Vice Chair: Steve Chaffee;

Secretary: County Administrator David Minke/non-voting; and Treasurer: Auditor/Treasurer Cathy Clemmer/non-voting)

Discussion of Regional Rail Authority business (if any).

Adjourn Rail meeting and Reconvene County Board meeting.

2. Facilities Committee Report

The Facilities Committee met January 2, 2019 (Minutes attached). The Facilities Committee made the recommendation to approve the sublease from the City of Pine City to the Chamber of Commerce for 2019. Other items are informational only.

3. John Wright Building Resolution

Consider entering into a Joint Resolution (Pine County Resolution 2019-02) between the East Central School Board of Education and Pine County Board of Commissioners transferring to Pine County the John Wright Collaborative Building, property, and all other structures on site. Authorize Board Chair and County Administrator to sign.

4. Per Diems

Consider Resolution 2019-03 establishing per diems for various board and committees. Authorize Board Chair and County Administrator to sign.

5. Request for Bids for Official Publication for 2019

Award bid.

6. Commissioner Updates

Arrowhead Counties Association – Annual Dinner and Reception

Cancelled: NLX

Northeast Minnesota Emergency Communications Board

Zoning Board
AIS Annual Stakeholder meeting

7. Other

8. Upcoming Meetings (Subject to Change)

- a. **Pine County Board Meeting, Tuesday, January 8, 2019, 8:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- b. **Soil & Water Conservation District, Wednesday, January 9, 2019, 2:00 p.m.**, 130 Oriole Street East, Sandstone, Minnesota.
- c. **Mille Lacs Band of Ojibwe, Friday, January 11, 2019, 1:00 p.m.**, MLBO Community Center, Hinckley, Minnesota.
- d. **East Central Solid Waste Commission (ECSWC), Monday, January 14, 2019, 9:00 a.m.**, 1756 180th St., Mora, Minnesota.
- e. **East Central Regional Library, Monday, January 14, 2019, 9:30 a.m.**, 244 South Birch Street, Cambridge, Minnesota.
- f. **Pine County Chemical Health Coalition, Monday, January 14, 2019, 3:00 p.m.**, East Central High School, Finlayson, Minnesota.
- g. **Special Meeting-Committee of the Whole (Strategic Planning), Tuesday, January 15, 2019, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- h. **Arrowhead Counties Association, Wednesday, January 16, 2019, 6:00 p.m.**, Hampton Inn, Duluth, Minnesota.
- i. **Pine County Board Meeting, Tuesday, January 22, 2019, 10:00 a.m.**, Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.

9. Adjourn