



AGENDA

PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

Tuesday, April 2, 2019, 10:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of March 19, 2019 county board meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
 - Pine County Chemical Health Coalition Minutes – March 11, 2019
 - Minnesota Department of Human Services Internal Audits Office – March 12, 2019
 - Minnesota Department of Human Services–2018 Financial Reporting – March 15, 2019
 - Pine County Land Surveyor Monthly Report – March 2019
 - 2019 Special Primary Election Canvassing Board Minutes – March 6, 2019
 - 2019 Special Election Canvassing Board Minutes – March 20, 2019
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **March 2019 Disbursements**
Consider approval of Disbursements Journal Report, March 1, 2019 – March 31, 2019.
2. **Application for Abatement**
Consider approval of application for abatement for Steven and Laura Saumer, 4532 Raspberry Road, Pine City, PID 29.0260.000, pay 2018 due to error when entering relative homestead.
3. **Application for Local-Option Disaster Abatement**
Consider approval of application for local option disaster abatement for Lea Garza, 29351 St. Croix Road, Pine City, PID 26.0379.001, pay 2017 and 2018 due to fire.

4. **2019 Household Hazardous Waste Staffing Contract**

Consider approval of the Household Hazardous Waste Staffing Contract with Pine Habilitation and Supported Employment (PHASE). The term of the contract is May 15, 2019 through October 31, 2019; compensation for 2019 is \$23,500 (an increase of \$2,500 from 2018). Authorize Board Chair and County Administrator to sign.

5. **Personnel (Completion of Probationary Period)**

A. Consider approval of the regular employment status for Social Services Case Aide Cassandra Olson effective April 23, 2019.

6. **New Hire**

A. Consider the hiring of Melissa Otten, social worker, effective April 22, 2019, Grade 10, Step 1, \$23.98 per hour, contingent upon successful completion of background check.

B. Consider the hiring of Kelly Diggan, social worker, effective April 8, 2019, Grade 10, Step 1, \$23.98 per hour, contingent upon successful completion of background check.

C. Consider the hiring of Dianne Johnson, Clerk III, effective April 9, 2019, Grade 4, Step 1, \$16.90 per hour, contingent upon successful completion of background check.

7. **Training**

A. Consider Child Care Social Worker Nikki Wiener to attend the 2019 Association of MN Family Child Care Licensors Spring Workshop, May 1-2, 2019, in St. Cloud. Registration \$120, Lodging \$100. Total cost \$220. Funds are available in the 2019 Health & Human Services budget.

B. Consider Child Care Social Worker Nikki Wiener to attend the Fire Code Requirements for Licensors training, June 4-5, 2019, in Little Falls. Lodging \$32, Travel \$104. Total cost \$136. Funds are available in the 2019 Health & Human Services budget.

C. Consider Probation Director Terry Fawcett to attend the Janet Reno Forum and attend the awards ceremony for Capstone of the Year, July 15-16, 2019 at Georgetown University. There will be no financial impact to Pine County as airfare, lodging, meals and registration costs will be paid by the Center for Juvenile Justice Reform.

D. Consider Probation staff Michelle Sellner, Jami Anderson, Christopher Stolan, Amber Chase, Denise Christensen, Sue Thompson and Terry Fawcett to attend the Minnesota Association of County Probation Officers' 62nd Annual Spring Conference, May 15-17, 2019, at Breezy Point. Registration: \$125/each for 5 staff (Amber Chase and Terry Fawcett's fees are waived as they are on the Executive Board); Lodging: \$2,176 (6 staff at 2 nights/1 staff at 1 night); Meals: included in registration. County vehicle will be used as available. Total Cost: \$2,801. Funds are available in the 2019 Probation budget.

E. Consider IT Manager Ryan Findell to attend the 2019 MNCITLA Annual conference, July 10-12, 2019, Walker. Registration: included with membership fee; Lodging: \$268 + fees; Mileage: approx.. \$174. Total Cost: Approx. \$442. Funds are available in the 2019 IT budget.

REGULAR AGENDA

1. **Social Host Public Hearing (to be heard at 10:00 a.m. or as soon thereafter is practicable)**

A. Presentation/comments by County Attorney Frederickson

B. Questions from the Board

C. Open Public Hearing/Comments from the public

D. Close Public Hearing

E. Board -- additional discussion if necessary

F. Consider approval of Ordinance 2019-06, Pine County Social Host Ordinance

2. **Health & Human Services Advisory Committee Report**
3. **East Central Regional Development Commission Update**
East Central Regional Development Commission Update by Executive Director Robert Voss.
4. **Land Acquisition Application/Dunkley Property (Fee to Trust) Letter of Support**
Consider approval of letter of support to the Bureau of Indian Affairs for the application for land acquisition (fee to trust) from the Mille Lacs Band of Ojibwe.
5. **Wetland Bank**
Consider directing staff to complete a draft prospectus on the Kerrick Township, Hay Creek Headwaters property.
6. **Resolution in Support of Transportation Funding**
Consider approval of Resolution 2019-18 in support of additional funding from the State of Minnesota to Minnesota's statewide transportation system. Authorize Board Chair and County Administrator to sign.
7. **2018 Highway Annual Report**
Consider approval of 2018 Highway Annual Report.
8. **Commissioner Updates**
Arrowhead Counties Association
Mille Lacs Band of Ojibwe meeting
Snake River Watershed Regular Meeting
Snake River Watershed Special Meeting—1W1P
Lower St. Croix 1W1P Policy Committee
NLX
HRA meeting
Transit Advisory Committee
Central Regional EMS
Other
9. **Other**
10. **Upcoming Meetings (Subject to Change)**
 - a. **Health & Human Services Advisory Committee, Tuesday, April 2, 2019, 8:30 a.m.,**
Commissioners Conference Room, Courthouse, Pine City, Minnesota.
 - b. **Pine County Board Meeting, Tuesday, April 2, 2019, 10:00 a.m.,** Board Room, Courthouse,
Pine City, Minnesota.
 - c. **MN Rural Broadband Coalition Day at the Capital, Wednesday, April 3, 2019**
 - d. **Facilities Committee, Wednesday, April 3, 2019, 9:00 a.m.,** Health & Human Services Building,
1610 Hwy. 23 No., Sandstone, Minnesota.
 - e. **MN Council on Aging (Joint Board), Thursday, April 4, 2019, 10:00 a.m.,** 250 Riverside
Avenue North, Suite 300, Sartell, Minnesota.
 - f. **Housing and Redevelopment Authority (HRA), Thursday, April 4, 2019, 12:30 p.m.,** 510 E
5th Street, Sandstone, Minnesota.
 - g. **East Central Regional Library, Monday, April 8, 2019, 10:00 a.m.,** 244 South Birch Street,
Cambridge, Minnesota.

- h. **Pine County Chemical Health Coalition, Monday, April 8, 2019, 3:00 p.m.,** Hinckley/Finlayson High School, Hinckley, Minnesota.
- i. **Personnel Committee, Tuesday, April 9, 2019, 9:00 a.m.,** Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- j. **NE MN Area Transportation Partnership, Wednesday, April 10, 2019, 10:00 a.m.,** St. Louis County Public Safety Building, 2030 No. Arlington Ave., Duluth, Minnesota.
- k. **Housing and Redevelopment Authority (HRA) Planning/Training, Wednesday, April 10, 2019, 12:30 p.m.** 510 E 5th St., Sandstone, Minnesota.
- l. **Soil & Water Conservation District, Wednesday, April 10, 2019, 2:00 p.m.,** John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
- m. **Law Library, Thursday, April 11, 2019, 12:00 p.m.,** Law Library, Courthouse, Pine City, Minnesota.
- n. **Lakes & Pines Executive Committee, Monday, April 15, 2019, 10:00 a.m.,** 1700 Maple Avenue E, Mora, Minnesota.
- o. **Pine County Board Meeting, Tuesday, April 16, 2019, 10:00 a.m.** Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.

11. Adjourn